



ACADEMIC YEAR  
**2022**



# INTERNATIONAL COLLEGE

**PIM Student Manual  
for Graduate Level**



**INTERNATIONAL  
COLLEGE**  
วิทยาลัยนานาชาติ

# CONTENTS

	page		page
<b>Part 1: Getting to know PIM</b>	1-1	Learning beyond classroom	3-25
Getting to know PIM	1-2	- Resources for Information Searching	3-25
Logo	1-3	- Academic Journal	3-26
Official Colors	1-3	- e-Books	3-27
Official Flower	1-3	- e-Thesis	3-28
Philosophy	1-4	- PIM Library : Knowledge Bank	3-29
Vision	1-4	- News, learning media and other online	3-30
Mission	1-4	services via various channels of the PIM	
Institutional Identity	1-4	library	
Self-Identity of the Institute	1-5	- Service of Statistical Data Analysis Program	3-32
Faculties	1-6	- Other Library Resource Services from	3-33
The Institute's Music	1-8	Institute's Academic Cooperation	
<b>Part 2: Knowing Us</b>	2-1	Research Publication Resources	3-34
<b>"International College"</b>		The examination is coming... What to do next?	3-37
Philosophy/ Vision/ Mission	2-2	- View Exam Timetables	3-37
Logo and Colors of the College	2-3	- View Grade Results	3-39
The Offered Program/Majors	2-3	Student Care and Assistance	3-40
- Master of Business Administration Program	2-5	- Advisors	3-40
in International Business (International Program)		- Friends Care PIM	3-41
<b>Part 3: Students Should Know</b>	3-1	What to do with the new coming semester?	3-42
PIM Location	3-2	- Course Enrollment Center	3-42
Around PIM: Chaeng Wattana	3-4	- Payment for Tuition and Other Fees	3-43
PIM Map	3-5	Scholarships	3-44
PIM Academic Calendars and Study Plans	3-11	The Processes of Dissertation,	3-45
Technologies and Systems for Supporting	3-12	Thesis and Independent Study	
Students		Application for institutional review board (IRB)	3-46
- Single Sign-On	3-12	The Intermission Leave	3-47
- PIM Application	3-13	Student Welfare	3-48
- PIM Line Official or PIM CONNECT	3-15	Online Petition Submission, Registration,	3-49
- Wi-Fi PIMHotspot	3-16	Various Evaluations and Others	
- e-mail	3-17	Visa Assistance Services	3-51
- Office 365	3-18	Place for Relaxing, Copying and Shopping	3-52
Student Cards	3-19	Various Work Agencies Concerning Students	3-57
Study at PIM	3-20		
- View Study Timetables	3-20		
- Classroom Schedules	3-21		
- Confirmation of Study	3-22		
- PIM e-Learning	3-23		
- PIM MOOC	3-24		



# Part 1

## Getting to know PIM

# Getting to know PIM



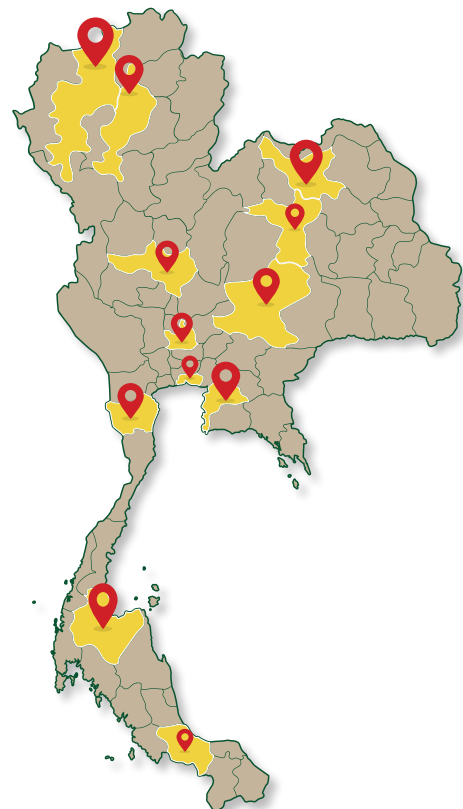
## Panyapiwat Institute of Management or PIM (PIM)

is an educational institution sponsored by CP All Public Company Limited under the Charoen Pokphand Group. PIM is accredited by the Ministry of Higher Education, Science, Research and Innovation to offer a degree at Bachelor's degree, Master's degree and Doctoral studies, which provides teaching and learning in Thai, Chinese and English language.

is a corporate university that offers work-based education, we have distinguished academic excellence by focusing on students to learn from hands-on business practice such as CP ALL Group, CP Group and business partners. Student gained work experience until they become proficient Therefore, PIM graduates are quality personnel who are academically knowledgeable and ready to work professionally.

Panyapiwat Institute of Management provides instruction in various locations

1. **Panyapiwat Institute of Management**, known as PIM, is located on Chaengwattana Road. The institute address 85/1 Moo 2, Chaengwattana Rd., Bang-Talad, Pakkred, Nonthaburi, 11120, Thailand.
2. **Panyapiwat Institute of Management EEC Campus**, known as PIM-EEC, The institute address 1 Moo 7, Najomtien, Sattahip, Chonburi, 20250, Thailand.
3. Distance learning units in 12 provinces nationwide



North	Chiang Mai, Lampang
Northeast	Kon Kaen, Nakhon Ratchasima, Udon Thani
central	Ayutthaya, Nakhon Sawan, Samut Prakan, Phetchaburi
east	Chonburi
south	Songkhla, Surat Thani



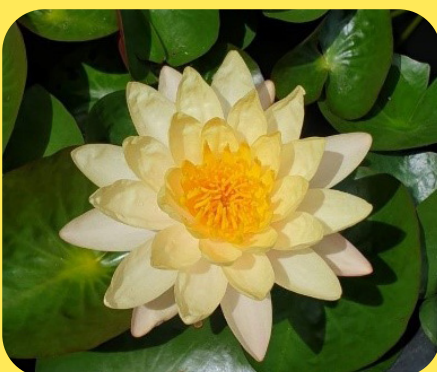
## Logo



## Official Colors



## Official Flower



**The olive branches, shield, and ribbon** symbolize triumph above all things.

**The crown** represents education as the highest and greatest achievement.

**The color green and golden yellow** used in the logo stand for academic and moral excellence – the two guiding principles to a life of prosperity.

Word mark within the shield are the institute's name and acronym in English and bearing the full name of the institute in Thai is the ribbon at the bottom.

### Green

A symbol of prosperity, growth and fullness

### Golden Yellow

A symbol of academic and moral excellence

### The official colors of PIM

The official colors of PIM represent academic and moral excellence – the two guiding principles to a life of prosperity.

### Water Lily (Mangkala Ubol)

The water lily flower serves as a symbol of:

1. Perseverance
2. Fortitude
3. Magnificent achievement

## Philosophy

Education is the Matrix of Intellect

---

## Vision

Creating Professionals through Work-based Education

---

## Mission

Corporate University with the following missions

1. To create qualified people who meet the needs of business sector, social sector and global community sector with the emphasis on learning from real experiences (Work-based Education);
  2. To combine academic knowledge and business for teaching, research, academic services and preservation of arts and culture (Combination of Academic and Professional Expertise).
  3. To create collaborative networks to develop body of knowledge and promote innovations (Collaborative Networking)
  4. To develop an organization that is ready to cope with changes and has a good management system. (Transformative Organization & Good Governance)
- 

## Institutional Identity

**Being a Corporate University which is based on Work-based Education style of teaching composes of as follows:**

1. Work-based Teaching is the combination study of both theorem and case study form real practical worker of an organization in order to prepare the real practice.
2. Work-based Learning is the learning by doing with both the prearranged-mentors program and the tracking evaluation system based on the career curriculum to integrate both theorem and real practice.
3. Work-based Researching is a research study, conducted by a lecturer, based-on the real-problem research in an organization. The research result is contributed to directly practice and lead the new knowledge breakthrough back to the classroom teaching.
4. Networking University is the cooperation network creation among public and private educational institutes of both domestic and abroad in order to establish teaching participation, learning by practice and innovation-oriented research.

# Self-Identity of the Institute

## “READY to WORK”

---

### Being able to learn

1. Craving for knowledge, craving for learning, being able to acquire knowledge by oneself.
  2. Have the know-how and integrate the concerned fields
  3. Have ability to use the tool or technology for application which is suitable for the desired result (based on their field)
  4. Have ability to access the news and information resources and properly select the information and knowledge for application
- 

### Being able to think

1. Have competence in analytical thinking, critical thinking, synthesis thinking and innovative thinking
  2. Be determined to think and have ability to push their thought and inspiration to create field-based work or innovative work
  3. Have administrative idea like an entrepreneur
- 

### Being able to work

1. Perform cross functional work and have ability to persuade others for goal achievement
  2. Have communication skills in various languages, including listening, reading, writing, speaking, interpreting and selecting communication channel and tool
  3. Make decision and assume responsibilities for the consequence
  4. Have ability to create satisfaction on health, education, personal life and interpersonal relations
- 

### Being culture-oriented

1. Inherit Thai culture
  2. Have competence in adapting to corporate environment
- 

### Loving righteousness

1. Adhere to professional code of conduct or code of business conduct
2. Insist on and protect the accuracy
3. Respect and appreciate others' goodness.

# Faculties

Faculty	Program	Abbreviations	Place to Study		
			PIM	PIM-EEC	Distance Learning Units
Doctoral Degree					
 Chinese Graduate School	Business Administration (Chinese Program)	C-PHD-BA	★	-	-
	Educational Management (Chinese Program)	C-PHD-EM	★	-	-
Master Degree					
 BA	Modern Trade Business Management Program	MBA-MTM	★	-	-
 ET	Engineering and Technology Program (International Program)	MET	★	-	-
 MS	People Management and Organization Strategy Program	POS	★	-	-
 CA	Innovative Communication for Modern Organization	MCA	★	-	-
 INTERNATIONAL COLLEGE	International Business (International Program)	iMBA	★		
 CEM	Educational Management and Administration Leadership Program	EML	★	-	-
 Chinese Graduate School	Business Administration (Chinese Program)	C-MBA	★		
	Arts Management (Chinese Program)	C-MA	★	-	-
Graduate Diploma Program in Teaching Profession					
 CEM	Teaching Profession Program	GDIP	★	-	-
Bachelor Degree					
 BA	Modern Trade Business Management Program	MTM	★	★	-
	Modern Trade Business Management (Continuing Program)	CMTM	★	★	-
	Modern Trade Business Management (Continuing Program) (Internet-based Distance Education)	IMM	-	-	★
	Modern Trade Business Management (Continuing Program) (Internet-based Distance Education)	CIMM	-	-	★
	Digital and Information Technology Program	DIT	★	★	-
 ET	Computer Engineering and Artificial Intelligence Program	CAI	★	-	-
	Industrial Engineering and Intelligent Manufacturing Program	IEM	★	★	-
	Automotive Manufacturing Engineering Program	AME	★	-	-
	Robotics and Automation Engineering Program	RAE	★	-	-

