

Panyapiwat Institute of Management (PIM)



# PIM

# Student Manual

for Graduate Level

Academic Year

2022



Creating Professionals through Work-based Education

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# Getting to know PIM

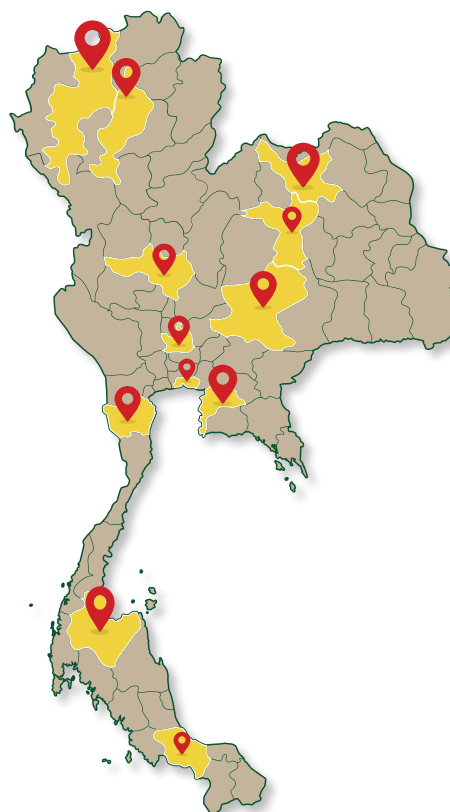


**Panyapiwat Institute of Management or PIM (PIM)** is an educational institution sponsored by CP All Public Company Limited under the Charoen Pokphand Group. PIM is accredited by the Ministry of Higher Education, Science, Research and Innovation to offer a degree at Bachelor's degree, Master's degree and Doctoral studies, which provides teaching and learning in Thai, Chinese and English language.

As a corporate university that offers work-based education, we have distinguished academic excellence by focusing on students to learn from hands-on business practice such as CP ALL Group, CP Group and business partners. Student gained work experience until they become proficient. Therefore, PIM graduates are quality personnel who are academically knowledgeable and ready to work professionally.

Panyapiwat Institute of Management provides instruction in various locations

1. **Panyapiwat Institute of Management**, known as PIM, is located on Chaengwattana Road. The institute address 85/1 Moo 2, Chaengwattana Rd., Bang-Talad, Pakkred, Nonthaburi, 11120, Thailand.
2. **Panyapiwat Institute of Management EEC Campus**, known as PIM-EEC, The institute address 1 Moo 7, Najomtien, Sattahip, Chonburi, 20250, Thailand.
3. Distance learning units in 12 provinces nationwide



|           |  |
|-----------|--|
| North     | Chiang Mai, Lampang                                |
| Northeast | Kon Kaen, Nakhon Ratchasima, Udon Thani            |
| Central   | Ayutthaya, Nakhon Sawan, Samut Prakan, Phetchaburi |
| East      | Chonburi   |
| South     | Songkhla, Surat Thani                              |

# Faculties

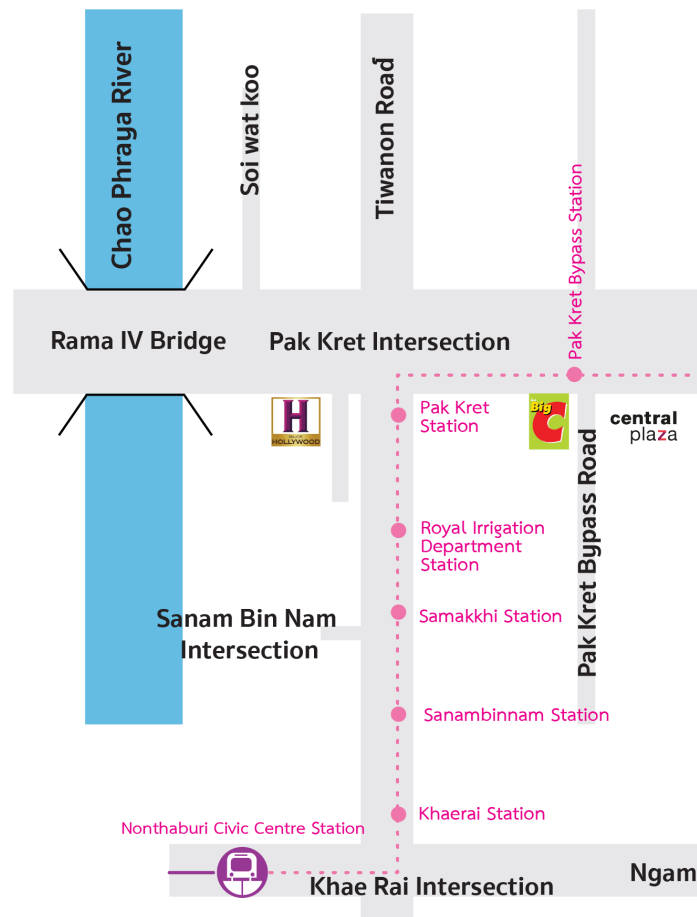
| Faculty   | Program   | Abbreviations | Place to Study |         |                         |
|---|---|---------------|----------------|---------|-------------------------|
|   |   |               | PIM            | PIM-EEC | Distance Learning Units |
| <b>Doctoral Degree</b>  |   |               |                |         |                         |
|    | Business Administration (Chinese Program)   | C-PHD-BA      | ★              | -       | -                       |
|   | Educational Management (Chinese Program)  | C-PHD-EM      | ★              | -       | -                       |
| <b>Master Degree</b>  |   |               |                |         |                         |
|    | Modern Trade Business Management Program  | MBA-MTM       | ★              | -       | -                       |
|    | Engineering and Technology Program (International Program)                                | MET           | ★              | -       | -                       |
|    | People Management and Organization Strategy Program                                       | POS           | ★              | -       | -                       |
|    | Innovative Communication for Modern Organization  | MCA           | ★              | -       | -                       |
|   | International Business (International Program)  | iMBA          | ★              | -       | -                       |
|  | Educational Management and Administration Leadership Program                              | EML           | ★              | -       | -                       |
|  | Business Administration (Chinese Program)   | C-MBA         | ★              | -       | -                       |
|   | Arts Management (Chinese Program)   | C-MA          | ★              | -       | -                       |
| <b>Graduate Diploma Program in Teaching Profession</b>                              |   |               |                |         |                         |
|  | Teaching Profession Program   | GDIP          | ★              | -       | -                       |
| <b>Bachelor Degree</b>  |   |               |                |         |                         |
|  | Modern Trade Business Management Program  | MTM           | ★              | ★       | -                       |
|   | Modern Trade Business Management (Continuing Program)                                     | CMTM          | ★              | ★       | -                       |
|   | Modern Trade Business Management (Continuing Program) (Internet-based Distance Education) | IMM           | -              | -       | ★                       |
|   | Modern Trade Business Management (Continuing Program) (Internet-based Distance Education) | CIMM          | -              | -       | ★                       |
|   | Digital and Information Technology Program  | DIT           | ★              | ★       | -                       |
|  | Computer Engineering and Artificial Intelligence Program                                  | CAI           | ★              | -       | -                       |
|   | Industrial Engineering and Intelligent Manufacturing Program                              | IEM           | ★              | ★       | -                       |
|   | Automotive Manufacturing Engineering Program  | AME           | ★              | -       | -                       |
|   | Robotics and Automation Engineering Program   | RAE           | ★              | -       | -                       |




| Faculty  | Program   | Abbreviations | Place to Study |         |                         |
|--|---|---------------|----------------|---------|-------------------------|
|  |   |               | PIM            | PIM-EEC | Distance Learning Units |
| <br><b>LA</b><br><small>Faculty of LIBERAL ARTS</small>                               | Business Chinese Program  | BC            | ★              | -       | -                       |
|  | Business Japanese Program   | BJ            | ★              | -       | -                       |
|  | Communicative English for Business Program  | CEB           | ★              | -       | -                       |
| <br><b>MS</b><br><small>Faculty of MANAGEMENT SCIENCES</small>                        | Real Estate and Property Management Program                                       | RPM           | ★              | -       | -                       |
|  | Human Resource and Organization Management Program                                | HROM          | ★              | -       | -                       |
|  | Aviation Business Management Program  | AVI           | ★              | -       | -                       |
|  | Hospitality and Tourism Management Program  | HTM           | ★              | -       | -                       |
|  | Bachelor of Management  | BM            | ★              | -       | -                       |
|  | Major in Corporate and Brand Communication  | CB            | ★              | -       | -                       |
| <br><b>CA</b><br><small>Faculty of CREATIVE COMMUNICATION ARTS</small>                | Major in Convergent Journalism and Creative Digital Media                         | CJ            | ★              | -       | -                       |
|  | Innovative Agricultural Management Program  | IAM           | ★              | -       | -                       |
| <br><b>CEM</b><br><small>Faculty of CREATIVE EDUCATIONAL MANAGEMENT</small>         | Teaching Chinese Language Program   | TCL           | ★              | -       | -                       |
|  | English Language Teaching Program   | ELT           | ★              | -       | -                       |
| <br><b>AGI</b><br><small>Faculty of AGRO-INDUSTRY</small>                           | Agro-Industry Technology Management Program                                       | ATM           | ★              | -       | -                       |
| <br><b>FBM</b><br><small>Faculty of FOOD BUSINESS MANAGEMENT</small>                | Food Business Management Program  | FBM           | ★              | ★       | -                       |
|  | Food Business Management (Continuing Program)                                     | CFBM          | ★              | ★       | -                       |
|  | Restaurant Business Management Program  | RBM           | ★              | -       | -                       |
| <br><b>LTM</b><br><small>Faculty of LOGISTICS and TRANSPORTATION MANAGEMENT</small> | Logistics and Transportation Management Program                                   | LTM           | ★              | -       | -                       |
| <br><b>NS</b><br><small>School of NURSING</small>                                   | Nursing Science Program   | NS            | -              | ★       | -                       |
|  | Nursing Science Program (for Graduated Students of all Faculties and Disciplines) | NS            | -              | ★       | -                       |
| <br><b>INTERNATIONAL COLLEGE</b><br><small>Faculty of International Studies</small> | Modern Trade Business Management (International Program)                          | iMTM          | ★              | -       | -                       |

# PIM Location


5Panyapiwat Institute of Management known as PIM is located on Chaengwattana road on the direction of heading toward Pakkred market.






**MINI BUS**

Nonthaburi Pier,- Muangthong Thani – Sali Kho Temple



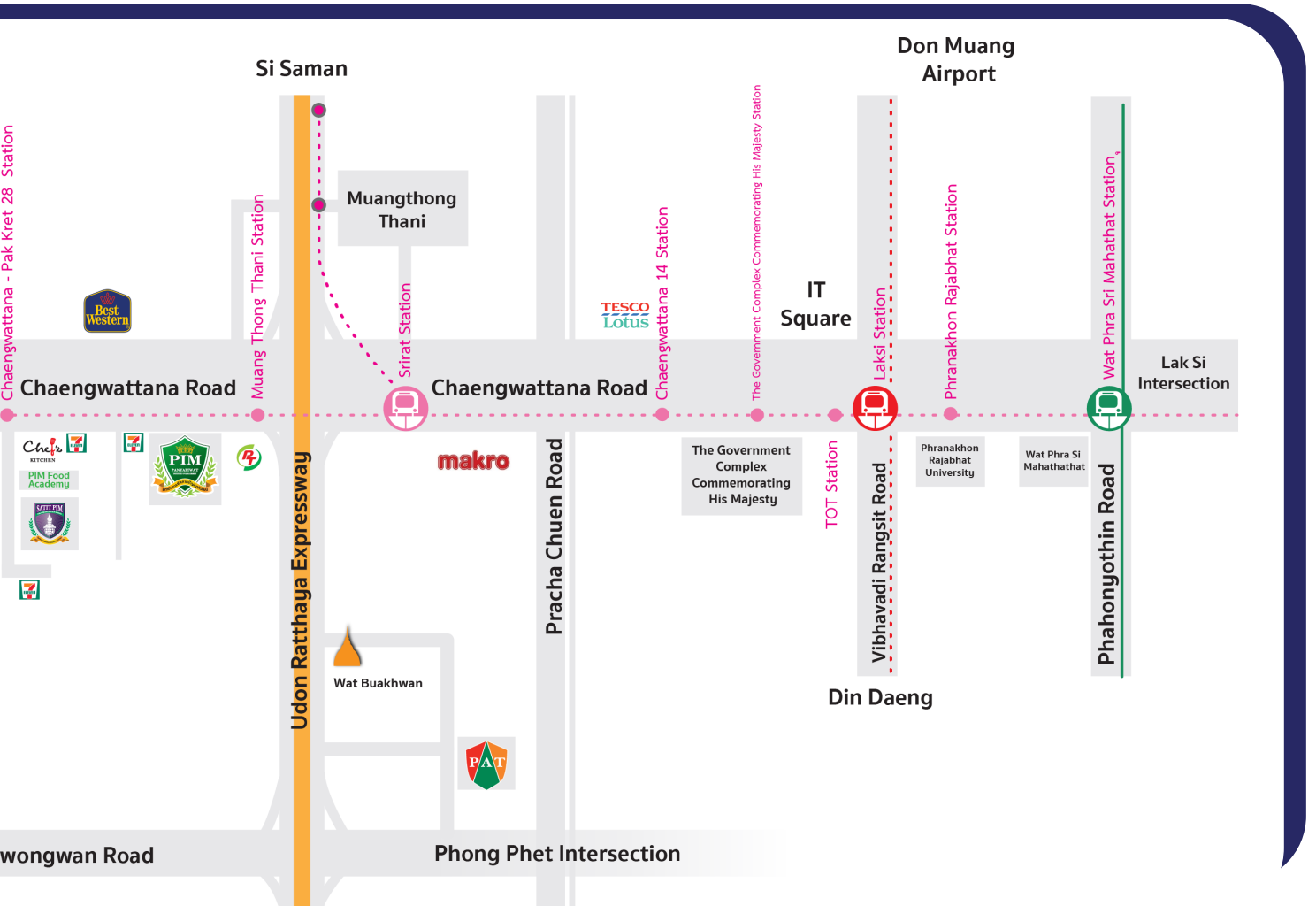
**VAN**

Meanburi - Pakkred  
 Victory Monument - Pakkred  
 Rungsit - Pakkred  
 Chatuchak – Pakkred  
 Bang Kapi – Pakkred  
 Ramkhamhaeng University– Pakkred



**BUS**

Bus no. 166  
 Victory Monument - Muangthong Thani  
 Bus no. 356  
 Pakkred – Saphan Mai  
 Pakkred – Don Muang – Saphan Mai  
 Bus no. 51  
 Pakkred – Kasetsart University  
 Bus no. 52  
 Pakkred – Chatuchak  
 Bus no. 150  
 Pakkred – Happy Land  
 Bus no. 391  
 Lad Lum Kaew – Muangthong Thani



### MRT Pink Line

**\*\* Service is planned to be available in 2022**

**The Mass Rapid Transit (MRT) System Network in Bangkok and Bangkok Metropolitan areas:**

<https://cdn-cms.pgimgs.com/static/2019/07/map-bangkok-metro-system.pdf>

Nonthaburi Civic Centre Station MRT Purple Line Extension with connectivity point  
(Sam Yaek Bang Yai Station - Tao Poon Station - Ratburana Station)

...  
Royal Irrigation Department Station  
Pak Kret Station  
Pak Kret Bypass Station

**Chaengwattana Station - Pak Kret 28** (300-meter walk to PIM)  
**Muang Thong Thani Station** (500 meter walk to PIM)

**Srirat Station** (MRT Pink Line Extension with connectivity point to Muang Thong Thani \*\* Service is planned to be available in 2022)  
Chaengwattana 14 Station  
The Government Complex Commemorating His Majesty Station  
TOT Station

**Laksi Station (Bang Sue - Rangsit)**  
Phranakhon Rajabhat Station

**Wat Phra Sri Mahathat Station (Mo Chit Station - Saphan Mai - Khu Khot)**  
...  
Minburi Station

Panyapiwat Institute of Management known as PIM is located on Chaengwattana road on the direction of heading toward Pakkred market.

Remark: MRT Pink Line \*\*Service is planned to be available in

- In October 2022> (1<sup>st</sup> phase of the project) the MRT will be available >> from Minburi Station – The Government Complex Commemorating His Majesty Station
- In August 2022 (2<sup>nd</sup> phase of the project) the MRT will be available (past PIM) >> from Meanburi Station to Irrigation Department Station
- In August 2022 (3<sup>rd</sup> phase of the project) the MRT will be available officially (past PIM) >> from Meanburi Station to the Government Center of Nonthaburi Station

# Around PIM: Chaeng Wattana

When entering PIM, the students will see many buildings of which area is called “Tara Park”. There are companies and organizations located in Tara Park, such as CP All Public Company Limited, Panyatara Company Limited, All Training Company Limited, Satit PIM Panyapiwat Institute of Management Demonstration School, and Panyapiwat Institute of Management. Let’s get to know Tara Park area and buildings



|    |  |  |
|----|--|--|
| 1  | The TARA Building  | Office building of CP All Public Company Limited   |
| 2  | Tara 1 Building  | Office building of Gosoft (Thailand) Company Limited and call center agencies  |
| 3  | Panyatara Training Center  | Office building and training centers of Panyatara Company Limited and All Training Company Limited. In addition, Bellinee’s Bake & Brew and Co-Working Space |
| 4  | The Panyatara 2 Building   | Office building and training centers of Panyatara Company Limited and All Training Company Limited. In addition, there are 7-ELEVEN and 24Shopping           |
| 5  | The Park Building  | 1,000 car Parking Building (including service fee), Inside the building, there are Food Center   |
| 6  | Satit PIM Panyapiwat Institute Of Management Demonstration School (SPIM) | Lower and Upper Secondary School   |
| 7  | Food Technology Building   | Office building of CP All Public Company Limited and Food Academy  |
| 8  | Chef’s Kitchen and 7-ELEVEN  | Restaurant and 7-ELEVEN  |
| 9  | Panyapiwat Institute of Management (PIM)                                 | Building for learning, training, activity and contact with the faculties and agencies in PIM   |
| 10 | Tara Square  | Multipurpose area which can be served as a parking lot for cars and motorcycles (including service fee)  |



# PIM Map

How to read the room number appearing in the student's class

Room number

**4-0510**

Building Floor Room

**Meaning** | Building 4 (CP ALL Academy Building), 5<sup>th</sup> Floor and Room number 10



## Building 1 (Administration Building)

- FL. 1 : Engineering Laboratory Rooms  
Friends Care PIM Room
- FL. 2 : Laboratory Rooms
- FL. 3 : Prayer Room and Laboratory Rooms

## Building 2 (Convention Hall)

- FL. 1 : Activity Patio, Food and General Merchants,  
PIM Smart Shop and PIM Souvenir Shop
- FL. 2 : Classrooms
- FL. 3 : Prayer Room and Meeting Rooms

## Building 3 (Multi-Purpose Building)

- FL. 1 : Laboratory Rooms
- FL. 2 : Nursing Room and Offices
- FL. 3 : Laboratory Rooms and Classrooms

## Building 4 (CP ALL Academy Building)

- FL. G : Photocopy Shop
- FL. L : Admissions Center, 7-ELEVEn Shop and  
Bellinee's Bake & Brew
- FL. M : Aviation Business Training Center
- FL. 3 : Food World @ PIM
- FL. 4 : Classrooms and Ground Laboratory Rooms
- FL. 5-6 : Classrooms
- FL. 7 : Classrooms, The Office of Student Affairs and  
The Office of Student Development

## Building 4 (CP ALL Academy Building)

- FL. 8 : Classrooms, Smart Classroom, Store Model  
and GO Classroom
- FL. 9 : Lecturer Offices
  - Faculty of Agro Industry
  - Faculty of Communication Arts
  - Faculty of Creative Education Management
  - Faculty of Innovative Agriculture Management
  - Faculty of Food Business Management
- FL. 10 : Lecturer Offices
  - Faculty of Business Administration
  - Faculty of Management Sciences
  - Faculty of Logistics and Transportation  
Management
  - International College
  - Chinese Graduate School
- FL. 11 : Lecturer Offices
  - Faculty of Liberal Arts
  - Faculty of Engineering and Technology
  - The Office of General Education
- FL. 12 : Laboratory Rooms and Lecturer Office
  - Faculty of Management Sciences  
(Hospitality and Tourism Management  
Program)
- FL. 12A : Library (PIM Creative Learning Space)
- FL. 14 : The Office of Accountancy and Finance,  
The Office of Academic Affairs and Reading Zone
- FL. 16 : Auditorium

## Classrooms and Laboratory Rooms



### Smart Classroom

Rooms: 4-0806



### GO Classroom

Rooms: 4-0808



### Computer & Sound Lab

Room 1-0301, 1-0303, 3-0309, 3-0310,  
4-1204, 4-1205, 4-1209 และ 4-1210



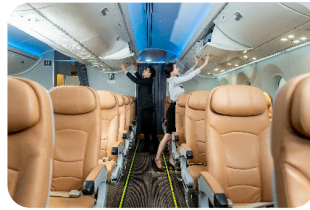
### 7- ELEVEN (PIM Store Model)

Rooms: 4-0807



### Distance Learning Studio

Rooms: 4-1208



## Aviation Business Training Center (PIM Air)



Sky Terminal      Rooms: 4-M001  
AIRCRAFT          Rooms: 4-M002  
Ground Lab        Rooms: 4-0408



## Media and Multimedia Laboratory Convergent Media Studio

Room: 4-1206



## Mac Lab

Room: 4-1207



## Logistic Strategic Management Lab

Room: 1-0201

## Hospitality Lab



### Deluxe Room Mock-up

Room: 1-0204

### Culinary and Restaurant Mock-up

Room: 1-0204



### Mixology Mock-up

Room: 1-0206

## Food, Bakery and Beverage Laboratory Rooms



### Cooking Lab

Room: 3-0112

### Coffee and Beverage Lab

Room: 3-0113



### Bakery Lab

Room: 3-0114

### Sensory Evaluation and Consumer Research Center

Room: 2-0238



## Sciences Laboratory Rooms



### Physical and Innovative Agricultural Lab

Room: 3-0101



### Chemical Lab

Room: 3-0101



### Microprocessor and Embedded System Lab

Room: 1-0302

### Advanced Research Lab

Room: 1-0308



### Mechanical Engineering Lab

Room: 3-0105 and 3-0106

### Industrial Engineering Lab

Room: 3-0107

### Industrial Automation System Lab

Room: 3-0108



## Automotive Information Lab

Room: 3-0102



## Automotive Electronics Lab

Room: 3-0103



## Electronics and Digital Lab

Room: 1-0304

## Network Lab

Room: 1-0307

## Physics Lab

Room: 1-0305



## Innovation Center for Robotics and Automation Systems (iCRAS)

Room: 1-0101

## PIM Academic Calendars and Study Plans

The teaching and learning activities at the graduate level emphasize student research, problem analysis and solution, and hands-on practice. Presentations and discussions sharing knowledge and experience are key elements of classroom practice, supported by team work and efficient time management.