Faculty	Program	Abbreviations	Place to Study		
			PIM	PIM-EEC	Distance Learning Units
 <b>LA</b> Faculty of Liberal Arts	Business Chinese Program	BC	★	-	-
	Business Japanese Program	BJ	★	-	-
	Communicative English for Business Program	CEB	★	-	-
 <b>MS</b> Faculty of Management Sciences	Real Estate and Property Management Program	RPM	★	-	-
	Human Resource and Organization Management Program	HROM	★	-	-
	Aviation Business Management Program	AVI	★	-	-
	Hospitality and Tourism Management Program	HTM	★	-	-
	Bachelor of Management	BM	★	-	-
 <b>CA</b> Faculty of Creative Communication Arts	Major in Corporate and Brand Communication	CB	★	-	-
	Major in Convergent Journalism and Creative Digital Media	CJ	★	-	-
 <b>IAM</b> Faculty of Innovative Agriculture and Management	Innovative Agricultural Management Program	IAM	★	-	-
 <b>CEM</b> Faculty of Creative Educational Management	Teaching Chinese Language Program	TCL	★	-	-
	English Language Teaching Program	ELT	★	-	-
 <b>AGI</b> Faculty of Agro-Industry	Agro-Industry Technology Management Program	ATM	★	-	-
 <b>FBM</b> Faculty of Food Business Management	Food Business Management Program	FBM	★	★	-
	Food Business Management (Continuing Program)	CFBM	★	★	-
	Restaurant Business Management Program	RBM	★	-	-
 <b>LTM</b> Faculty of Logistics and Transportation Management	Logistics and Transportation Management Program	LTM	★	-	-
 <b>NS</b> Faculty of Nursing	Nursing Science Program	NS	-	★	-
	Nursing Science Program (for Graduated Students of all Faculties and Disciplines)	NS	-	★	-
 <b>INTERNATIONAL COLLEGE</b> วิทยาลัยนานาชาติ	Modern Trade Business Management (International Program)	iMTM	★	-	-

# The Institute's Music

## เพลงประจำ

### สถาบันการจัดการปัญญาภิวัฒน์

Koet Ma Pen Khon Tong Phrom Cha Ot-thon Thuk Rueang-rao  
เกิดมาเป็นคน ต้องพร้อมจะอดทนทุกเรื่องราว

Mai-wa A-rai Cha Di Rai Sak Thao-rai  
Tong Mong Wa Pen Bot-rian  
ไม่ว่าอะไรจะดีร้ายสักเท่าไร ต้องมองว่าเป็นบทเรียน

\*Sing Thi Rian Khue Khwam-cham  
Sing Thi Tham Khue Khwam-ching  
\*สิ่งที่เรียนคือความจำสิ่งที่ทำคือความจริง

Sing Thi Tham Dai Yak-yen Nan Cha Ying-yai  
สิ่งที่ทำได้ยากเย็นนั้นจะยิ่งใหญ่

Sing Thi Tham Doi Tua-eng Ying Tham Cha Ying Khao-chai  
สิ่งที่ทำโดยตัวเอง ยิ่งทำจะยิ่งเข้าใจ  
Mae Nan Phiang-dai Ko Mai Luem  
แม่นานเพียงใดก็ไม่ลืม

\*\*Tong Khit Pen Tham Pen Rian Pen  
\*\*ต้องคิดเป็น ทำเป็น เรียนเป็น  
Nen Khwam Pen Tham Nai Chai  
เน้นความเป็นธรรมในใจ

Sing Thi Thuk Rak-sa Wai Thi Phit Rao Tong Thing Pai  
สิ่งที่ถูกรักหาไว้ ที่ผิดเราต้องทิ้งไป  
Lao Rao Cha Kao Pai ... Duai Kan  
แล้วเราจะก้าวไป...ด้วยกัน

\*\*\*Sa-tha-ban Pan-ya Pi-Wat Sa-tha-ban Haeng Pan-ya  
\*\*\*สถาบันปัญญาภิวัฒน์ สถาบันแห่งปัญญา

Rao Cha Khoi Pen Phu-son Rao Cha Khoi Pen Bao Lom  
เราจะคอยเป็นผู้สอน เราจะคอยเป็นเข้าหาลอม  
Cha Lo Lao Ko Lom Hai Thuk Khon  
จะหล่อและก็หลอมให้ทุกคน

Hai Phrom Klai-pen Khon Di (Hai Thuk Khon Pen Khon Di)  
ให้พร้อมกลายเป็นคนดี (ให้ทุกคนเป็นคนดี)

Koet Ma Pen Khon Tong Mung-man Fuek-fon Pra-sop-kan  
เกิดมาเป็นคน ต้องมุ่งมั่นฝึกฝนประสบการณ์

Kha Khwam Pen Khon Yu Thi Chai WatKanThi Phon-ngan  
An Mi Kha Khuan Chot-c ham  
ค่าความเป็นคนอยู่ที่ใจวัดกันที่ผลงาน อันมีค่าควรจดจำ

(Repeat \*, \*\*, \*\*\*) (ซ้ำ \*, \*\*, \*\*\*)

Rao Ko Muean It Khon La Kon Wang Son Kan Chueng Naen-na  
เราก็เหมือนอิฐคนละก้อนวางซ้อนกันจึงแน่นหนา

Ko Duai Khwam Rak Nai Pan-ya  
ก่อด้วยความรักในปัญญา

Chap Duai Sat-tha .. Nai Sa-tha-ban .. Khong Rao  
ฉาบด้วยศรัทธา..ในสถาบัน..ของเรา

(Repeat \*, \*\*, \*\*\*) (ซ้ำ \*, \*\*, \*\*\*)

<https://www.youtube.com/watch?v=RMeubmRez74>

## Mang-Kha-La Ubon Music

### เพลงมังคละอุบล

\*Mang-Kha-La Ubon Dang Phuak-rao Thuk Khon  
\*มังคละอุบล ดังพวกเราทุกคน

Nak Bao Phrom Pha-chon Ngot-ngam Pon Khem-khaeng  
หนักเบาพร้อมผจญ งดงามปนเข้มแข็ง

Tai Ngao Hu Kra-chong Phae King Bai Man-khong  
ได้เงาหูกระจิง แผ่กิ่งใบมั่นคง

Yat Yuen Thon Nong Sue-trong Lae Khaeng-kraeng  
หยดเย็นทรนง .. ซื่อตรงและแข็งแกร่ง

P (Practicality)

I (Innovation)

M (Morality)

P..I..M P..I..M P..I..M P..I..M Let Go!!

(Repeat \*) (ซ้ำ\*)

\*\*Nai Lok Haeng Khwam-pen-ching  
Tong Rian Ru Kan Ching Ching

\*\*ในโลกแห่งความเป็นจริง ต้องเรียนรู้กันจริงๆ

Tong Ok Pai Ha Khwam-ching  
Wing Chon Rueang-rao Thae-ching  
ต้องออกไปหาความจริง วิ่งชนเรื่องราวแท้จริง

Tong Nueai Tong Tho Ching Ching  
Tong Choe Phu-khon Ching Ching  
ต้องเหนื่อยต้องท้อจริงๆ ต้องเจอผู้คนจริงๆ

Rian Chak Khon Ru Khwam-ching  
Lao Rao Cha Pen Khon-ching  
เรียนจากคนรู้ความจริง แล้วเราจะเป็นคนจริง

Khon Keng Nan Yang Mai Pho Keng Ching Tong Chat-kan Dai  
คนเก่งนั้นยังไม่พอ เก่งจริงต้องจัดการได้

Khae Kla Ko Yang Mai Pho Kla Ching Tong Mi Wi-nai  
แค่กล้าก็ยังไม่พอ กล้าจริงต้องมีวินัย

Khon Cha-lat Nan Yang Mai Pho  
Khon Cha-lat Tong Mai Kong Khrai  
คนฉลาดนั้นยังไม่พอ คนฉลาดต้องไม่โกงใคร

Khaen-graeng Ko Yang Mai Pho Phro-wa Tong Mi Nam-chai  
แข็งแกร่งก็ยังไม่พอ เพราะว่าต้องมั่นใจ

\*\*\*Thong Si Khiao Kha-chi Chap Si Lueang Rueang-rong  
\*\*\*ธงสี่เหลี่ยมจี ฉาบสีเหลืองเรืองรอง

Bon Phaen-din Si-Thong Ni Khue Ban Khong Rao  
บนแผ่นดินสีทอง นีคือบ้านของเรา

(Repeat \*\*, \*\*\*) (ซ้ำ \*\*, \*\*\*)

<https://www.youtube.com/watch?v=UjQ-2M5K9Sc>





**INTERNATIONAL  
COLLEGE**

วิทยาลัยนานาชาติ

## **Part 2**

**“International College”**

# “International College”

## Philosophy

In International College of PIM, we believe in:

- Academic excellence as well as practical relevance
- Hard working as well as creativity and innovation
- Moral standard and trustworthiness
- Partnership and contribution to the community

---

## Vision

A truly international setting producing cutting-edge graduates and post graduates ready for future skills and global citizenship requirements

---

## Mission

- We are committed to educating and developing future “inno-preneurs”; enabler of co-creation between impactful innovations and sustainable entrepreneurship to stakeholders and society at large.
- We are likewise equally committed to enhancing our faculties, research and network collaborations necessary to nurture sustainable and life long learning environment.

## Logo and Colors of the College



**INTERNATIONAL  
COLLEGE**

วิทยาลัยนานาชาติ

Red

In Chinese culture, red is an auspicious color. With its distinct characteristic, red is like bright lights and warmth amid the cold and represents prosperity. Bold and vivid, red helps boost creativity, energy, and personal productivity which, in turn, will lead to more prosperity. In the emblem of ASEAN, red, which is one of the main colors used, depicts courage and dynamism.

## The Offered Program/Majors

### Bachelor's Degree

- 1) Bachelor of Business Administration Program in Modern Trade Business Management (International Program)

### Master's Degree

- 1) Master of Business Administration Program in International Business (International Program)

## Contact

Location: Central Administration Building, FL.10



Tel: 0 2855 1575, 0 2855 1126

## Access to International College Information

Website : <https://interprogram.pim.ac.th/masters-degree/imba>

Master of Business Administration Program in

# International Business

(International Program)

## Degree Name

Master of Business Administration (International Business)  
M.B.A. (International Business)

**Note:** Office of the Ministry of Higher Education, Science, Research and Innovation (MHESI) has acknowledged the curriculum on October 9, 2019



## Learning Outcomes of Program

Moral and Ethical Aspect	<ol style="list-style-type: none"> <li>1. Be a good role model with high moral and ethics in business administration</li> <li>2. Have ability to manage problem regarding business administration with moral and ethics</li> <li>3. Act as a leader who encourages the compliance with the principle of moral and ethics for business operation</li> </ol>
Knowledge Aspect	<ol style="list-style-type: none"> <li>1. Have in-depth knowledge and understanding in the principle and theory of international business administration</li> <li>2. Have knowledge in other concerned fields for integration with the field regarding the international business administration</li> <li>3. Have competence in researching or studying the knowledge regarding the international business administration or the concerned fields</li> </ol>
Cognitive Skills	<ol style="list-style-type: none"> <li>1. Provide initiative in theatrical and practical section to manage new issues regarding the international business administration;</li> <li>2. Have ability to bring the research result to develop the work related to the international business;</li> <li>3. Have ability to analyze problem and suggest the solution guideline for the international business</li> </ol>
Interpersonal Skill and Responsibilities Aspect	<ol style="list-style-type: none"> <li>1. Assume high responsibilities for operating, assessing and planning on the international business improvement for effective performance</li> <li>2. Have a leadership and provide cooperation in managing the dispute and problem regarding the international business</li> <li>3. Have high ability to build unity for the organization to move forward effectively</li> </ol>
Numerical and Analytical Skill, Communication and Information Technology Application Aspect	<ol style="list-style-type: none"> <li>1. Have ability to communicate effectively, including English speaking and writing.</li> <li>2. Have ability to correctly apply the statistical knowledge in business data analysis and conclusion, as well as effectively presenting the result of analysis</li> <li>3. Have ability to use information technology for effectively searching, collecting, analyzing and presenting data</li> </ol>

## Career Approaches

1. Managers and/or organizational executives in organizations/work agencies of international business in both the state and private sectors
2. Experts on international investment, brand marketing management, finance, production and logistics planning
3. Executives, practitioners on general management, brand management, marketing management, financial management, production and logistics planning, foreign business analysts
4. Business owners and entrepreneurs

## Details of Tuition Fees

1. The total tuition fee of 450,000 baht is set for the whole program, and payment of tuition fees for one semester at the rate specified by the Institute according to the normal 4-semester study plan.
2. Students who attend regular semester must pay tuition fees for the whole semester at the equal rate of 112,500 baht per semester for every semester.
3. The tuition fees for the whole semester do not include the following expenses:
  - Books and learning documents in the course
  - Fees for thesis examination/independent study/comprehensive examination (in case of repeat examination) and other fees according to the announcement of the Institute
  - Other expenses subject to the announcement



## Study Plan

### 1. Courses for Students, Track n Type n2 First Academic Year

Pre-Course	Course Code	Course Title	Credit
	IB 62701	Accounting & Financial Statement Analysis	-
	IB 62702	Business Statistics	-
	IB 62703	Effective Business Communication	-

Semester 1			Semester 2		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
IB 62704	Economics Analysis for Business	2	IB 62711	Oriental Wisdom in Management	2
IB 62705	Applied Business Research	2	IB 62712	Creativity & Innovation with Disruptive Technology	2
IB 62706	Leadership & Management	2	IB 62713	International Business Strategy	2
IB 62707	Financial Management and Valuation	2	IB 62714	Legal Aspects in International Business	2
IB 62708	Digital Marketing and Consumer Behaviour	2	IB 62715	International Entrepreneurship	2
IB 62709	Big Data Analytics for Business Decision	2	IB 62716	International Business Practicum	4
IB 62710	Operations Management and Global Logistics	2			
		รวม 14			รวม 14

Summer		
Course Code	Course Title	Credit
IB xxxxx	Elective Required Course of China Business and ASEANs	2
		รวม 2

## Second Academic Year

Semester 1			Semester 2		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
IB 62780	Thesis 1	6	IB 62781	Thesis 2	6
		รวม 6			รวม 6

**Note:** This may subject to change as appropriate

## 2. Courses for Students, Track ๒ First Academic Year

Semester 1			Semester 2		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
IB 62704	Economic Analysis for Business	2	IB 62711	Oriental Wisdom in Management	2
IB 62705	Applied Business Research	2	IB 62712	Creativity & Innovation with Disruptive Technology	2
IB 62706	Leadership & Management	2	IB 62713	International Business Strategy	2
IB 62707	Financial Management and Valuation	2	IB 62714	Legal Aspects in International Business	2
IB 62708	Digital Marketing and Consumer Behaviour	2	IB 62715	International Entrepreneurship	2
IB 62709	Big Data Analytics for Business Decision	2	IB 62716	International Business Practicum	4
IB 62710	Operations Management and Global Logistics	2			
		รวม 14			รวม 14

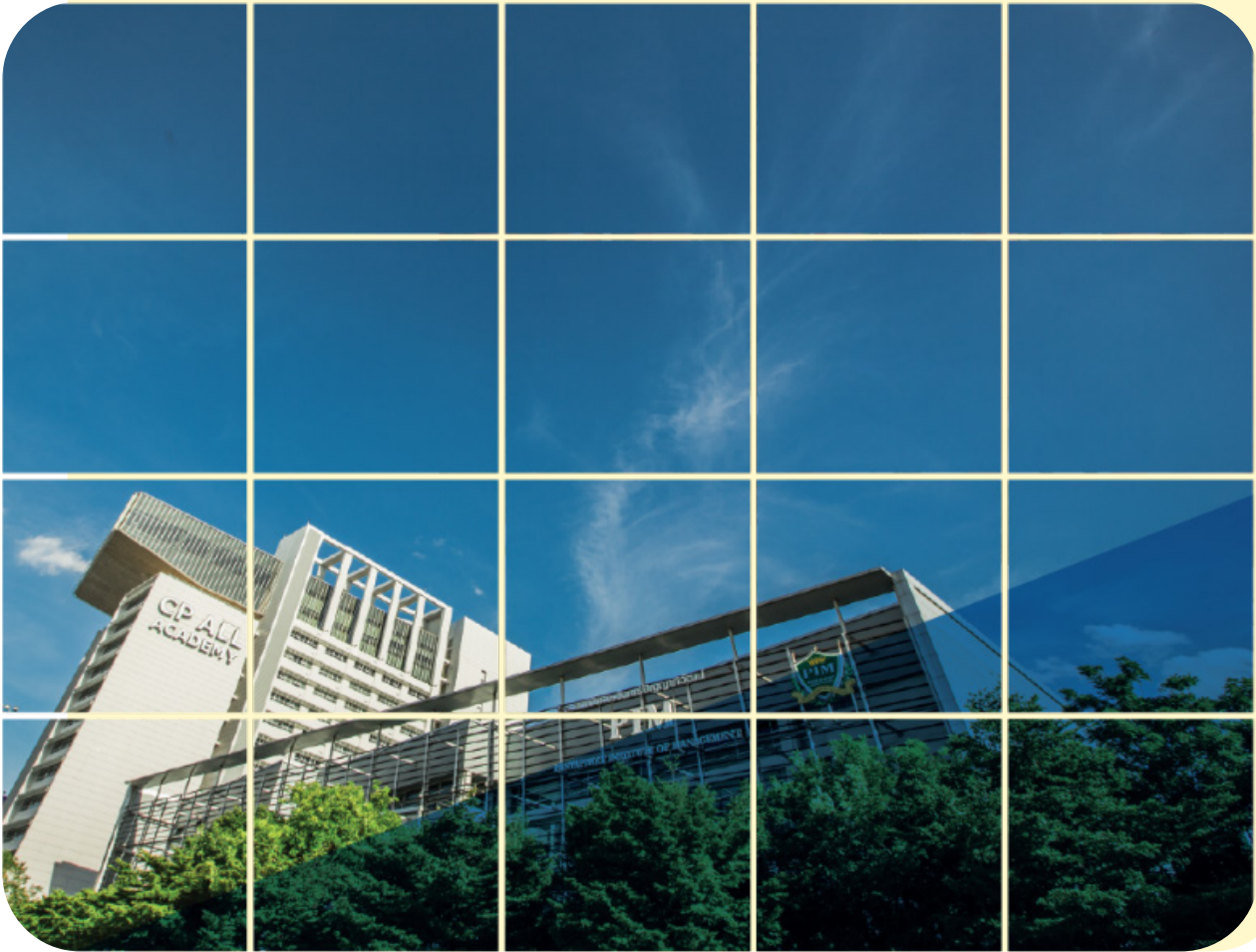
Summer		
Course Code	Course Title	Credit
IB 62717	Current topics in China and ASEAN	2
IB 62718	Business Networking in China and ASEAN	2
IB 62719	China and ASEAN Business Practices	2
IB 62720	China and ASEAN Business Immersion	2
		รวม 8

## Second Academic Year

Semester 1			Semester 2		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
IB 62782	Independent Study 1	3	IB 62783	Independent Study 2	3
		รวม 3			รวม 3

**Note:** This may subject to change as appropriate

Information Master of Business Administration Program in International Business (International Program):  
[http://202.44.139.57/checo/UnivSummary2.aspx?id=25562501103249\\_2134\\_IP&b=0&u=25000&y=](http://202.44.139.57/checo/UnivSummary2.aspx?id=25562501103249_2134_IP&b=0&u=25000&y=)

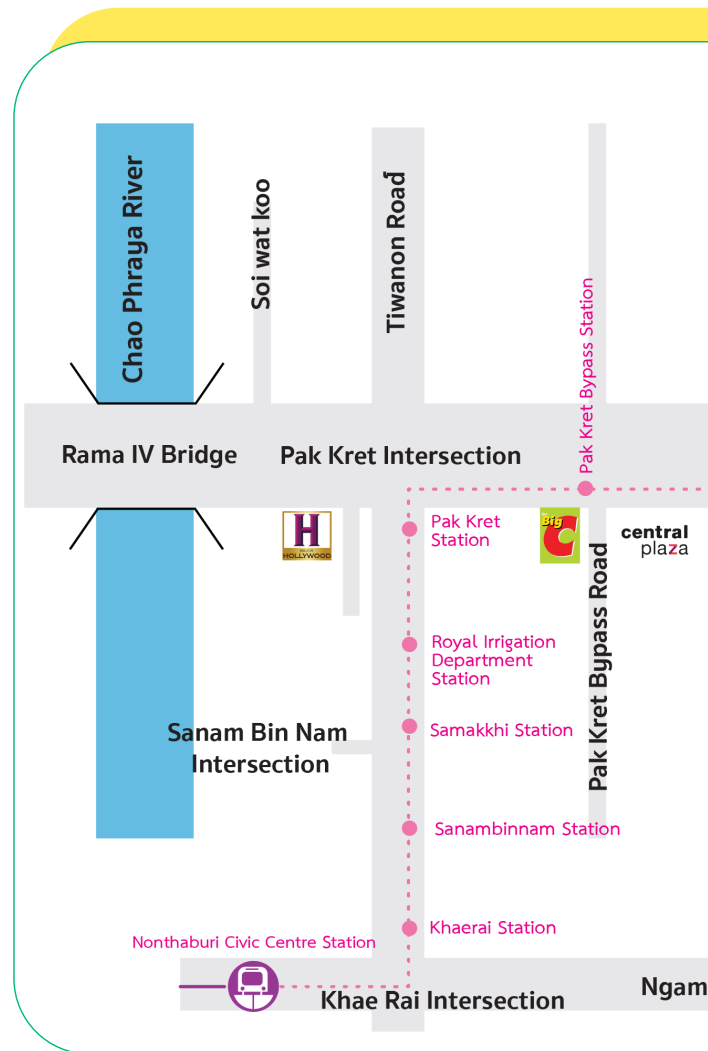


# Part 3

## Students Should Know

# PIM Location

Panyapiwat Institute of Management known as PIM is located on Chaengwattana road on the direction of heading toward Pakkred market.