For more details of the study plan and practices of the program, please contact the staff of the faculty

### Academic Calendar 2022 for Graduate level

| Program     | Academic Year 2022   |  |  |
|-------------|--|--|--|
|             | Semester 1   | Semester 2   | Summer Semester  |
| MSIT<br>MET | Semester starts<br>on 3 Sep. 2022<br><br>Study and exam period<br>3 Sep. 2022 - 5 Feb. 2023    | Semester starts<br>on 4 Mar. 2023<br><br>Study and exam period<br>4 Mar. 2023 - 6 Aug. 2023    | -  |
| iMBA        | Semester starts<br>on 20 Aug. 2022<br><br>Study and exam period<br>20 Aug. 2022 - 22 Jan. 2023 | Semester starts<br>on 11 Feb. 2023<br><br>Study and exam period<br>11 Feb. 2023 – 28 May. 2023 | Semester starts<br>on 10 Jun. 2023<br><br>Study and exam period<br>10 Jun. 2023 - 23 Jul. 2023 |

**Note :**

- The academic calendar and exam period may vary based on the schedule of each program.
- For more information : <https://aa.pim.ac.th/wp/calendar-graduate-th>

## Technologies and Systems for Supporting Students

### • Single Sign-On

The institute provides various information services for students for examples, Email, e-Learning, PIM Application and the Registrar System (REG). In order to gain access to the services, students need to log in with the Username and Password (Single Sign-On).



# Single Sign-On

All Systems of the Institute

**Log in**

Username is your student ID and the password is initialized as your citizen ID or passport number.

If a student wants to **change a password**, please login any computer at the Computer Service Center of the institute only.

Press **Ctrl + Alt + Delete** and then, select **Change Password**

Or via **PIM Application** at the menu "Quick Link"  Or via **the Password Self-Services System** 

Registrar System (Web REG)

PIM e-Learning

PIM Application

- Internal Services
- Room Tracking
- Office 365 (e-mail)
- WiFi with PIM Hotspot
- Computer Service Center of the institute

Therefore, every student should change the password at the first time of accessing the institute's computer to protect one's own rights of using the available services provided by the Institute.

Information Technology : <http://it.pim.ac.th> 

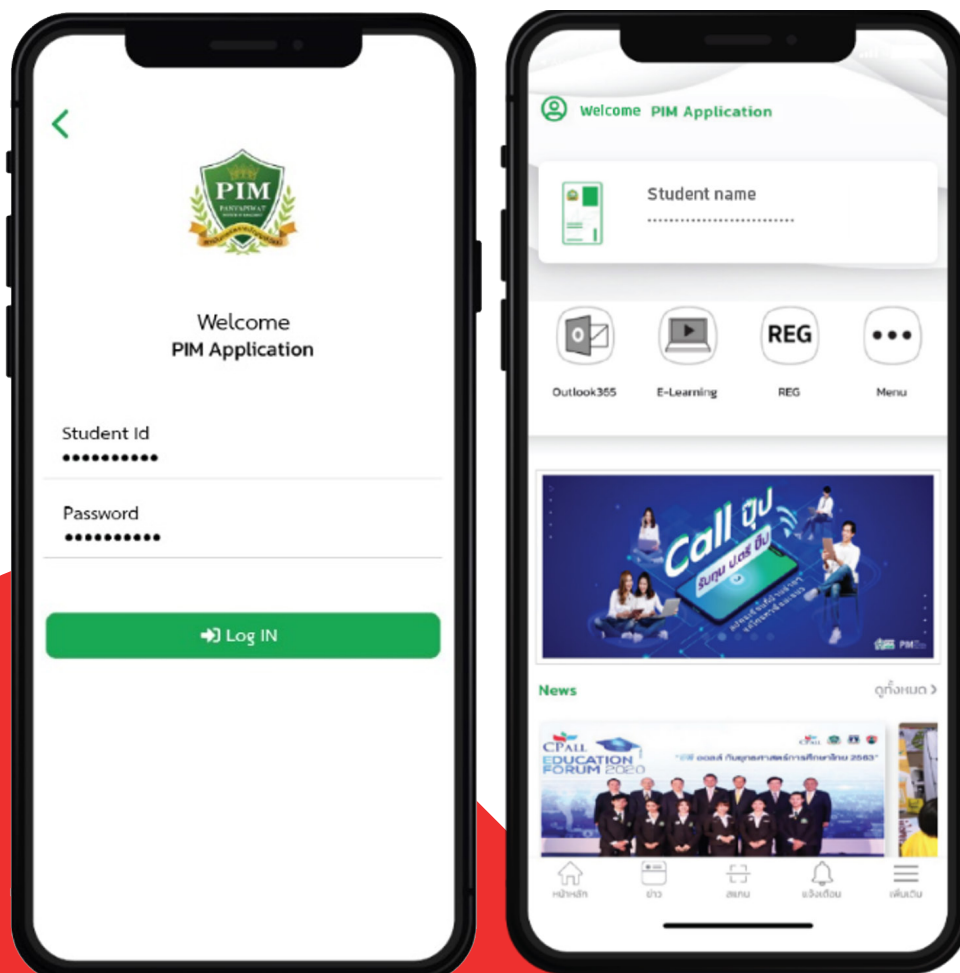


## • PIM Application

PIM Application is an application that is necessary for students to facilitate the convenience of students in various matters.

### Examples of functions of PIM Application to facilitate the convenience of students:

1. Viewing the class schedule, class room, examination room, and learning outcome >> via the Academic menu
2. Confirming the identity and time of entering class for each course >> via the Check Room Tracking menu
3. To show the student identity >> through menu electronic student ID card
4. Checking the name of the advisor >> via the Advisor menu
5. Checking the educational calendar and various activities >> via the activities calendar
6. Receiving notifications from the Institute >> via the Notifications menu
7. Accessing important URL links such as e-Learning, REG (Educational Services System), online request forms, library circulation service, etc.



How to Access

# PIM Application

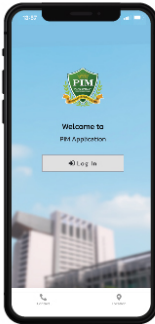
For Students



PIM Application

in App Store or Google Play or App Gallery

1



Go to PIM Application

2



Login with your student's ID and Password

3



Set a PIN CODE

4



Login

5



Access the PIM Application



To download and Install PIM Application,  
**At least 50 – 80 MB**  
of free space is required

To access the PIM Application for the next Login use your PIN CODE

Information Technology <http://it.pim.ac.th>



**Note:** In case that a student change a smart device and want to install the PIM Application on the new device, please contact the Office of Information Technology, 12<sup>th</sup> floor, CP ALL Academy building; or via facebook: สำนักเทคโนโลยีสารสนเทศ สถาบันการจัดการปัญญาภิวัฒน์

## • PIM Line Official or PIM CONNECT

PIM CONNECT is a Line Official of Panyapiwat Institute of Management (PIM). It is to facilitate all PIM Students in case that they need to inquire, consult and to access to information and service systems of PIM. The students can access via the Rich Menu, available for 24 hours everyday.

How to access PIM Line Official

# PIM Line Official

## PIM CONNECT



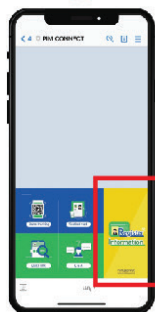
Scan the QR-code to add friend, "PIM CONNECT".

1



Once, successful adding friend; click the "Chat" icon.

2

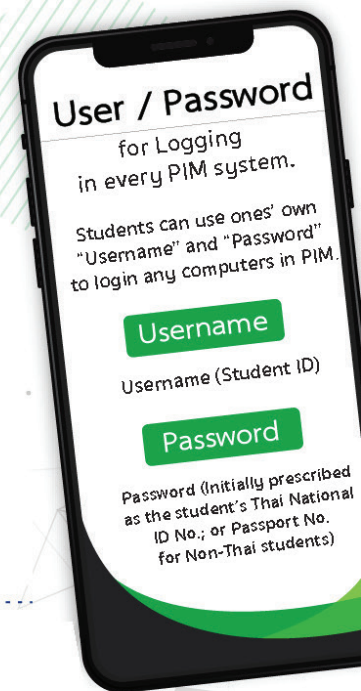


Then, click the "Register Information" icon.

3



Finally, register with your student's ID and password.



### "PIM CONNECT" service menus:

#### Room tracking

- Confirm class attendant
- View class schedules and venues
- View exam schedules and venues



Room tracking



Student card

#### Student card

- Access the student ID card for any authentication purposes
- View the student's personal info
- View the advisor's name
- View grade results

#### Quick link

- View academic calendars and activities schedules
- Access important URLs



Quick link



Q & A

#### Q & A

- For further inquiries and contact details

For additional details on IT services, please visit <http://it.pim.ac.th>



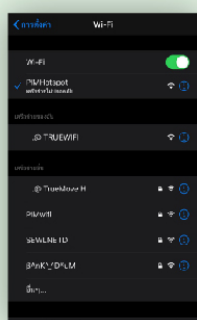
How to Access

# Wi-Fi PIMHotspot

For Smart Devices



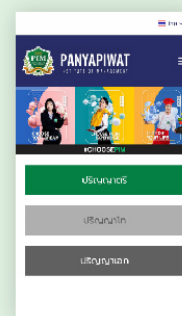
Choose PIMHotspot



Enter your Username and Password to login



Once log-on is complete. You can use the internet.



Please login with your **Single Sign-On**

**Username** : Student ID

**Password** : is initialized as your citizen ID or passport number.

For further inquiry, please contact the office of information Technology. Tel 02-855-0400

**PIMHotspot Time limit is 5 hours per usage otherwise a re-login is required**



Information Technology <http://it.pim.ac.th>





# e-mail

## For Students

### ▶ Example

Student's name is Mr. Panya Piwat; Student's ID is 6354100051.

Therefore, e-mail of Mr. Panya Piwat is 6354100051@stu.pim.ac.th

To access an e-mail account

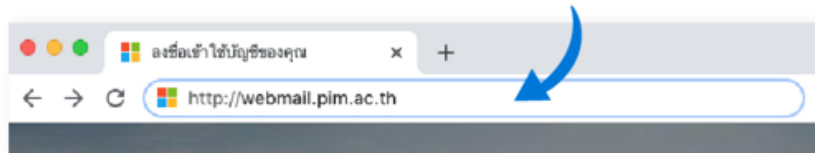
1

via PIM Application >> Enter PIN Code >> "PIM Webmail"



2

Open a web browser and navigate to <http://webmail.pim.ac.th>



3

via Outlook program



Information Technology : <http://it.pim.ac.th>



 Office 365

OneDrive  
1 TB. FREE

Don't worry • Full memory

Students can store the data on the OneDrive which has 1 TB. of storage space.

 OneDrive

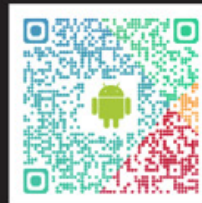


Search  Microsoft OneDrive in App Store or Google Play

iOS installation guide



Android installation guide



- ✓ Install
- ✓ Enter your's E-mail address
- ✓ Enter your's password

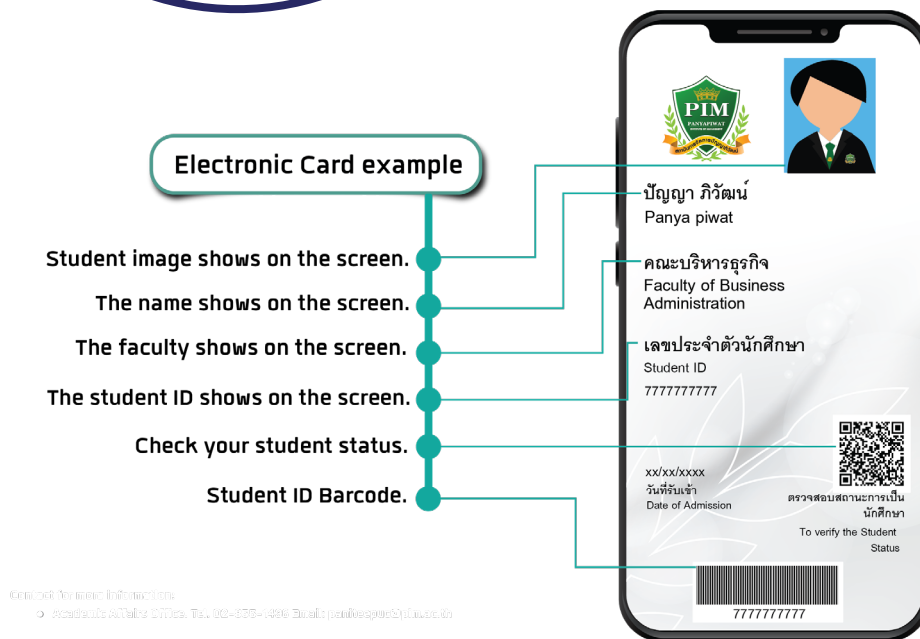
Ready to use

Information Technology : <http://it.pim.ac.th>



## Student Cards

PIM Students receive students' electronic ID card, registered through PIM Application (via Student's Electronic ID card menu) and/or PIM CONNECT (PIM LINE Official Application)



1. show one's identity when communicating with the Institute, or any other work unit
2. To be used to show one's identity for taking the examination
3. To be used to borrow and return books at PIM library
4. As an ID card (Original or copy of student ID card) for receiving other services, or reimbursing the Institute's expenses

However, if students have any problems in accessing electronic card via the PIM Application or/and PIM CONNECT (PIM LINE Official) , please contact the Office of Information Technology, 12<sup>th</sup> floor, CP ALL Academy building; or via facebook: สำนักเทคโนโลยีสารสนเทศ สถาบันการจัดการปัญญาภิวัฒน์

On the other hand, if any student wants a **physical student ID** card, please contact the Office of Academic Affairs. The student ID card fee is waived for the first issue.

Electronic student ID card

0 2855 0386

Physical student ID card

0 2855 0386

## • View Study Timetables

Students can view the study timetable through the **PIM Application or/and PIM CONNECT (PIM LINE Official)**/ (by choosing “REG” (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) by the following steps:

1. Login to the system.
2. Click the “Study Timetable” button on the left menu.
3. Click on relevant links such as an academic year and a semester to view the study timetable.

The system will automatically send an alert e-mail via PIM Application to remind students of the time, course title and the classroom number before the 30-minutes start time.

XXXXXXXXXX MISS XXXXX XXXXXXXX

Back Schedule Review

Search Student Time

Name xxxxx xxxxxxxx  
 Student Status Normal  
 Faculty xxxxxxxxxxxxxxxxxxxxxxxxxxxx  
 Program Name xxxxxxxxxxxxxxxxxxxxxxxxxxxx  
 Advisor AJARN xxxxx xxxxxxxx  
 Academic Year ◀ xxxxx ▶ / PRE 1 2  
 Select Block ALL

รายงานตารางเรียนรายสัปดาห์

| Day/Time | 08:00 - 09:30                                 | 09:31 - 11:00 | 11:01 - 12:30 | 12:31 - 14:00 | 14:01 - 15:30                                 | 15:31 - 17:00 | 17:01 - 18:30 | 18:31 - 20:00 |
|----------|---|---------------|---------------|---------------|---|---------------|---------------|---------------|
| Mon      | EN57305, A-2.2<br>Online (C)<br>08:00 - 11:00 |               |               |               |   |               |               |               |
| Tue      | AV57317, A-1<br>Online (C)<br>08:00 - 12:30   |               |               |               | AV57315, A-3<br>Online (C)<br>14:00 - 18:30   |               |               |               |
| Wed      |   |               |               |               |   |               |               |               |
| Thu      | AV57225, A-1<br>Online (C)<br>08:00 - 12:30   |               |               |               | EN57305, A-2.2<br>Online (C)<br>14:00 - 15:30 |               |               |               |
| Fri      |   |               |               |               |   |               |               |               |
| Sat      |   |               |               |               | AV57312, A-1<br>Online (C)<br>14:00 - 18:30   |               |               |               |
| Sun      | AV57328, A-1<br>Online (C)<br>08:00 - 12:30   |               |               |               |   |               |               |               |

\* The following data as shown above is combined with course code, class section and classroom respectively.

**Classroom Guide**

|                           |                 |                               |
|---------------------------|-----------------|-------------------------------|
| CP, All. Academy Bldg.    | 4 - XXYY        | XX = Floor , YY = Room number |
| Multipurpose Bldg.        | 3 - XXYY        | XX = Floor , YY = Room number |
| 2nd Floor Convention Hall | 2 - XXYY        | XX = Floor , YY = Room number |
| 3rd Floor Convention Hall | Hall 1 - Hall 6 |                               |

Remark C = Lec L = Lab M = Onsite / Online split R = Con S = Self T = Tut

**Block Remark**  
 A = Block 1.1 & 2.1 (Blue)  
 B = Block 1.2 & 2.2 (Orange)




For more information about the study timetable  
 Tel 0 2855 1139



## • Classroom Schedules

Classroom schedules are posted in front of the room, showing the classes held in the room on a weekly basis. Students should check this schedule to ensure they are in the right room, as it reflects changes in scheduled classes.




ตารางการใช้งานห้อง (ประจำสัปดาห์)  
4-0402

| Day       | 8:00 | 9:00 | 10:00 | 11:00 | 12:00 | 13:00 | 14:00 | 15:00 | 16:00 | 17:00 | 18:00 |
|-----------|------|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Monday    |      |      |       |       |       |       |       |       |       |       |       |
| Tuesday   |      |      |       |       |       |       |       |       |       |       |       |
| Wednesday |      |      |       |       |       |       |       |       |       |       |       |
| Thursday  |      |      |       |       |       |       |       |       |       |       |       |
| Friday    |      |      |       |       |       |       |       |       |       |       |       |
| Saturday  |      |      |       |       |       |       |       |       |       |       |       |
| Sunday    |      |      |       |       |       |       |       |       |       |       |       |
| Monday    |      |      |       |       |       |       |       |       |       |       |       |




Room schedule





Room X-XXX  
\* Update date



| Date       | 8:00   | 9:00  | 10:00  | 11:00 | 12:00 | 13:00   | 14:00  | 15:00 | 16:00  | 17:00 | 18:00 |
|------------|--|---|--|-------|-------|---|--|-------|--|-------|-------|
| XX XX XXXX |  | BC60230 : Chinese Business Culture and Etiquette (B-1)<br>(Ajarn.Tansiny 0301)    |  |       |       |   | BC60227 : Modern China (B-1)<br>(Ajarn.Khanittha 0491)                             |       |  |       |       |
| XX XX XXXX |  | BE58127 : English for Customer Care and Engagement (B-1)<br>(Ajarn.Pitchaya 0351) |  |       |       |   | BA60203 : Business Managerial Accounting (B-11)<br>(Ajarn.Kanitta 1065)            |       |  |       |       |
| XX XX XXXX |  | Homeroom<br>(K.Hathairat.0213)  |  |       |       |   | EN57305 : English for Job Application and Interview (B-2)<br>(Ajarn.Benchasi 1315) |       |  |       |       |
| XX XX XXXX | R858203 : International Restaurant Management System (B-1)<br>(Ajarn.Patcharapon 1492) |   |  |       |       | TC57315 : Chinese - Thai Translation (B-1)<br>(Ajarn.Chotivan 0819) |  |       | BC60230 : Chinese Business Culture and Etiquette (B-1)<br>(Ajarn.Tansiny 0301) |       |       |
| XX XX XXXX | BE58328 : English for Events and Exhibitions (B-1)<br>(Ajarn.Marisa)                   |   | AME3201 : Dynamics and Vibrations (B-1)<br>(Ajarn.Puvadon) |       |       |   | AME3201 : Dynamics and Vibrations (B-1)<br>(Ajarn.Puvadon)                         |       |  |       |       |
| XX XX XXXX |  |   |  |       |       |   |  |       |  |       |       |
| XX XX XXXX | CN60105 : Chinese for Work 1 (B-25)<br>(Ajarn.Wasana)                                  |   |  |       |       |   | EN60205 : English for Service and Sales Business (B-30)<br>(Ajarn.Chayaporn 5939)  |       |  |       |       |
| XX XX XXXX |  | BC60230 : Chinese Business Culture and Etiquette (B-1)<br>(Ajarn.Tansiny 0301)    |  |       |       |   | BC60227 : Modern China (B-1)<br>(Ajarn.Khanittha 0491)                             |       |  |       |       |