## MINI BUS

Nonthaburi Pier,- Muangthong Thani –  
Sali Kho Temple



## VAN

Meanburi - Pakkred  
Victory Monument - Pakkred  
Rungsit - Pakkred  
Chatuchak – Pakkred  
Bang Kapi – Pakkred  
Ramkhamhaeng University– Pakkred



## BUS

Bus no. 166  
Victory Monument - Muangthong Thani  
Bus no. 356  
Pakkred – Saphan Mai  
Pakkred – Don Muang – Saphan Mai  
Bus no. 51  
Pakkred – Kasetsart University  
Bus no. 52  
Pakkred – Chatuchak  
Bus no. 150  
Pakkred – Happy Land  
Bus no. 391  
Lad Lum Kaew – Muangthong Thani



### MRT Pink Line

**\*\* Service is planned to be available in 2022**

**The Mass Rapid Transit (MRT) System Network in Bangkok and Bangkok Metropolitan areas:**

<https://cdn-cms.pgimgs.com/static/2019/07/map-bangkok-metro-system.pdf>

Nonthaburi Civic Centre Station MRT Purple Line Extension with connectivity point

(Sam Yaek Bang Yai Station - Tao Poon Station - Ratburana Station)

...

Royal Irrigation Department Station

Pak Kret Station

Pak Kret Bypass Station

**Chaengwattana Station - Pak Kret 28** (300-meter walk to PIM)

**Muang Thong Thani Station** (500 meter walk to PIM)

**Srirat Station** (MRT Pink Line Extension with connectivity point to Muang Thong Thani \*\* Service is planned to be available in 2022)

Chaengwattana 14 Station

The Government Complex Commemorating His Majesty Station

TOT Station

**Laksi Station (Bang Sue - Rangsit)**

Phranakorn Rajabhat Station

**Wat Phra Sri Mahathat Station (Mo Chit Station - Saphan Mai - Khu Khot)**

...

Minburi Station

Remark: MRT Pink Line \*\*Service is planned to be available in

- In October 2022> (1<sup>st</sup> phase of the project) the MRT will be available >> from Minburi Station – The Government Complex Commemorating His Majesty Station
- In August 2022 (2<sup>nd</sup> phase of the project) the MRT will be available (past PIM) >> from Meanburi Station to Irrigation Department Station
- In August 2022 (3<sup>rd</sup> phase of the project) the MRT will be available officially (past PIM) >> from Meanburi Station to the Government Center of Nonthaburi Station



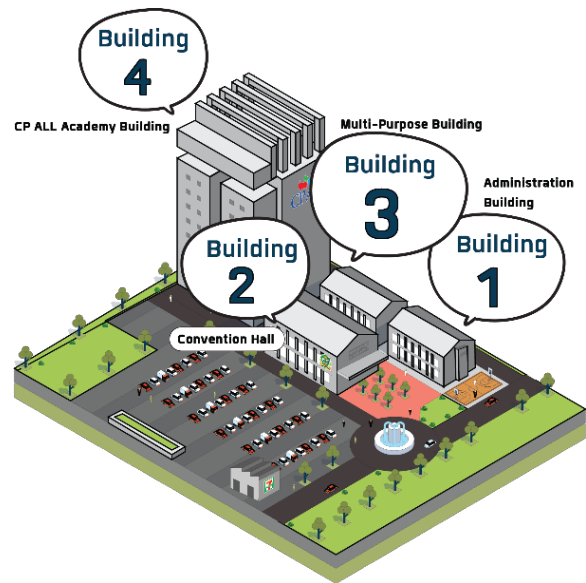
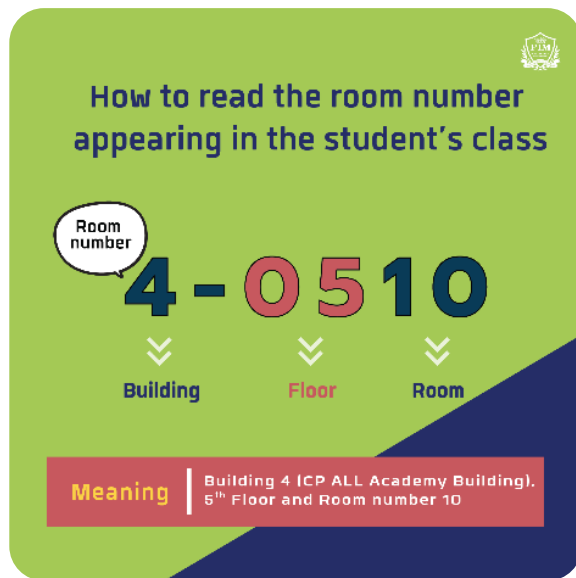
## Around PIM: Chaeng Wattana



When entering PIM, the students will see many buildings of which area is called “Tara Park”. There are companies and organizations located in Tara Park, such as CP All Public Company Limited, Panyatara Company Limited, All Training Company Limited, Satit PIM Panyapiwat Institute of Management Demonstration School, and Panyapiwat Institute of Management. Let’s get to know Tara Park area and buildings

1	The TARA Building	Office building of CP All Public Company Limited
2	Tara 1 Building	Office building of Gosoft (Thailand) Company Limited and call center agencies
3	Panyatara Training Center	Office building and training centers of Panyatara Company Limited and All Training Company Limited. In addition, Bellinee’s Bake & Brew and Co-Working Space
4	The Panyatara 2 Building	Office building and training centers of Panyatara Company Limited and All Training Company Limited. In addition, there are 7-ELEVEN and 24Shopping
5	The Park Building	1,000 car Parking Building (including service fee), Inside the building, there are Food Center
6	Satit PIM Panyapiwat Institute Of Management Demonstration School (SPIM)	Lower and Upper Secondary School
7	Food Technology Building	Office building of CP All Public Company Limited and Food Academy
8	Chef’s Kitchen and 7-ELEVEN	Restaurant and 7-ELEVEN
9	Panyapiwat Institute of Management (PIM)	Building for learning, training, activity and contact with the faculties and agencies in PIM
10	Tara Square	Multipurpose area which can be served as a parking lot for cars and motorcycles (including service fee)

## PIM Map



### Building 1 (Administration Building)

- FL. 1 : Engineering Laboratory Rooms  
Friends Care PIM Room
- FL. 2 : Laboratory Rooms
- FL. 3 : Prayer Room and Laboratory Rooms

### Building 2 (Convention Hall)

- FL. 1 : Activity Patio, Food and General Merchants,  
PIM Smart Shop and PIM Souvenir Shop
- FL. 2 : Classrooms
- FL. 3 : Prayer Room and Meeting Rooms

### Building 3 (Multi-Purpose Building)

- FL. 1 : Laboratory Rooms
- FL. 2 : Nursing Room and Offices
- FL. 3 : Laboratory Rooms and Classrooms

### Building 4 (CP ALL Academy Building)

- FL. G : Photocopy Shop
- FL. L : Admissions Center, 7-ELEVEn Shop and  
Bellinee's Bake & Brew
- FL. M : Aviation Business Training Center
- FL. 3 : Food World @ PIM
- FL. 4 : Classrooms and Ground Laboratory Rooms
- FL. 5-6 : Classrooms
- FL. 7 : Classrooms, The Office of Student Affairs and  
The Office of Student Development

### Building 4 (CP ALL Academy Building)

- FL. 8 : Classrooms, Smart Classroom, Store Model  
and GO Classroom
- FL. 9 : Lecturer Offices
  - Faculty of Agro Industry
  - Faculty of Communication Arts
  - Faculty of Creative Education Management
  - Faculty of Innovative Agriculture Management
  - Faculty of Food Business Management
- FL. 10 : Lecturer Offices
  - Faculty of Business Administration
  - Faculty of Management Sciences
  - Faculty of Logistics and Transportation  
Management
  - International College
  - Chinese Graduate School
- FL. 11 : Lecturer Offices
  - Faculty of Liberal Arts
  - Faculty of Engineering and Technology
  - The Office of General Education
- FL. 12 : Laboratory Rooms and Lecturer Office
  - Faculty of Management Sciences  
(Hospitality and Tourism Management  
Program)
- FL. 12A : Library (PIM Creative Learning Space)
- FL. 14 : The Office of Accountancy and Finance,  
The Office of Academic Affairs and Reading Zone
- FL. 16 : Auditorium

## Classrooms and Laboratory Rooms



### Smart Classroom

Rooms: 4-0806



### GO Classroom

Rooms: 4-0808



### Computer & Sound Lab

Room 1-0301, 1-0303, 3-0309, 3-0310,  
4-1204, 4-1205, 4-1209 และ 4-1210



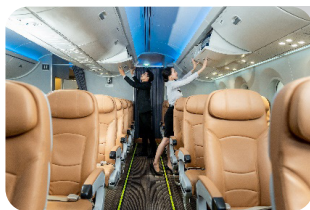
### 7- ELEVEN (PIM Store Model)

Rooms: 4-0807



### Distance Learning Studio

Rooms: 4-1208



## Aviation Business Training Center (PIM Air)



Sky Terminal	Rooms: 4-M001
AIRCRAFT	Rooms: 4-M002
Ground Lab	Rooms: 4-0408



## Media and Multimedia Laboratory Convergent Media Studio

Room: 4-1206



## Mac Lab

Room: 4-1207



## Logistic Strategic Management Lab

Room: 1-0201



## Hospitality Lab



### Deluxe Room Mock-up

Room: 1-0204

### Culinary and Restaurant Mock-up

Room: 1-0204



### Mixology Mock-up

Room: 1-0206

## Food, Bakery and Beverage Laboratory Rooms



### Cooking Lab

Room: 3-0112

### Coffee and Beverage Lab

Room: 3-0113



### Bakery Lab

Room: 3-0114

### Sensory Evaluation and Consumer Research Center

Room: 2-0238

## Sciences Laboratory Rooms



### Physical and Innovative Agricultural Lab

Room: 3-0101



### Chemical Lab

Room: 3-0101



### Microprocessor and Embedded System Lab

Room: 1-0302

### Advanced Research Lab

Room: 1-0308



### Mechanical Engineering Lab

Room: 3-0105 and 3-0106

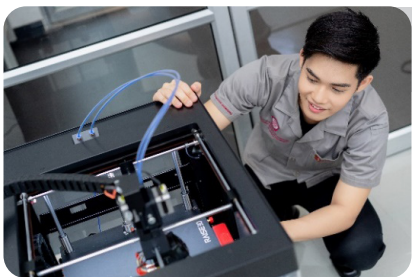
### Industrial Engineering Lab

Room: 3-0107

### Industrial Automation System Lab

Room: 3-0108





## Automotive Information Lab

Room: 3-0102



## Automotive Electronics Lab

Room: 3-0103



## Electronics and Digital Lab

Room: 1-0304

## Network Lab

Room: 1-0307

## Physics Lab

Room: 1-0305



## Innovation Center for Robotics and Automation Systems (iCRAS)

Room: 1-0101

## PIM Academic Calendars and Study Plans

The teaching and learning activities at the graduate level emphasize student research, problem analysis and solution, and hands-on practice. Presentations and discussions sharing knowledge and experience are key elements of classroom practice, supported by team work and efficient time management.

For more details of the study plan and practices of the program, please contact the staff of the faculty

### Academic Calendar 2022 for Graduate level

Program	Academic Year 2022		
	Semester 1	Semester 2	Summer Semester
MSIT MET	Semester starts on 3 Sep. 2022	Semester starts on 4 Mar. 2023	-
	Study and exam period 3 Sep. 2022 - 5 Feb. 2023	Study and exam period 4 Mar. 2023 - 6 Aug. 2023	
iMBA	Semester starts on 20 Aug. 2022	Semester starts on 11 Feb. 2023	Semester starts on 10 Jun. 2023
	Study and exam period 20 Aug. 2022 - 22 Jan. 2023	Study and exam period 11 Feb. 2023 - 28 May. 2023	Study and exam period 10 Jun. 2023 - 23 Jul. 2023

#### Note :

- The academic calendar and exam period may vary based on the schedule of each program.
- For more information : <https://aa.pim.ac.th/wp/calendar-graduate-th>

# Technologies and Systems for Supporting Students

## • Single Sign-On

The institute provides various information services for students for examples, Email, e-Learning, PIM Application and the Registrar System (REG). In order to gain access to the services, students need to log in with the Username and Password (Single Sign-On).



The graphic is a vertical poster with a yellow background. On the left, a woman in a red blazer and patterned pants stands with her arms crossed. The title 'Single Sign-On' is in large green letters at the top. To the right of the title is an illustration of a laptop, desktop monitor, and smartphone, all displaying a login screen. Below the title, a green banner reads 'All Systems of the Institute'. A central green circle contains the text 'Log in' and explains that the username is the student ID and the password is initialized as the citizen ID or passport number. To the right of this circle is a list of systems: Registrar System (Web REG), PIM e-Learning, PIM Application, and a group of services including Internal Services, Room Tracking, Office 365 (e-mail), WiFi with PIM Hotspot, and the Computer Service Center. Below the list, a black box instructs students to press Ctrl + Alt + Delete to change their password. At the bottom, two options are given: using the PIM Application's 'Quick Link' menu or the Password Self-Services System, which is accompanied by a QR code. A footer at the bottom right provides the IT department's website and another QR code.

# Single Sign-On

All Systems of the Institute

## Log in

Username is your student ID and the password is initialized as your citizen ID or passport number.

If a student wants to **change a password**, please login any computer at the Computer Service Center of the institute only.

Press **Ctrl + Alt + Delete** and then, select **Change Password**

Or via **PIM Application** at the menu "Quick Link"

Or via **the Password Self-Services System**

- Registrar System (Web REG)
- PIM e-Learning
- PIM Application
- Internal Services
- Room Tracking
- Office 365 (e-mail)
- WiFi with PIM Hotspot
- Computer Service Center of the institute

Therefore, every student should change the password at the first time of accessing the institute's computer to protect one's own rights of using the available services provided by the Institute.

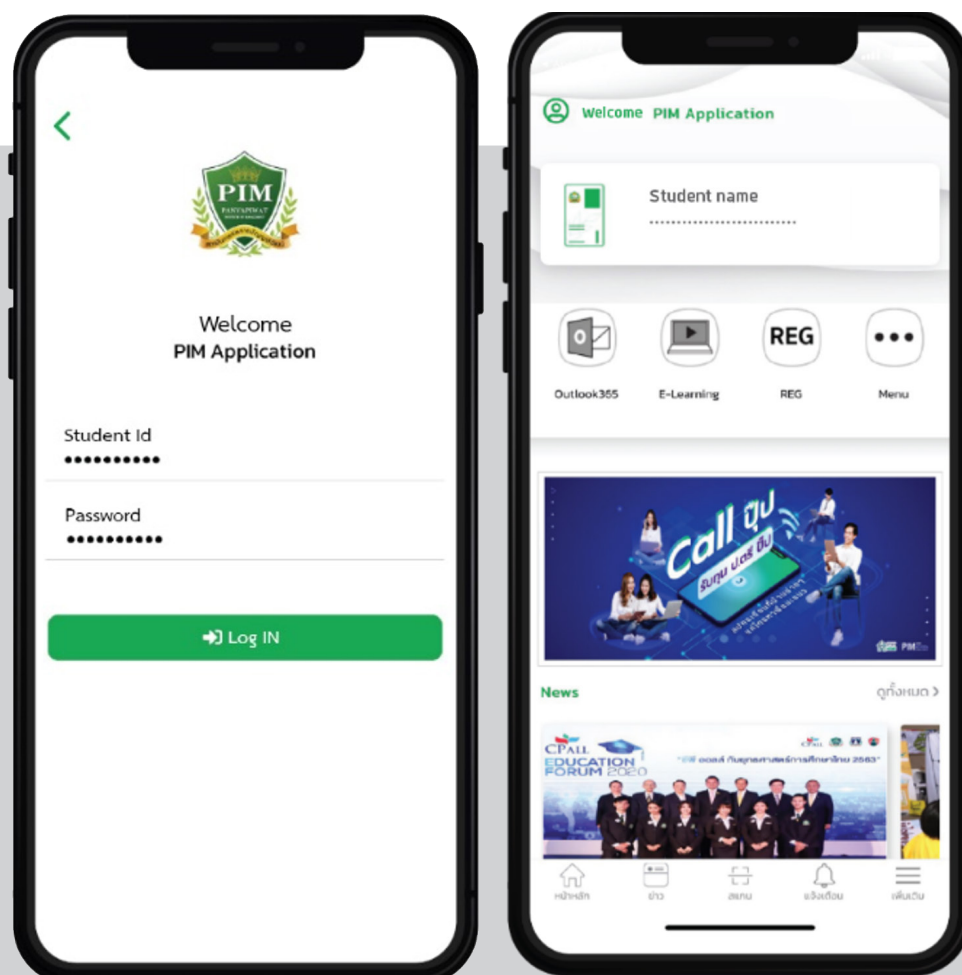
Information Technology : <http://it.pim.ac.th>

## • PIM Application

PIM Application is an application that is necessary for students to facilitate the convenience of students in various matters.

Examples of functions of PIM Application to facilitate the convenience of students:

1. Viewing the class schedule, class room, examination room, and learning outcome >> via the Academic menu
2. Confirming the identity and time of entering class for each course >> via the Check Room Tracking menu
3. To show the student identity >> through menu electronic student ID card
4. Checking the name of the advisor >> via the Advisor menu
5. Checking the educational calendar and various activities >> via the activities calendar
6. Receiving notifications from the Institute >> via the Notifications menu
7. Accessing important URL links such as e-Learning, REG (Educational Services System), online request forms, library circulation service, etc.



How to Access

# PIM Application

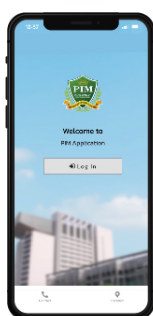
For Students



**PIM Application**

in App Store or Google Play or App Gallery

1



Go to  
PIM Application

2



Login with your  
student's ID and  
Password

3



Set a PIN CODE

4



Login

5



Access the PIM  
Application



To download and  
Install PIM Application,  
**At least 50 – 80 MB**  
of free space is required

To access the PIM Application for the next Login use your PIN CODE

Information Technology <http://it.pim.ac.th>



## Note:

Incase that a student change a smart device and want to install the PIM Application on the new device, please contact the Office of Information Technology, 12<sup>th</sup> floor, CP ALL Academy building; or via facebook: สำนักเทคโนโลยีสารสนเทศ สถาบันการจัดการปัญญาภิวัฒน์



## • PIM Line Official or PIM CONNECT

PIM CONNECT is a Line Official of Panyapiwat Institute of Management (PIM). It is to facilitate all PIM Students in case that they need to inquire, consult and to access to information and service systems of PIM. The students can access via the Rich Menu, available for 24 hours everyday.

How to access PIM Line Official

# PIM Line Official



## PIM CONNECT

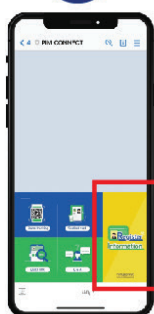
Scan the QR-code to add friend, "PIM CONNECT".

1



Once, successful adding friend; click the "Chat" icon.

2

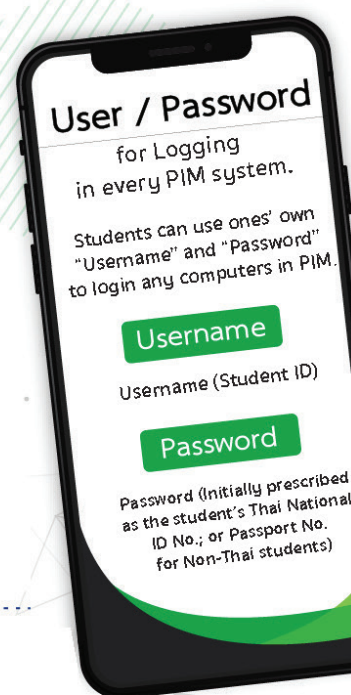


Then, click the "Register Information" icon.

3



Finally, register with your student's ID and password.



## "PIM CONNECT" service menus:

### Room tracking

- Confirm class attendant
- View class schedules and venues
- View exam schedules and venues



Room tracking



Student card

### Student card

- Access the student ID card for any authentication purposes
- View the student's personal info
- View the advisor's name
- View grade results

### Quick link

- View academic calendars and activities schedules
- Access important URLs



Quick link



Q & A

### Q & A

- For further inquiries and contact details

For additional details on IT services, please visit <http://it.pim.ac.th>





How to Access

# Wi-Fi PIMHotspot

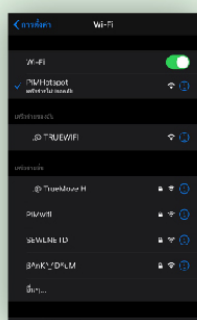
For Smart Devices

1

2

3

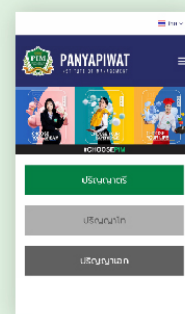
Choose PIMHotspot



Enter your Username  
and Password to login



Once log-on is complete.  
You can use the internet.



Please login with your **Single Sign-On**

**Username** : Student ID

**Password** : is initialized as your citizen ID or passport number.

For further inquiry, please contact the office  
of information Technology. Tel 02-855-0400



PIMHotspot Time limit is **5 hours per usage**  
otherwise a **re-login** is required

Information Technology <http://it.pim.ac.th>



# e-mail

## For Students



### Example

Student's name is Mr. Panya Piwat; Student's ID is 6354100051.