Course title (Section) and the instructor's name

## Class Attendant Confirmation

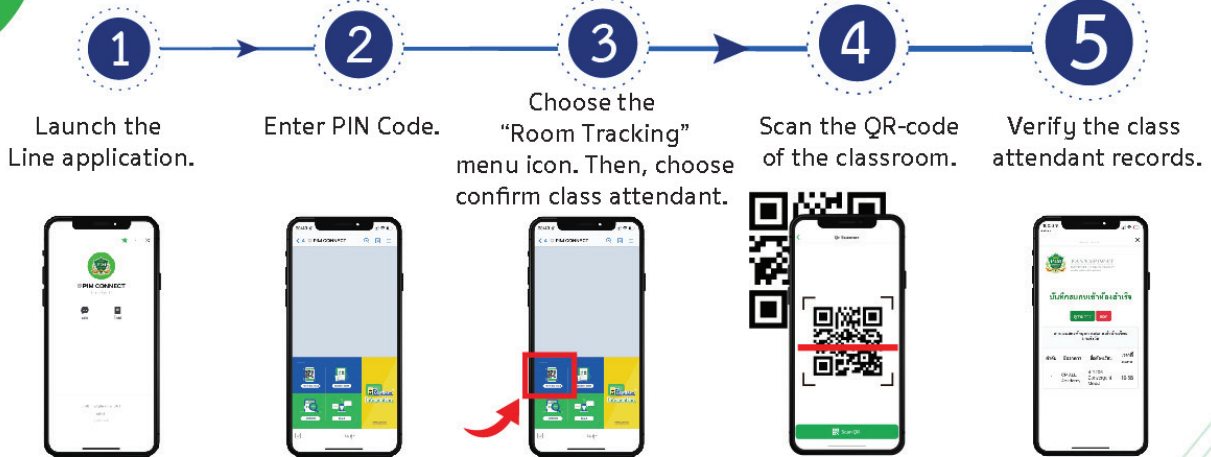
# ROOM Tracking



Approach

# 1

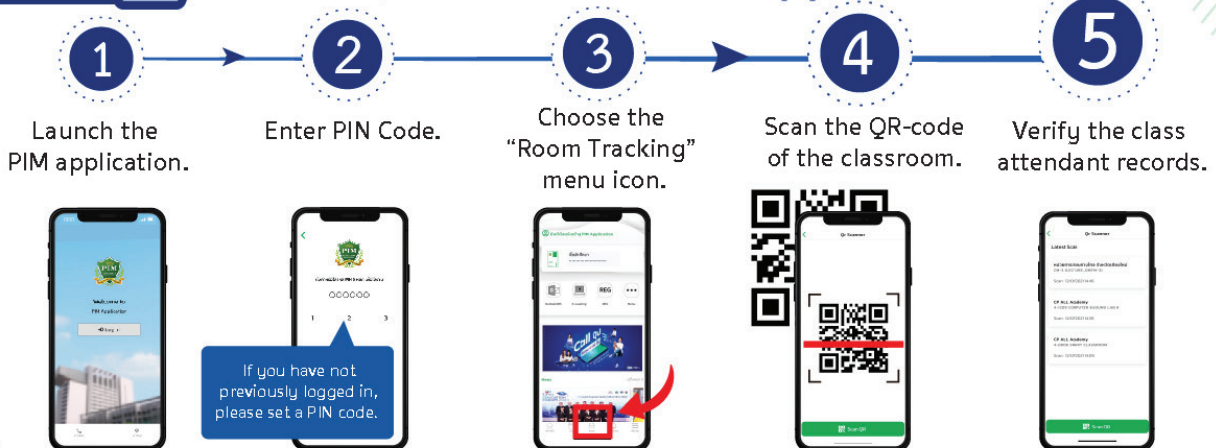
Scan the QR-code via PIM Line Official, "PIM Connect".



Approach

# 2

Scan the QR-code via "PIM application"



### Example

of Times for Scanning QR-Codes

#### Class Periods

8.00 AM - 9.30 AM

Attending Time

7.45 - 8.15 AM

Leaving Time

9.15 - 9.45 AM

For further inquiries,



please contact

the Office of Information Technology,  
Room no. 4-1202 Floor 12th  
CP ALL Academy building



For additional details on IT services, please visit <http://it.pim.a.c.th>



# PIM e-Learning



▶ To encourage students to access as well as to learn course materials from anywhere, the institute provides PIM e-Learning which is on-line learning systems allowing students to be able to access and study the involved course materials before, during and after school. The PIM e-Learning system can be accessed via as follows:

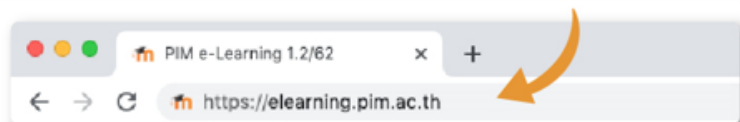
1

PIM Application >> Enter PIN Code >> "PIM e-Learning"



2

Open a web browser and navigate to <http://pimelearning.pim.ac.th>



Students can study the user manual of PIM e-Learning at the PIM e-Learning website



Information Technology : <http://it.pim.ac.th>



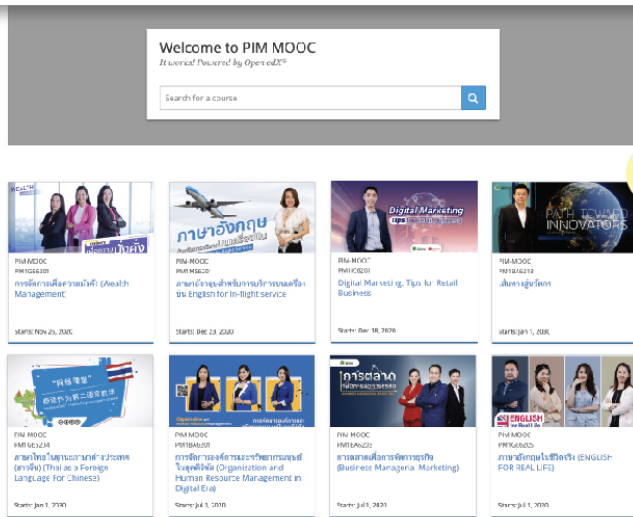
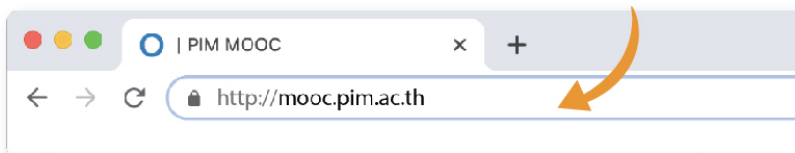
# How to Access PIM MOOC



▶ **PIM MOOC is online courses of PIM knowledge and expertise. Meet the today learning resolution which can be accessed from anywhere and anytime.**

There are study courses for PIM students to learn and research in the courses and openly provided for guests interested in increasing knowledge to access.

Open a web browser and navigate to URL <http://mooc.pim.ac.th>



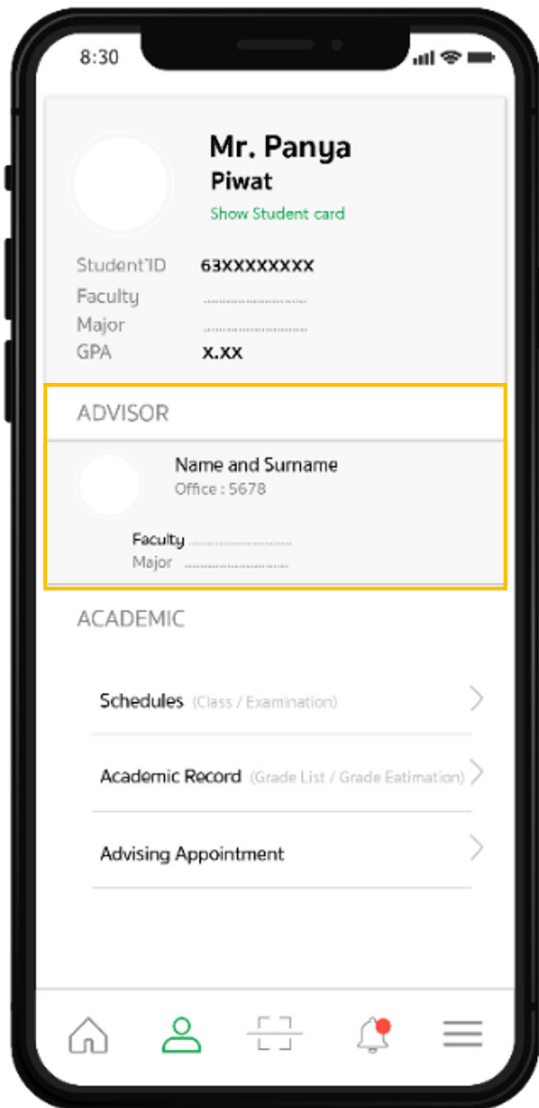
Or scan the QR-Code below



Information Technology <http://it.pim.ac.th>



# Student Care and Assistance

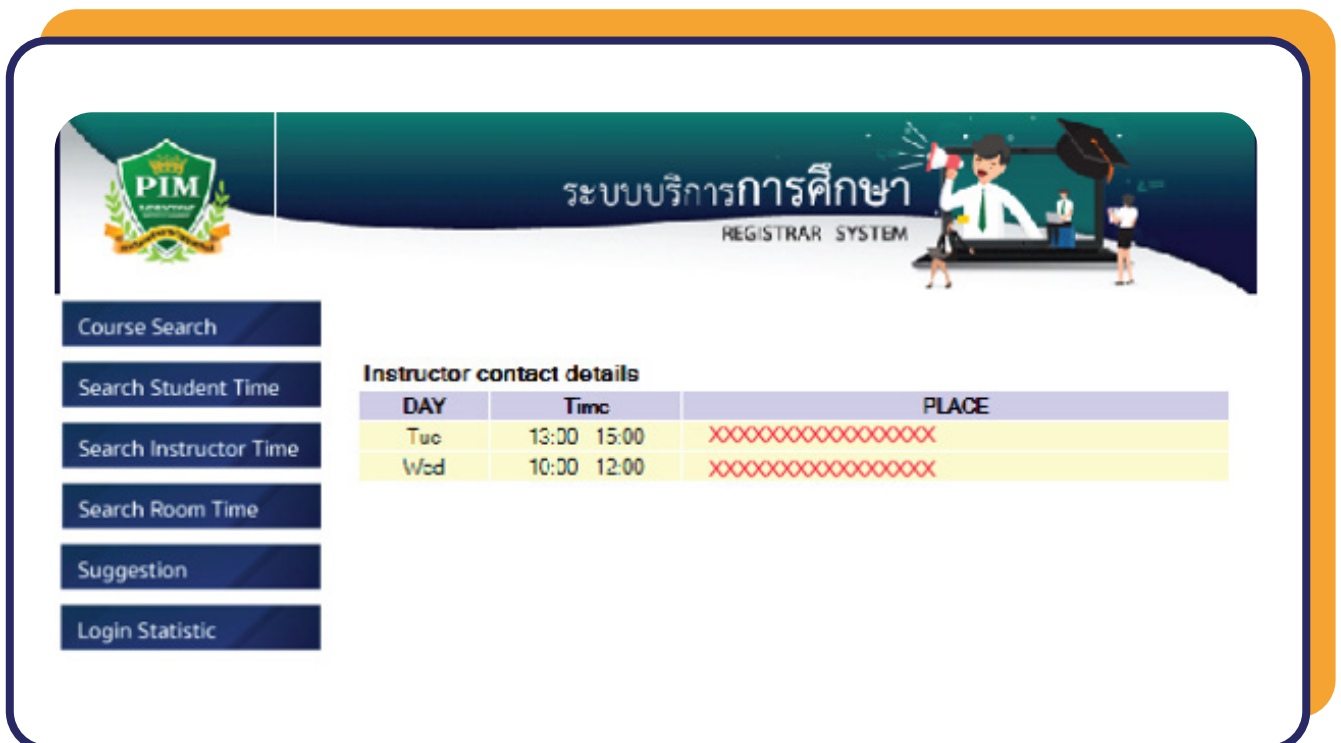


In order to help students while studying, the institute has allocated individuals or agencies to take care of and help them through the following channels

## • Advisors

Provide counseling and guidance for students. Students can check the list of advisors via the PIM Application

Students can find instructors' availability for consultation by clicking on the "Search Instructor Time" button on the left menu bar. Students should then contact the reception desk in front of the lecturer offices (FL. 9 - 12) in order to meet the advisor according to the pre-booked time in the Registrar System website.







## • Friends Care PIM

Friends Care PIM is a work unit under the Student Affairs Office that provides counseling service and psychological care for students, with psychologists to listen to all matters of concern. They can help students understand themselves and be more aware of their situation so that they can relieve anxiety and enable them to solve problems more effectively

In case that the students need to talk or consult with a counseling psychologist, please contact ‘Friends Care PIM’, Student Affairs Office.