Therefore, e-mail of Mr. Panya Piwat is 6354100051@stu.pim.ac.th

To access an e-mail account

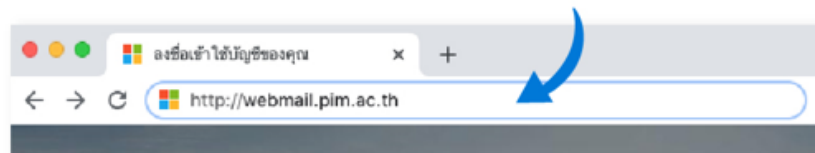
1

via PIM Application >> Enter PIN Code >> "PIM Webmail"



2

Open a web browser and navigate to <http://webmail.pim.ac.th>



3

via Outlook program



Information Technology : <http://it.pim.ac.th>







## Don't worry • Full memory

Students can store the data on the **OneDrive** which has **1 TB.** of storage space.



© Copyright © Information Technology of PIMM (PIMM) Institute of Management

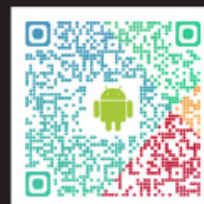
Search  **Microsoft OneDrive** in App Store or Google Play



IOS installation guide



Android installation guide



- ✓ Install
- ✓ Enter your's E-mail address
- ✓ Enter your's password

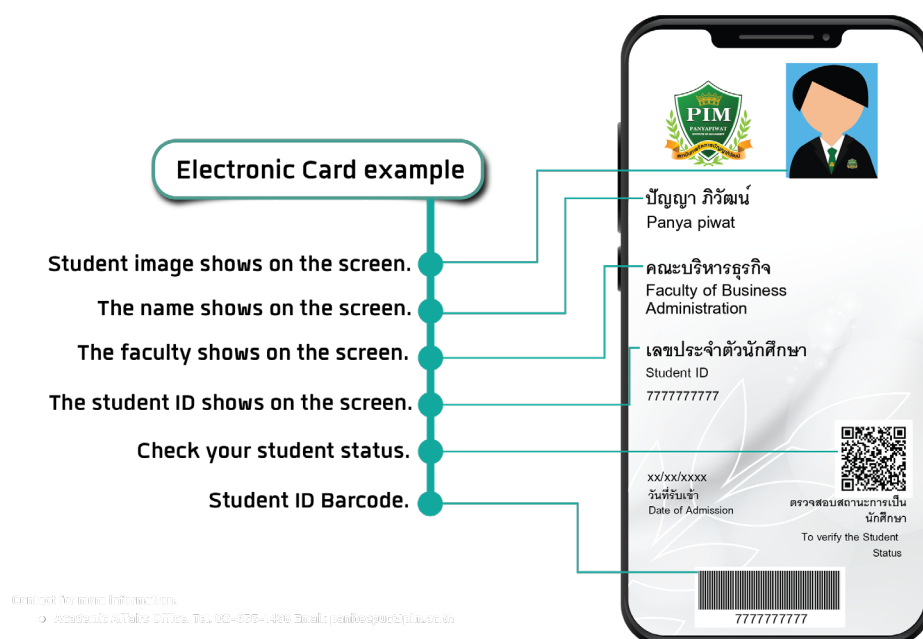
Ready to use

Information Technology : <http://it.pim.ac.th>



## Student Cards

PIM Students receive students' electronic ID card, registered through PIM Application (via Student's Electronic ID card menu) and/or PIM CONNECT (PIM LINE Official Application)



1. show one's identity when communicating with the Institute, or any other work unit
2. To be used to show one's identity for taking the examination
3. To be used to borrow and return books at PIM library
4. As an ID card (Original or copy of student ID card) for receiving other services, or reimbursing the Institute's expenses

However, if students have any problems in accessing electronic card via the PIM Application or/and PIM CONNECT (PIM LINE Official) , please contact the Office of Information Technology, 12<sup>th</sup> floor, CP ALL Academy building; or via facebook: สำนักเทคโนโลยีสารสนเทศ สถาบันการจัดการปัญญาภิวัฒน์

On the other hand, if any student wants a **physical student ID** card, please contact the Office of Academic Affairs. The student ID card fee is waived for the first issue.



Electronic student ID card  
Physical student ID card  
Tel. 0 2855 0386

## Study at PIM

### • View Study Timetables

Students can view the study timetable through the **PIM Application or/and PIM CONNECT (PIM LINE Official)**/ (by choosing “REG” (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) by the following steps:

1. Login to the system.
2. Click the “Study Timetable” button on the left menu.
3. Click on relevant links such as an academic year and a semester to view the study timetable.

The system will automatically send an alert e-mail via PIM Application to remind students of the time, course title and the classroom number before the 30-minutes start time.

The screenshot displays the PIM Registrar System interface. At the top, there's a banner with the PIM logo and the text 'ระบบบริการการศึกษา REGISTRAR SYSTEM'. Below the banner, a red message reads 'XXXXXXXXXX MISS XXXXX XXXXXXXX'. On the left, there's a sidebar with 'Back' and 'Search Student Time' buttons. The main area is titled 'Schedule Review' and shows student details: Name (xxxxx xxxxxxx), Student Status (Normal), Faculty (xxxxxxxxxxxxxxxxxxxxxxxx), Program Name (xxxxxxxxxxxxxxxxxxxxxxxx), Advisor (AJARN xxxxx xxxxxxx), Academic Year (xxxx) / PRE 1 2, and Select Block (ALL). A green button says 'รายงานตารางเรียนรายสัปดาห์'. Below this is a timetable table with columns for Day/Time and slots for 08:00-09:30, 09:31-11:00, 11:01-12:30, 12:31-14:00, 14:01-15:30, 15:31-17:00, 17:01-18:30, and 18:31-20:00. The rows represent days of the week. Courses are listed in blue boxes with details like 'EN57305, A-2.2 Online (C) 08:00 - 11:00'. A yellow callout box points to the course details with the text 'Course title, Section Room no. and Time'. At the bottom, there's a 'Classroom Guide' section with a table mapping building names to room numbers and a 'Block Remark' section explaining color coding for blocks.

Day/Time	08:00 - 09:30	09:31 - 11:00	11:01 - 12:30	12:31 - 14:00	14:01 - 15:30	15:31 - 17:00	17:01 - 18:30	18:31 - 20:00
Mon	EN57305, A-2.2 Online (C) 08:00 - 11:00							
Tue	AV57317, A-1 Online (C) 08:00 - 12:30				AV57315, A-3 Online (C) 14:00 - 18:30			
Wed								
Thu	AV57225, A-1 Online (C) 08:00 - 12:30				EN57305, A-2.2 Online (C) 14:00 - 15:30			
Fri								
Sat					AV57312, A-1 Online (C) 14:00 - 18:30			
Sun	AV57328, A-1 Online (C) 08:00 - 12:30							

\* The following data as shown above is combined with course code, class section and classroom respectively.

Classroom Guide	
CP, All. Academy Bldg.	4 - XXXY XX = Floor, YY = Room number
Multipurpose Bldg.	3 - XXXY XX = Floor, YY = Room number
2nd Floor Convention Hall	2 - XXXY XX = Floor, YY = Room number
3rd Floor Convention Hall	Hall 1 - Hall 6

Remark: C = Lec L = Lab M = Onsite / Online split R = Con S = Self T = Tut


**Block Remark**  
A = Block 1.1 & 2.1 (Blue)  
B = Block 1.2 & 2.2 (Orange)



For more information about the study timetable  
Tel. 0 2855 1139


## • Classroom Schedules

Classroom schedules are posted in front of the room, showing the classes held in the room on a weekly basis. Students should check this schedule to ensure they are in the right room, as it reflects changes in scheduled classes.




ตารางการใช้งานห้อง (ประจำสัปดาห์)  
4-0402


Day	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00
Monday											
Tuesday											
Wednesday											
Thursday											
Friday											
Saturday											
Sunday											
Monday											



Room schedule



Room X-XXX  
\* Update date



Date	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00
XX XX XXXX			BC60230 : Chinese Business Culture and Etiquette (B-1) (Ajarn.Tansiny 0301)					BC60227 : Modern China (B-1) (Ajarn.Khanittha 0491)			
XX XX XXXX			BE58127 : English for Customer Care and Engagement (B-1) (Ajarn.Pitchaya 0351)				BA60203 : Business Managerial Accounting (B-11) (Ajarn.Kanitta 1065)				
XX XX XXXX			Homeroom (K.Hathairat 0213)					EN57305 : English for Job Application and Interview (B-2) (Ajarn.Benchasi 1315)			
XX XX XXXX		RB58203 : International Restaurant Management System (B-1) (Ajarn.Patcharapon 1492)				TC57315 : Chinese - Thai Translation (B-1) (Ajarn.Chotivan 0819)			BC60230 : Chinese Business Culture and Etiquette (B-1) (Ajarn.Tansiny 0301)		
XX XX XXXX		BE58328 : English for Events and Exhibitions (B-1) (Ajarn.Malisa )			AME3201 : Dynamics and Vibrations (B-1) (Ajarn.Puvadon )			AME3201 : Dynamics and Vibrations (B-1) (Ajarn.Puvadon )			
XX XX XXXX											
XX XX XXXX		CN60105 : Chinese for Work 1 (B-25) (Ajarn.Wasana )					EN60205 : English for Service and Sales Business (B-30) (Ajarn.Chayapon 5939)				
XX XX XXXX			BC60230 : Chinese Business Culture and Etiquette (B-1) (Ajarn.Tansiny 0301)					BC60227 : Modern China (B-1) (Ajarn.Khanittha 0491)			

Course title (Section)  
and the instructor's name

## Class Attendant Confirmation

# ROOM Tracking



Approach

1

Scan the QR-code via PIM Line Official, "PIM Connect".

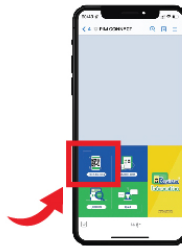
1 Launch the Line application.



2 Enter PIN Code.



3 Choose the "Room Tracking" menu icon. Then, choose confirm class attendant.



4 Scan the QR-code of the classroom.



5 Verify the class attendant records.



Approach

2

Scan the QR-code via "PIM application"

1 Launch the PIM application.



2 Enter PIN Code.



If you have not previously logged in, please set a PIN code.

3 Choose the "Room Tracking" menu icon.



4 Scan the QR-code of the classroom.



5 Verify the class attendant records.



### Example

of Times for Scanning QR-Codes

#### Class Periods

8.00 AM - 9.30 AM

Attending Time

7.45 - 8.15 AM

Leaving Time

9.15 - 9.45 AM

For further inquiries,

please contact

the Office of Information Technology,  
Room no. 4-1202 Floor 12<sup>th</sup>  
CP ALL Academy building



For additional details on IT services, please visit <http://it.pim.ac.th>





# PIM e-Learning



▶ To encourage students to access as well as to learn course materials from anywhere, the institute provides PIM e-Learning which is on-line learning systems allowing students to be able to access and study the involved course materials before, during and after school. The PIM e-Learning system can be accessed via as follows:

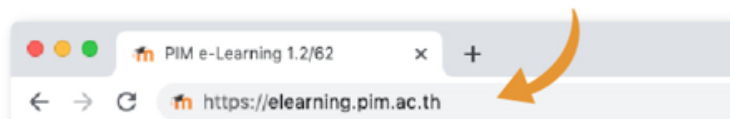
1

PIM Application >> Enter PIN Code >> "PIM e-Learning"



2

Open a web browser and navigate to <http://pimelearning.pim.ac.th>



Students can study the user manual of PIM e-Learning at the PIM e-Learning website



Information Technology : <http://it.pim.ac.th>



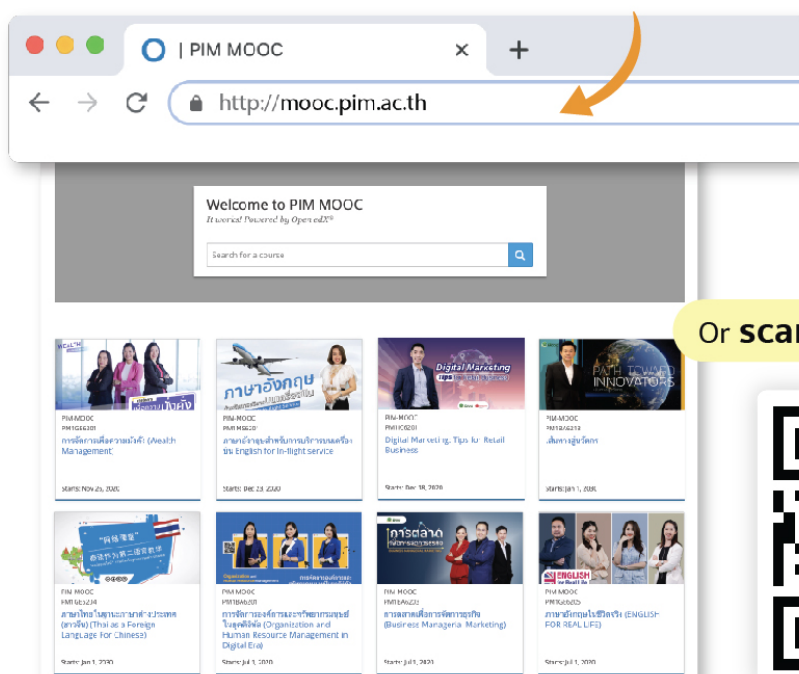
# How to Access PIM MOOC



► **PIM MOOC is online courses of PIM knowledge and expertise. Meet the today learning resolution which can be accessed from anywhere and anytime.**

There are study courses for PIM students to learn and research in the courses and openly provided for guests interested in increasing knowledge to access.

Open a web browser and navigate to URL **<http://mooc.pim.ac.th>**



Or scan the QR-Code below



Information Technology <http://it.pim.ac.th>



## • Learning beyond classroom

### Resources for Information Searching

PIM Library or PIM Creative Learning Space is located at Building 4 (CP ALL Academy), Floor 12A. PIM Library provides learning services in terms of information resources such as books, journals, theses, e-books, e-journals, e-theses, e-research, e-projects, online database, and skill enhancing board games in order to facilitate the search for additional knowledge, both from within PIM Library and from databases of other libraries outside the Institute.

### PIM Library

Open daily (except holidays)

Monday – Friday : 08:00 – 18:30

Saturday – Sunday : 09.00 – 18.00



## Online Database

PIM Library provides 5 database services to support education, study and research of the students, provided that the students can access such database inside and outside the Institute.



Emerald database is an e-Journal database covering articles in Management, Business Administration, Information Science and other areas of study with full-text papers. Students can access the database at

<https://www.emeraldinsight.com>



A Euromoney  
Institutional  
Investor Company

EIC database is a statistical and numerical macroeconomic database covering business data for more than 130 countries. This database includes data on countries worldwide, their economy and currency, industry, the global economy and noteworthy nations like China and India, with greater detail. Students can access the database at

<https://cas.ceicdata.com/login>



CNKI database is a knowledge base and resources database of China providing data from 1999 until the present. The database provides document services under the cooperation of more than 5,500 universities and other institutes from more than 20 countries both domestically and overseas. The data are available in proceeding publications, e-Journals and theses. Students can access the database at

<https://lib.pim.ac.th/pages/cnki-databases>





ClinicalKey<sup>®</sup> for Nursing



The Clinicalkey for Nursing Database is an electronic journal database, electronic book, and a multimedia in English, published by Elsevier Publishing, including explanations concerning nursing care, various epidemics, manual of emergency care, possible clinical problems, and medical drug database. Students can access the database at.

<https://www.clinicalkey.com/nursing>

CINAHL database is an electronic journal database in English version, of complete explanations including nursing care, healthy nutrition, general health and sanitation, common over 170 diseases, and public health service. Students can access the database at

<https://search.ebscohost.com/login.aspx?authtype=ip,uid&profile=ehost&group=main&defaultdb=ccm>



For more information and can request Username and Password for access at the library

PIM LIBRARY    Tel. 0 2855 0381 - 2  
email: [library@pim.ac.th](mailto:library@pim.ac.th)  
Facebook: @PIM LIBRARY

## Online Journals

To support data searching for education and research of the students at any places and times, PIM Library provides electronic academic journals or magazines in foreign languages, provided that the students can access online journals inside and outside the Institute.



**Harvard  
Business  
Review**

HBR (Harvard Business Review) : A monthly English electronic magazine consisting of real case studies and business management methods, strategy management, including business trend updates; and technology and news analysis of important issues around the world  
<https://hbr.org/>



Nikkei Asian Review : Electronic Journal of Communication Arts, Social Sciences, Humanities, Communication and Cultural Studies and Information Science. Available back search to year 2013.

<https://asia.nikkei.com>

## THE WALL STREET JOURNAL.

**The Wall Street Journal** : An electronic magazine that compiles reliable articles, analysis, news in the world of business, finance, and marketing.

<https://www.wsj.com/>

## The Economist

**The Economist** : A weekly newspaper published in Magazine format and digitally distributed, focusing on current business, international politics, politics and technology. <https://economist.com>

## e-Books



### ProQuest Ebook Central™

English e-Books which consist of content regarding business administration, management, technology, society, culture and language, and are available for registering and using at

<https://ebookcentral.proquest.com/lib/pimth>

### SE-ED E-library

Thai e-Books which consist of content regarding management, technology, psychology, self-development, tourism and food, and are available for registering and accessing via Application



e-Books and article regarding finance and investment which are available for using at

<https://elibrary.maruey.com/login>



For more information and can request Username and Password for access at the library

Tel : 0 2855 0381-82

Email : [library@pim.ac.th](mailto:library@pim.ac.th)

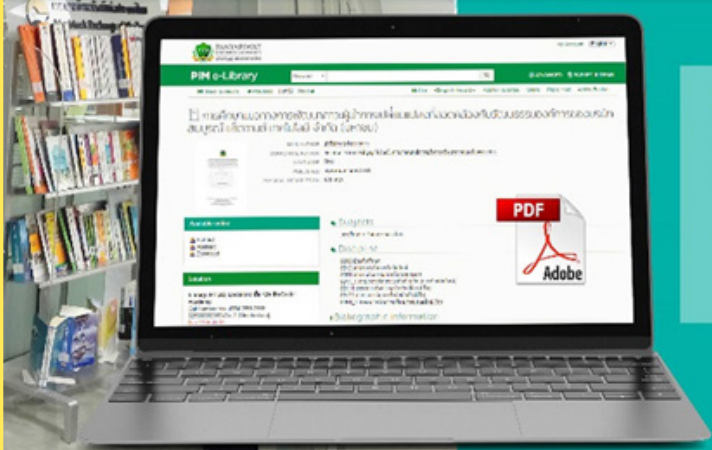
Facebook : @PIM LIBRARY


## e-Thesis Service

Students can search for the thesis in order to look for thesis data they are interested in which is divided in the category related to the student's curriculum for an easiness of thesis searching


# e-Collections

Introduction to reading and downloading theses, innovation projects and research projects.





Download Application  
for IOS & Android  
**pim elibrary**




[elibrary.pim.ac.th](http://elibrary.pim.ac.th)

Click "Download" to save as a PDF file or click "Read Online".

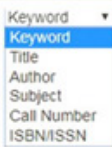
### e-Theses / e-Projects / e-Research

**01**




<http://elibrary.pim.ac.th>

**02**




Search with "Keyword" or "Title" option by typing "Innovation project", "Research project"; or desired keyword.

**03**




Choose the desired thesis items.

**04**



Read the thesis online by clicking "Full text" or "Abstract" item.


**05**



Click "Download" to save as a PDF file or click "Read Online".

**Note:** To read the full text online and download, you must log on to the system.

For further inquiries, call 0 2855 0381 – 82 Or Email to [library@pim.ac.th](mailto:library@pim.ac.th)  
PIM Library





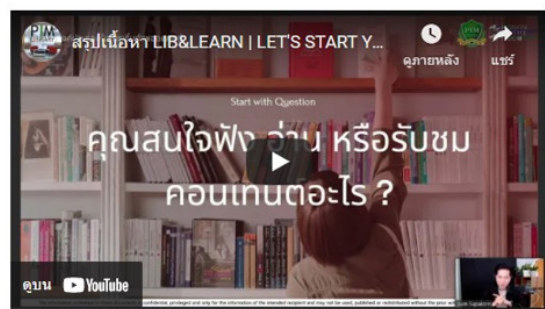
For more information  
PIM LIBRARY 0 2855 0381-82  
email: [library@pim.ac.th](mailto:library@pim.ac.th)  
Facebook: @PIM LIBRARY

## PIM Library : Knowledge Bank

Knowledge Bank, an online learning resource of the library for students who are interested in the body of knowledge which are available for studying at <https://lib.pim.ac.th/wp/knowledge-bank>



Go Plearn Edutainment



HOW TO THE SERIES : เคล็ดลับไม่ลับกับ Library





## News, learning media and other online services via various channels of the PIM library


### PIM library website : [lib.pim.ac.th](https://lib.pim.ac.th)


PIM Library provides various services via library website (<https://lib.pim.ac.th>), such as reservation of group study room, recommendation on information resources, book delivery service, knowledge storage service, journals and online learning resources at the online library


#### QUICK LINK


- ▶ งานข้อมูล Work-based Education and Retail Management
- ▶ งานข้อมูล Food Service
- ▶ Interlibrary Loan Service | ยืมระหว่างห้องสมุด
- ▶ e-Form | แบบฟอร์ม ทำเรื่องออนไลน์


#### OTHER SERVICES



**Study Rooms Reservation**  
 ระบบจองห้องศึกษาร่วม



**Library Request Form**  
 บริการแนะนำทรัพยากรเนื้อหาห้องสมุด



**Book Delivery Service**  
 บริการรับ-ส่งหนังสือ


**COVID-19 Knowledge Sharing**  
 คลังความรู้ COVID-19


**Panyapiwat Journal**  
 วารสารนิสิตภายใน


**Online Databases Training**  
 กิจกรรมออนไลน์การเรียนรู้ข้อมูล


**e-Thesis Collections** | งานบริการงานวิจัยทางวิชาการ


**Getting to Know The Library** | รู้จักห้องสมุด PIM

## Study Rooms Reservation

PIM Library offers online meeting-room reservations. All day reservation is available for all students of PIM by accessing to the library website, or scanning the library QR Code

**New available services**

**PIM LIBRARY**

# STUDY ROOMS RESERVATION

**Online meeting room reservation system is always accessibility.**

The online meeting room reservation system is real-time accessibility with notification, so you don't miss any important shots.