Friends Care PIM  
0 2855 1624


# What to do with the new Course Enrollment Center coming semester?

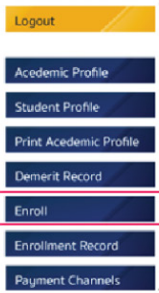
- Course Enrollment Center


**Do not forget!!**  
Review the academic calendar and consult your advisor before enrolling courses every time.


The institute will automatically enroll students in courses in the first semester. After that, students must enroll themselves online. Students may enroll in courses via the PIM Application (by choosing "REG" (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) based on the schedule in the academic calendar using the following steps:


1. Navigate to the registrar system website and log in to the Registrar System >>  
<http://reg.pim.ac.th>



2. Click the "Enroll" button.


3. Click the "INSERT" button to load planned courses.


4. Click the "Enrollment Confirm" button on the left-hand side for the 1<sup>st</sup> enrollment confirmation.


5. Again, click the "Enrollment Confirm" button on the web page center for the 2<sup>nd</sup> enrollment confirmation.


6. Click the "Enrollment Record" button.



## Notes:

- Before confirming the enrollment, students must check the enrollment results whether the course and the group are correct or not.
- Students should add or withdraw courses within the appropriate period according to the academic calendar
- Students must enroll in courses every semester. In case of missing out course enrollment, students must maintain the student status based on the schedule of the academic calendar.
- Learn how to enroll in courses online at <https://www.facebook.com/REGPIM/videos/777481589656260/>




For more information, please contact the Office of Academic Affairs at  
0 2855 1139

## • Payment for Tuition and Other Fees


Students can pay tuition and fees through several channels as follows


**ช่องทางที่ 1**

ชำระเงินด้วย  
**Mobile Application**




Scan Barcode  
ใบชำระค่าเล่าเรียน  
(ใช้ชำระในประเทศไทยเท่านั้น)







**ช่องทางที่ 2**

ชำระเงินด้วย  
**แคตเตอร์ เซอร์วิส**





ใบชำระค่าเล่าเรียน






ชำระค่าเล่าเรียนที่  
**7-ELEVEN**  
/แคตเตอร์ เซอร์วิส






**ช่องทางที่ 3**

ชำระเงินด้วย  
**Bill Payment**




ใบชำระค่าเล่าเรียน  
หรือ แบบฟอร์ม  
**Bill Payment**  
(เฉพาะธนาคารกรุงเทพเท่านั้น)






ชำระค่าเล่าเรียนที่  
**ธนาคารกรุงเทพ**




**ช่องทางที่ 4**

ชำระเงินด้วย  
**บัตรเครดิต**  
(VISA, Master, JCB)





**ติดผ่านระบบออนไลน์**  
สามารถชำระ-ได้ทุกธนาคาร  
(Charge ค่าธรรมเนียม 1.4%)

หรือ


**รูดบัตรเครดิต เครื่อง EDC**  
 นำใบชำระค่าเล่าเรียน  
ไปรูดบัตรเครดิต  
ผ่านธนาคาร

แบบที่ 1 แบ่งชำระกับธนาคาร  
3-10 งวด รับเฉพาะบัตรเครดิต  
SCB, KBANK

บัตรเครดิต  ดอกเบี้ย 0.89%  
(Charge ค่าธรรมเนียม 1%)


บัตรเครดิต  ดอกเบี้ย 0.69%  
(Charge ค่าธรรมเนียม 2.5%)

แบบที่ 2 ชำระเต็มจำนวน  
รับบัตรเครดิตทุกธนาคาร  
(Charge ค่าธรรมเนียม 1%)





**ช่องทางที่ 5**

ชำระเงินด้วย  
**เงินสด**




ใบชำระค่าเล่าเรียน





ชำระเงินสด  
ที่ **คณบดีการเงิน**  
สถาบันการจัดการปัญญาภิวัตน์





For more information about payment of tuition and other fees, please visit <http://af.pim.ac.th/pages/payment-way> or contact at 0 2855 0932-33, 0 2855 0248-49

# Scholarships

Panyapiwat Institute of Management has a policy to promote and support educational opportunities for students in accordance with the conditions and requirements of the scholarship regulations.

For more information about the scholarship, please contact the Scholarship Depa



The Office of Student Affairs.

Tel. 0 2855 0216-17, 0 2855 0907 or

visit <https://sa.pim.ac.th/wp>

## • Learning beyond classroom Resources for Information Searching

PIM Library or PIM Creative Learning Space is located at Building 4 (CP ALL Academy), Floor 12A. PIM Library provides learning services in terms of information resources such as books, journals, theses, e-books, e-journals, e-theses, e-research, e-projects, online database, and skill enhancing board games in order to facilitate the search for additional knowledge, both from within PIM Library and from databases of other libraries outside the Institute.

### PIM Library

Open daily (except holidays)

Monday – Friday : 08:00 – 18:30

Saturday – Sunday : 09.00 – 18.00



## Online Database

PIM Library provides 5 database services to support education, study and research of the students, provided that the students can access such database inside and outside the Institute.



Emerald database is an e-Journal database covering articles in Management, Business Administration, Information Science and other areas of study with full-text papers. Students can access the database at

<https://www.emeraldinsight.com>



A Euromoney  
Institutional  
Investor Company

EIC database is a statistical and numerical macroeconomic database covering business data for more than 130 countries. This database includes data on countries worldwide, their economy and currency, industry, the global economy and noteworthy nations like China and India, with greater detail. Students can access the database at

<https://cas.ceicdata.com/login>



CNKI database is a knowledge base and resources database of China providing data from 1999 until the present. The database provides document services under the cooperation of more than 5,500 universities and other institutes from more than 20 countries both domestically and overseas. The data are available in proceeding publications, e-Journals and theses. Students can access the database at

<https://lib.pim.ac.th/pages/cnki-databases>





ClinicalKey<sup>®</sup> for Nursing



The Clinicalkey for Nursing Database is an electronic journal database, electronic book, and a multimedia in English, published by Elsevier Publishing, including explanations concerning nursing care, various epidemics, manual of emergency care, possible clinical problems, and medical drug database. Students can access the database at.

<https://www.clinicalkey.com/nursing>

CINAHL database is an electronic journal database in English version, of complete explanations including nursing care, healthy nutrition, general health and sanitation, common over 170 diseases, and public health service. Students can access the database at

<https://search.ebscohost.com/login.aspx?authtype=ip,uid&profile=ehost&group=main&defaultdb=ccm>



For more information and can request Username and Password for access at the library.

PIM LIBRARY 0 2855 0381-82

email: [library@pim.ac.th](mailto:library@pim.ac.th)

Facebook: @PIM LIBRARY

## Online Journals

To support data searching for education and research of the students at any places and times, PIM Library provides electronic academic journals or magazines in foreign languages, provided that the students can access online journals inside and outside the Institute.



**Harvard Business Review**

HBR (Harvard Business Review) : A monthly English electronic magazine consisting of real case studies and business management methods, strategy management, including business trend updates; and technology and news analysis of important issues around the world

<https://hbr.org/>

**NIKKEI ASIAN REVIEW**

Nikkei Asian Review : Electronic Journal of Communication Arts, Social Sciences, Humanities, Communication and Cultural Studies and Information Science. Available back search to year 2013.

<https://asia.nikkei.com>

## THE WALL STREET JOURNAL.

**The Wall Street Journal** : An electronic magazine that compiles reliable articles, analysis, news in the world of business, finance, and marketing.

<https://www.wsj.com/>

## The Economist

**The Economist** : A weekly newspaper published in Magazine format and digitally distributed, focusing on current business, international politics, politics and technology. <https://economist.com>

## e-Books



## ProQuest Ebook Central™

English e-Books which consist of content regarding business administration, management, technology, society, culture and language, and are available for registering and using at

<https://ebookcentral.proquest.com/lib/pimth>

## SE-ED E-library

Thai e-Books which consist of content regarding management, technology, psychology, self-development, tourism and food, and are available for registering and accessing via Application



e-Books and article regarding finance and investment which are available for using at

<https://elibrary.maruey.com/login>



For more information and can request Username and Password for access at the library

Tel : 0 2855 0381-82

Email : [library@pim.ac.th](mailto:library@pim.ac.th)

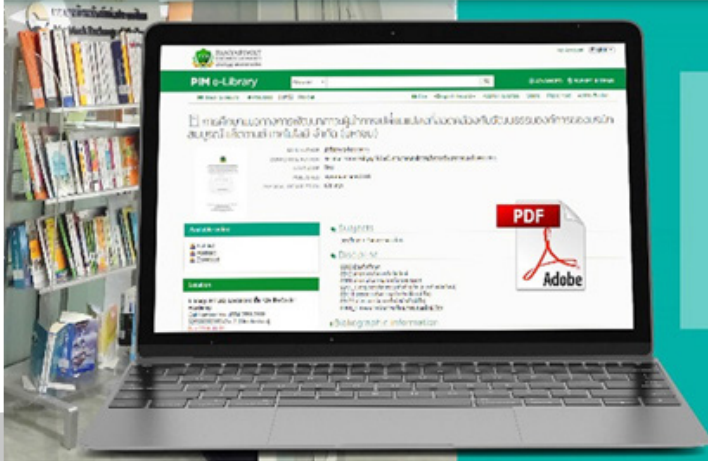
Facebook : @PIM LIBRARY

# e-Thesis Service

Students can search for the thesis in order to look for thesis data they are interested in which is divided in the category related to the student's curriculum for an easiness of thesis searching

## e-Collections

Introduction to reading and downloading theses, innovation projects and research projects.




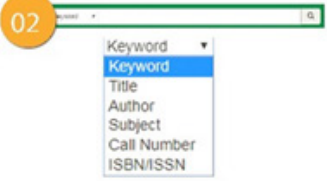
Download Application for IOS & Android  
**pim eLibrary**


[elibrary.pim.ac.th](http://elibrary.pim.ac.th)


Click "Download" to save as a PDF file or click "Read Online".


## e-Theses / e-Projects / e-Research

- 


<http://elibrary.pim.ac.th>
- 

Search with "Keyword" or "Title" option by typing "Innovation project", "Research project"; or desired keyword.
- 

Choose the desired thesis items.
- 

Read the thesis online by clicking "Full text" or "Abstract" item.
- 

Click "Download" to save as a PDF file or click "Read Online".



Note: To read the full text online and download, you must log on to the system.

For further inquiries, call 0 2855 0381 – 82 Or Email to [library@pim.ac.th](mailto:library@pim.ac.th)  
PIM Library



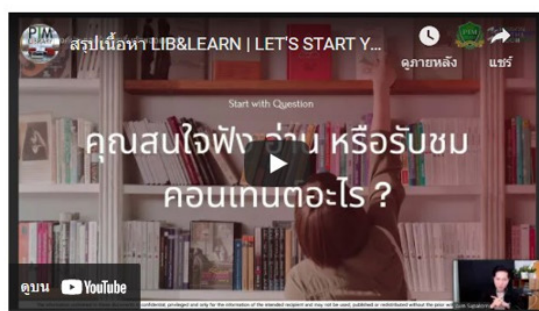
For more information  
PIM LIBRARY  
0 2855 0381-82  
email: [library@pim.ac.th](mailto:library@pim.ac.th)  
Facebook: @PIM LIBRARY

# PIM Library : Knowledge Bank

Knowledge Bank, an online learning resource of the library for students who are interested in the body of knowledge which are available for studying at <https://lib.pim.ac.th/wp/knowledge-bank>



## Go Plearn Edutainment



## HOW TO THE SERIES : เคล็ดไม่ลับกับ Library





# News, learning media and other online services via various channels of the PIM library

## PIM library website : [lib.pim.ac.th](https://lib.pim.ac.th)

PIM Library provides various services via library website (<https://lib.pim.ac.th>), such as reservation of group study room, recommendation on information resources, book delivery service, knowledge storage service, journals and online learning resources at the online library

## Study Rooms Reservation

PIM Library offers online meeting-room reservations. All day reservation is available for all students of PIM by accessing to the library website, or scanning the library QR Code

**New available services**

**PIM LIBRARY**  
**STUDY ROOMS**  
**RESERVATION**

**Online meeting room reservation system is always accessibility.**

The online meeting room reservation system is real-time accessibility with notification, so you don't miss any important shots.





**It's available on 1<sup>st</sup> December 2021 onwards**

The users (students) can reserve the meeting room by scanning QR code, or By accessing via the website: [lib.pim.ac.th](https://lib.pim.ac.th), then click "Online meeting room reservation system"



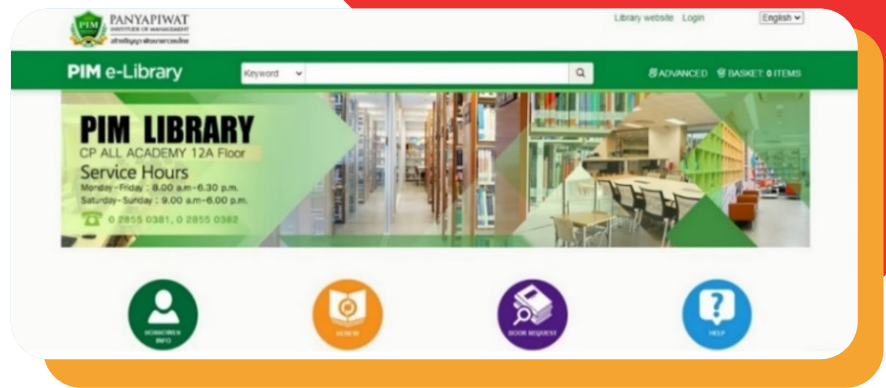

User Guide

Remarks: The online meeting room reservation system is available for the PIM's Library room reservation only.

**For more information, please contact**  
PIM's Library Chaengwattana Tel: 0 2855 0381 or PIM EEC Tel: 0 2855 1914-15 or by emailing to [library@pim.ac.th](mailto:library@pim.ac.th)

# elibrary.pim.ac.th

Students can use an online service of the library via <http://elibrary.pim.ac.th> to search for books they are interested in with the services at PIM Library, including reservation of book. Student can pickup the book on the date and time informed via students' email and delivery service to EEC Campus and remote learning center. In this regard, the student can access the website from anywhere via PIM application (select PIM e-Library) or at <http://elibrary.pim.ac.th>



### Recommend reading and downloading thesis Innovation project and research project

## How to find books?

### Can you find the library

- Navigate a web browser to <http://elibrary.pim.ac.th>
- Enter search keywords.
- Search options
 

| All Fields    | All Field     | Search from all titles       |
|---------------|---------------|------------------------------|
| All Fields    | Title         | Search from book titles      |
| Journal Title | Journal Title | Search from the journal name |
| Author        | Author        | Search by name of author     |
| Subject       | Subject       | Search from subject          |
| Call Number   | Call Number   | Search by call number        |
| ISBN/ISSN     | ISBN / ISSN   | Search from ISBN / ISSN      |
- Book list example
- View the book list status via "At the library" filter.
 

| Library | Status   | Count |
|---------|----------|-------|
| PITLIB  | On Shelf | 2     |

**1** Check book loan information. (BORROWER INFORMATION)

To check book loan info, click "Login" menu; and then, enter your Username and Password

Note: use the same Username and Password as logging in the institutes' computer system.

**User Account**

- Checked Out Items
- Checked Out Digital Files
- My Favorites
- My Holds
- My Fines
- Checked Out History
- My Profile
- My Suggestions
- Your Saved Searches
- Log Out

Check the following items:

- Loan status
- Reservation status
- Loan fine
- Loan history
- Saved search
- User information

**2** Self-renewing items (RENEW)

- Click "Checked Out Items" menu.
- Click "Renew Item" button of the renewing item.

Note:

- Self-renewing is allowed twice.
- Fined items cannot be self-renewed.



For more information  
 PIM LIBRARY  
 0 2855 0381-82  
 email: [library@pim.ac.th](mailto:library@pim.ac.th)  
 Facebook: @PIM LIBRARY

# Service of Statistical Data Analysis Program

Students can use the programs, including SPSS, LISREL, AMOS, SMART PLS and NVivo, to analyze the statistical data for student research, these programs are available at Cyber Zone in PIM Library



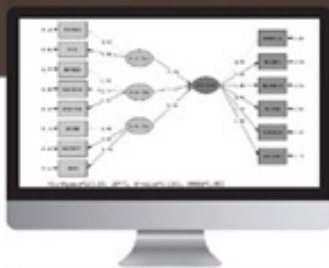
## CO-WORKING SPACE

and statistical data analysis programs service

SPSS | LISREL | AMOS | SMARTPLS | NVIVO

@Computer Lab 4-1208 ชั้น 12

Mon. – Fri. 08.00-18.30 Sat. – Sun. 09.00-18.00



LISREL Version 9.30



SPSS Version 24



AMOS Version 24



Provide computer services for searching information



QR Code

Please contact the counter service at the library to request the services.



## Other Library Resource Services from Institute's Academic Cooperation

Students can access the library resource services of other universities or organizations because the Institute has mutually entered into the academic cooperation between the libraries, including



### Office of Academic Resources, Chulalongkorn University (Central Library)

Students can use the book borrowing and returning service and other information resources of the Office of Academic Resources, Chulalongkorn University or Central Library by presenting PIM's student identification card before using service and strictly complying with the rules of Central Library



### Bidyalarana Library, Kasetsart University

Students can search for books or services they are interested in at Bidyalakarana Library, Kasetsart University by presenting PIM's student identification card before using service and strictly complying with the rules of Bidyalakarana Library, However, in case of interested in any book, please request for a photocopy



### Maruay Library, the Stock Exchange of Thailand

Students can search for books or services they are interested in at Maruay Library, the Stock Exchange of Thailand, located at the Stock Exchange of Thailand Building (near the Embassy of China) by presenting PIM's student identification card before using service and strictly complying with the rules of Maruay Library. In addition, the students can use an e-book service via Maruay e-Library by requesting for username and password to search for any data at the Institute's Library



PIM LIBRARY  
0 2855 0381-82  
email: library@pim.ac.th  
Facebook: @PIM LIBRARY

# Research Publication Resources

Students can search for the academic articles or research results from the Institute's academic journals to extend their research or thesis. In addition, the students can request for publishing an academic work in the Institute's academic journals, or search for other publication resources or national and international academic conference via a website of the Research and Development Office, Panyapiwat Institute of Management, as a part of the request for graduation at graduate level at <https://rd.pim.ac.th/wp/>

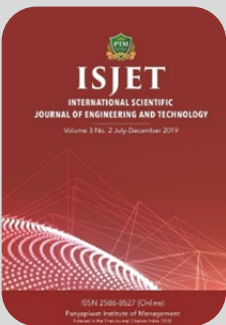






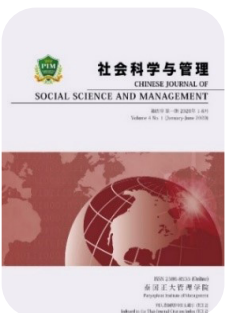
## Panyapiwat Journal

- It is an academic journal of the institute of humanities and social science of which quality is verified based on TCI (Thai-Journal Citation Index) Group 1 and ACI (ASEAN Citation Index).
- Scope of Publication: In the fields of business administration, management, liberal arts, education science, mass communications and other concerned fields
- Available Published Language: Thai and English
- Search articles at <https://so05.tci-thaijo.org/index.php/pimjournal/index>



## International Scientific Journal of Engineering and Technology

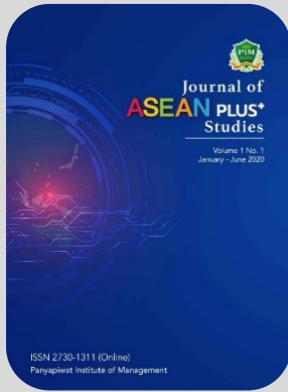
- Academic Journal of PIM in Science and Technology qualified by TCI (Thai-Journal Citation Index) group 2
- Publication scope: Engineering ,Technology, Innovation, Information Technology, Management Information System, Logistics and Transportation, Agricultural Science and Technology, Food Sciences, and other areas in Sciences and Technology
- Publication language: English
- Search articles at <https://ph02.tci-thaijo.org/index.php/isjet/index>
- Academic Journal of PIM in Science and Technology qualified by TCI (Thai-Journal Citation Index) group 2
- Publication scope: Engineering ,Technology, Innovation, Information Technology, Management Information System, Logistics and Transportation, Agricultural Science and Technology, Food Sciences, and other areas in Sciences and Technology
- Publication language: English
- Search articles at <https://ph02.tci-thaijo.org/index.php/isjet/index>



## Chinese Journal of Social Science and Management

- Academic journal of PIM in humanities and social sciences. Qualified under TCI (Thai-Journal Citation Index) group 2
- Publication scope: Business Administration, Management Science, Liberal Arts, Education, and other related fields
- Publication language: Chinese
- Search articles at <https://so01.tci-thaijo.org/index.php/CJSSM/index>





## Journal of ASEAN PLUS+ Studies

- Academic journal of humanities and social sciences
- Publication scope: Government Policy, Business Practice, Cultural Development in the Region) and other related fields
- Publication language: English
- Search articles at <https://so06.tci-thaijo.org/index.php/aseanplus>



## Academic conferences of PIM

- Academic conferences of PIM is held annually, two times a year at the international level and one time a year at the national level.
- The first International Conference is scheduled to be held in March.
- The second National and International Conference is scheduled to be held in July
- Follow the news of the institute's academic conference at <https://conference.pim.ac.th/>



## Academic Journal Academic Conference and News on researches

<https://www.facebook.com/PIMRandD>



For more information about the academic journal of PIM and academic conferences please contact the office of research and development  
The Office of Research and Development Academic Journal

Tel 0 2855 1102, 0 2855 1560

Academic Conferences Tel 0 2855 1107, 0 2855 0940

Facebook: <https://www.facebook.com/PIMRandD>

# The Processes of Dissertation, Thesis and Independent Study

Students can find the process of completing dissertation, thesis and independent study and other by downloading at <https://aa.pim.ac.th/>



Click Here

The Process of Completing Dissertation, Thesis and Independent Study  
<http://reg.pim.ac.th/registrar/download/manual/flow/007.pdf>

The Requirements of Dissertation, Thesis and Independent Publications  
<http://reg.pim.ac.th/registrar/download/manual/flow/008.pdf>

The Requirements of Dissertation, Thesis and Independent Publications  
<http://reg.pim.ac.th/registrar/download/manual/flow/009.pdf>

The Graduation Request Process  
[http://reg.pim.ac.th/registrar/download/manual/flow/EML\\_Best\\_Practice.pdf](http://reg.pim.ac.th/registrar/download/manual/flow/EML_Best_Practice.pdf)

For more information about dissertation, thesis and independent study, please contact Graduate Division, The Office of Academic Affairs  
Tel. 0 2855 1139 / 02855 0971 / 02855 0386

## Application for institutional review board (IRB)

### Important

Human Research Ethics Committee. In doing dissertation, Thesis, and independent study the course recommends students to submit a thesis proposal for consideration for certification of human research ethics before collecting research data.



Approximately 30 days in advance In the case of the research proposal is a full board review. The Consideration may take about 30 days. Students should allow time for submission

### Research scope relating to human / using human data

- study, teaching and learning process, evaluation
- observe, record the behavior of the population in the community, society
- language, folklore, culture, arts
- In-depth interview / Group discussion
- Taste test / Food quality Consumer satisfaction
- Application development / language instruction, audio and sound
- Creative research / design, collect information about tastes Satisfaction Attitude
- Community, Society, Fact Survey Opinion population
- Other related to humans

### The IRB review is divided into 3 types:

#### Type1, Exemption Review

The risk-free study took 7 working days for consideration process after receiving the researcher completed documents

#### Type2, Expedite Review

The Low-risk research took 15 working days for consideration process (after receiving the researcher complete)

#### Type3, Full board Review

High-risk research takes 15 working days for consideration process (after the full board meeting)

#### Note :

1. Students can download the form for consideration. (Available in Thai, English and Chinese) through rec.pim.ac.th and go to the Download Form.
2. Students can submit research ethics documents in humans at course staff or Human Research Ethics Committee or email rec@pim.ac.th

Inquiring information, requesting a review of the science project proposal draft at the academic affair office Human research ethics review Graduate room Rest room for graduate students

Human Research Ethics Committee 0 2855 1357 E-mail: rec@pim.ac.th

## Student Welfare



### • Friends Care PIM

Counseling and psychological care services for students by psychologists. Students can make an appointment in advance for an individual consult at 'Friends Care PIM' (room 1-0107) at 1st floor of Building 1 (Administration Building), or contact by phone.

Open Mon. – Fri. Time: 08.00 – 17.00



### • Nursing Room

Provides first aid service by nurses. Open daily 08.30-17.30 at Building 3, FL. 3



### • Good Doctor Application

The expert and specialist doctor will take care of the student's health through the 'Good Doctor Application'.

Students can download the "Good Doctor" Application to describe the initial symptoms, then the doctor will diagnose the symptoms and prescribe online to the 'eXta Pharmacy' (in 7-11 shops). When the students pay for the medicine via True Money Wallet to the pharmacy. The students will be delivered the medicine prescribed by the doctor, to the student's place by the address specified, within 1 hour (under the condition that the delivery address is not farther than 5-10 kms. from the eXta Pharmacy nearby).



# Place for Relaxing, Copying and Shopping



## Graduate room Rest room for graduate students

**Location:**

Building 3 (Multi-Purpose Building),  
FL. 1, 3-0311



## Library

**Location:**

Building 4 (CP ALL Academy), FL. 12A  
Open Mon. – Fri. Time: 08.30 – 18.30  
Open Sat. – Sun. Time: 09.00 – 18.00



## Prayer Room

**Location:**

Building 1 (Administration Building), FL. 3  
Building 2 (Convention Hall), FL. 3



## Sports Field and Activity Patio

**Location:**

Beside building 1 (Administration Building)



## An activities'

courtyard (Hoo-krajong Courtyard, West Court field), and Activity Patio

- An activities' courtyard (Hoo-krajong Courtyard) is in front of Convention Hall Building.
- West Court field is beside the CP All Academy Building
- The Activity Patio is at the 1st floor of the Convention Hall Building



## Photocopy Shop

There are photocopying and printing-binding services, and selling stationery supplies at the Photocopy Shop

Building 4 (CP ALL Academy), FL. G

Open: Mon. – Fri. Time: 07.00 – 17.00

Open: Sat. – Sun. Time: 07.00 – 16.00



## PIM SMART SHOP

**Location:**

Building 2 (Convention Hall), FL. 1

Open Mon. – Fri. Time: 08.00 – 17.00



## PIM SOURVENIR

A shop for general products for daily life, student badges and PIM souvenirs

**Location:**

Building 2 (Convention Hall), FL. 1

Open Mon. – Fri. Time: 08.00 – 16.30



## 7-ELEVEN

**Location: Front and surrounding PIM**

- In front of the entrance to PIM on Chaengwattana Road. Open 24 hours.
- The TARA Building G.  
Open for service Monday - Friday from 6:00 AM – 20:00 PM Closed on public holidays
- In the area of Chef Kitchen on Chaengwattana Road, Soi Chaengwattana - Pak Kret 28, open 24 hours.
- Behind PIM in Soi Chaengwattana - Pak Kret 28 near The Park Building (Institute car park) open 24 hours



**Location: Within PIM**

- Building 4 (CP ALL Academy) FL. L  
Open for service Monday - Saturday from 7:00 a.m. - 6:00 p.m. Closed on Sundays and public holidays
- Building 4 (CP ALL Academy) FL. 8  
Open for service Monday - Saturday from 6:30 AM - 6:00 PM. Closed on Sundays and public holidays



## SHOP AT 24

SHOP AT 24 is a shop for general products; selling top-brand products, electronic appliances, IT gadgets, cosmetics, and beauty products.

**location**

- Behind PIM (on Chaengwattana-Pakkret 28), next to The Park Building (a parking building). The shop is open 8.00 am- 5.00pm. everyday.



## Bellinee's Bake&Brew

**Location:**

- Panyatara Training Center FL. 1  
Open for service Monday – Friday from 7:00 a.m. - 7:00 p.m. Closed on Saturday - Sunday and public holiday





## Muanchon Cafe

**Location:**

- In front of Building 1 (Administration Building)  
Open for service Monday - Saturday from 7:00 a.m. - 6:00 p.m. . Closed on public holiday



## Chef's KITCHEN

A luxurious restaurant on Chaengwatthana Road offers meals, catered meals, and boxed meals services.

**Location :**

84 Moo 2 Chaengwatthana Road, Bangtalad, Pakkred, Nonthaburi 11120  
Tel. 0 2855 1711

**Service time:**

- Monday - Friday from 8.00 am - 9.00 pm for the serving of breakfast menu and a la carte menu. The service in the buffet food section is provided only between 11.00 am - 2.00 pm
- Saturday - Sunday and public holidays from 11.00 am - 9.00 pm for the serving of breakfast menu and a la carte menu only

For customers wishing to organize a party, run food booth, order food in boxes, snacks, and snack boxes, please contact the Sale department, tel 097-246-5450 and follow chef's kitchen via Facebook Page : @chefskitchenthai





## Food World

A food court with varieties of food at an afforded price.

**Location:**

- Building 4 (CP ALL Academy), FL. 3  
Open daily Time: 7.00 – 17.00 (Close on Sunday)
- 2<sup>nd</sup> Floor, The Park Building (Parking Building).  
Open on Monday – Friday, from 7:00 a.m. - 2:00 p.m.



Students pay for food and beverages in Food World via True Money Application which can be downloaded at  Google Play or 



## PIM FOOD ACADEMY

PIM FOOD ACADEMY, a Culinary Academy managed by Panyapiwat Institute of Management (PIM), at 2<sup>nd</sup>-4<sup>th</sup> fls. of Food Technology Building. It is located at 286 Moo 2, Chaengwattana Road, Bang Talat Subdistrict, Pak Kret District, Nonthaburi. 11120 (preceding Central Chaengwattana Shopping Center).



### Contact




Facebook : PIMFoodAcademy





Line : @PIMFoodAcademy

website : [www.pimfoodacademy.com](http://www.pimfoodacademy.com)



## Various Work Agencies Concerning Students

| Agencies  | Services Concerning Students   | Contact   |
|---|--|---|
| <p><b>The Office of Student Affairs</b></p>         | <ol style="list-style-type: none"> <li>1. Organizing sports, recreational, and public service activities including voluntary-minded activities for students</li> <li>2. Providing circulation services on sports equipment and materials for student activities</li> <li>3. Dealing with student's request for scholarships and checking the qualifications of students receiving scholarships</li> <li>4. Claiming for insurance claims when students have accident</li> <li>5. Supervising and monitoring the discipline of students</li> </ol>  | <p>Building 4 (CP ALL Academy),<br/>FL.7, 4-0707</p> <p>Facebookpage :<br/>สำนักกิจการนักศึกษา<br/>(สถาบันการจัดการปัญญาภิวัฒน์)</p> <p>Contact :</p>    |
| <p><b>The Office of Academic Affairs</b></p>        | <ol style="list-style-type: none"> <li>1. Student Cards</li> <li>2. Checking of educational qualification</li> <li>3. Adjustment and monitoring of student's status</li> <li>4. Comparison and transferring of educational qualifications and learning outcomes</li> <li>5. Enrollment registration and adding-revoking courses</li> <li>6. Announcement of study results</li> <li>7. Determination of examination dates and study calendar</li> <li>8. Checking of petition for graduation</li> <li>9. Checking of documents on educational evidence</li> <li>10. Available services of reviewing dissertation and thesis print format, and independent researching.</li> </ol> | <p>Building 4 (CP ALL Academy),<br/>FL.14, 4-1405</p> <p>Facebookpage :<br/>สำนักส่งเสริมวิชาการ<br/>สถาบันการจัดการปัญญาภิวัฒน์</p> <p>Contact :</p>  |
| <p><b>The Office of Accountancy and Finance</b></p> | <ol style="list-style-type: none"> <li>1. Accepting payment of fines and fees</li> <li>2. Check student's financial information and situation.</li> </ol>  | <p>Building 4 (CP ALL Academy),<br/>FL.14, 4-1403</p> <p>Contact :</p>   |

| Agencies  | Services Concerning Students  | Contact   |
|---|---|---|
| <p><b>The Office of Information Technology</b></p>    | <ol style="list-style-type: none"> <li>1.Provision of advices on information technology</li> <li>2.Dealing with abnormal users and abnormal logins</li> <li>3.Provision of online (e-learning) instructional system</li> </ol>  | <p>Building 4 (CP ALL Academy), FL.12</p> <p>Contact : </p>  |
| <p><b>The Office of Research and Development</b></p>  | <ol style="list-style-type: none"> <li>1.Various evaluations related to instructional management, student help-care, and operation of the Institute</li> <li>2.Publication of research articles or academic articles in the academic journals of the Institute</li> </ol>   | <p>Building 3 (Multi-Purpose Building), FL. 2</p> <p>Contact : </p>  |
| <p><b>PIM Library and PIM-EEC</b></p>                 | <ol style="list-style-type: none"> <li>1.Information Resource Services</li> <li>2.Electronic Information Resource Services</li> <li>3.Provision of Directions on Using the Library and Online Database Training</li> <li>4.Information Services for Referencing and Research</li> <li>5.Provision of Services on Space and Activities for Learning</li> <li>6.supporting equipment service for learning.</li> </ol>   | <p>Building 4(CP ALL Academy), FL.12A</p> <p>Facebookpage : pimlibrary</p> <p>Contact : </p>  |
| <p><b>The Office of Arts and Cultural Affairs</b></p> | <ol style="list-style-type: none"> <li>1. Potential development and promotion of students with artistic and cultural abilities</li> <li>2.Supervising and taking students to contest in musical, dancing and singing performances both inside and outside the Institute</li> <li>3.Organizing activities to promote students with artistic and cultural abilities</li> <li>4. Testing and supervising students who are granted scholarships on arts and cultural talents</li> <li>5.Transferring Thai arts and culture to international students</li> </ol> | <p>Building 2 (Convention Hall), FL. 2</p> <p>Facebookpage : สำนักส่งเสริมศิลปะและวัฒนธรรม สถาบันการจัดการปัญญาภิวัฒน์</p> <p>Contact : </p> |

ผลิตโดย

สำนักส่งเสริมวิชาการ