**It's available on 1<sup>st</sup> December 2021 onwards**

The users (students) can reserve the meeting room by scanning QR code, or By accessing via the website: [lib.pim.ac.th](https://lib.pim.ac.th), then click "Online meeting room reservation system"



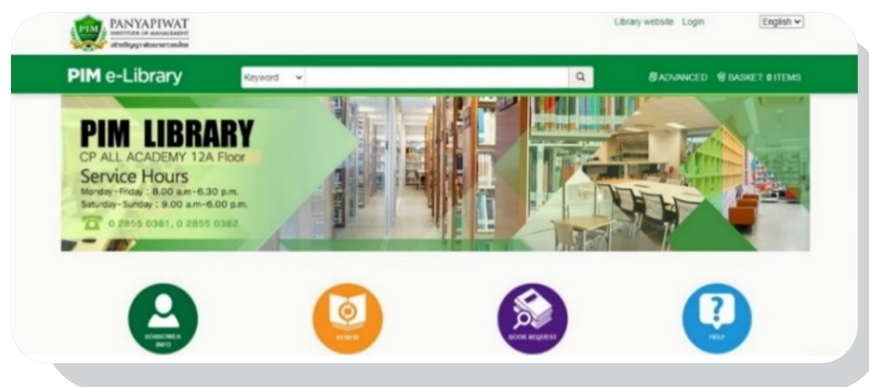

**Remarks:** The online meeting room reservation system is available for the PIM's Library room reservation only.

**For more information, please contact**  
 PIM's Library Chaengwattana Tel: 0 2855 0381 or PIM EEC Tel: 0 2855 1914-15 or by emailing to [library@pim.ac.th](mailto:library@pim.ac.th)

**User Guide**

# elibrary.pim.ac.th

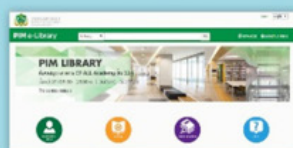
Students can use an online service of the library via <http://elibrary.pim.ac.th> to search for books they are interested in with the services at PIM Library, including reservation of book. Student can pickup the book on the date and time informed via students' email and delivery service to EEC Campus and remote learning center. In this regard, the student can access the website from anywhere via PIM application (select PIM e-Library) or at <http://elibrary.pim.ac.th>



## Recommend reading and downloading thesis Innovation project and research project

### How to find books? Can you find the library

1. Navigate a web browser to <http://elibrary.pim.ac.th>



2. Enter search keywords.



3. Search options

All Fields	All Field	Search from all titles
All Fields	Title	Search from book titles
Journal Title	Journal Title	Search from the journal name
Author	Author	Search by name of author
Subject	Subject	Search from subject
Call Number	Call Number	Search by call number
ISBN/ISSN	ISBN / ISSN	Search from ISBN / ISSN

4. Book list example



5. View the book list status via "At the library" filter.

At the library	Status	Count
Library		
PITLIB	On Shelf	2

1 Check book loan information.  
(BORROWER INFORMATION)

To check book loan info, click "Login" menu; and then, enter your Username and Password

Library Member Login

Please login with your account

Username:

Password:

Note: use the same Username and Password as logging in the institutes' computer system.

- User Account
- Checked Out Items
  - Checked Out Digital Files
  - My Favorites
  - My Holds
  - My Fines
  - Checked Out History
  - My Profile
  - My Suggestions
  - Your Saved Searches
  - Log Out

Check the following items:

1. Loan status
2. Reservation status
3. Loan fine
4. Loan history
5. Saved search
6. User information

### Self-renewing items (RENEW)

1. Click "Checked Out Items" menu.
2. Click "Renew Item" button of the renewing item.



Note:

- Self-renewing is allowed twice.
- Fined items cannot be self-renewed.



For more information  
PIM LIBRARY  
Tel 0 2855 0381-2  
email: [library@pim.ac.th](mailto:library@pim.ac.th)  
Facebook: @PIM LIBRARY

# Service of Statistical Data Analysis Program

Students can use the programs, including SPSS, LISREL, AMOS, SMART PLS and NVivo, to analyze the statistical data for student research, these programs are available at Cyber Zone in PIM Library



## CO-WORKING SPACE

and statistical data analysis programs service

**SPSS / LISREL / AMOS / SMARTPLS / NVIVO**

**@Computer Lab 4-1208 ชั้น 12**

**Mon. – Fri. 08.00-18.30    Sat. – Sun. 09.00-18.00**



**LISREL Version 9.30**



**SPSS Version 24**



**AMOS Version 24**



Smart PLS 3 Professional

**NVIVO**

NNVivo 12 Pro

Provide computer services for searching information



QR Code

Please contact the counter service at the library to request the services.



## Other Library Resource Services from Institute's Academic Cooperation

Students can access the library resource services of other universities or organizations because the Institute has mutually entered into the academic cooperation between the libraries, including



### Office of Academic Resources, Chulalongkorn University (Central Library)

Students can use the book borrowing and returning service and other information resources of the Office of Academic Resources, Chulalongkorn University or Central Library by presenting PIM's student identification card before using service and strictly complying with the rules of Central Library



### Bidyalakarana Library, Kasetsart University

Students can search for books or services they are interested in at Bidyalakarana Library, Kasetsart University by presenting PIM's student identification card before using service and strictly complying with the rules of Bidyalakarana Library, However, in case of interested in any book, please request for a photocopy



### Maruay Library, the Stock Exchange of Thailand

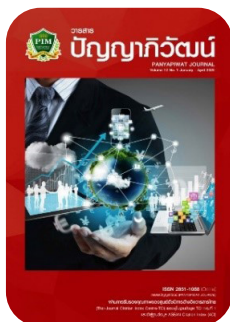
Students can search for books or services they are interested in at Maruay Library, the Stock Exchange of Thailand, located at the Stock Exchange of Thailand Building (near the Embassy of China) by presenting PIM's student identification card before using service and strictly complying with the rules of Maruay Library. In addition, the students can use an e-book service via Maruay e-Library by requesting for username and password to search for any data at the Institute's Library



## Research Publication Resources

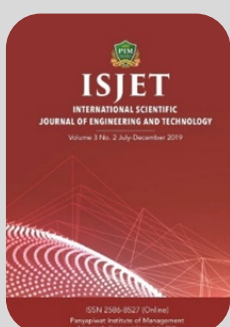
Students can search for the academic articles or research results from the Institute's academic journals to extend their research or thesis. In addition, the students can request for publishing an academic work in the Institute's academic journals, or search for other publication resources or national and international academic conference via a website of the Research and Development Office, Panyapiwat Institute of Management, as a part of the request for graduation at graduate level at <https://rd.pim.ac.th/wp/>





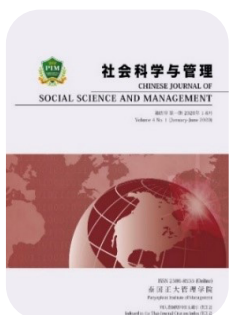
## Panyapiwat Journal

- It is an academic journal of the institute of humanities and social science of which quality is verified based on TCI (Thai-Journal Citation Index) Group 1 and ACI (ASEAN Citation Index).
- Scope of Publication: In the fields of business administration, management, liberal arts, education science, mass communications and other concerned fields
- Available Published Language: Thai and English
- Search articles at <https://so05.tci-thaijo.org/index.php/pimjournal/index>



## International Scientific Journal of Engineering and Technology

- Academic Journal of PIM in Science and Technology qualified by TCI (Thai-Journal Citation Index) group 2
- Publication scope: Engineering ,Technology, Innovation, Information Technology, Management Information System, Logistics and Transportation, Agricultural Science and Technology, Food Sciences, and other areas in Sciences and Technology
- Publication language: English
- Search articles at <https://ph02.tci-thaijo.org/index.php/isjet/index>
- Academic Journal of PIM in Science and Technology qualified by TCI (Thai-Journal Citation Index) group 2
- Publication scope: Engineering ,Technology, Innovation, Information Technology, Management Information System, Logistics and Transportation, Agricultural Science and Technology, Food Sciences, and other areas in Sciences and Technology
- Publication language: English
- Search articles at <https://ph02.tci-thaijo.org/index.php/isjet/index>



## Chinese Journal of Social Science and Management

- Academic journal of PIM in humanities and social sciences. Qualified under TCI (Thai-Journal Citation Index) group 2
- Publication scope: Business Administration, Management Science, Liberal Arts, Education, and other related fields
- Publication language: Chinese
- Search articles at <https://so01.tci-thaijo.org/index.php/CJSSM/index>





## Journal of ASEAN PLUS+ Studies

- Academic journal of humanities and social sciences
- Publication scope: Government Policy, Business Practice, Cultural Development in the Region) and other related fields
- Publication language: English
- Search articles at <https://so06.tci-thaijo.org/index.php/aseanplus>



## Academic conferences of PIM

- Academic conferences of PIM is held annually, two times a year at the international level and one time a year at the national level.
- The first International Conference is scheduled to be held in March.
- The second National and International Conference is scheduled to be held in July
- Follow the news of the institute's academic conference at <https://conference.pim.ac.th/>



## Academic Journal Academic Conference and News on researches

<https://www.facebook.com/PIMRandD>



For more information about the academic journal of PIM and academic conferences please contact the office of research and development

The Office of Research and Development Academic Journal

Tel 0 2855 1102, 0 2855 1560

Academic Conferences Tel 0 2855 1107, 0 2855 0940

Facebook: <https://www.facebook.com/PIMRandD>

# The examination is coming...

## What to do next?

### • View Exam Timetables

Students can view their final-exam schedules through the PIM Application or/and PIM CONNECT (PIMLINE Official) (by choosing “REG” (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) by the following steps:

1. Login to the system.

2. Click the "Timetable" button on the left menu.

Click on relevant links, such as an academic year and a semester, to check the dates, time, room and seat numbers for each course that students enrolled in that semester

Examination Schedule Block A						
Course Code	Course Name	Group	Midterm Exam.			
			Date	Time	ROOM	Seat no.
SC60105	Creative Thinking for Sciences and Business Innovation	A-3	11 May 1475	09:30-12:30	CP. All. Academy bldg. : 4-0602	7

Examination Schedule Block A						
Course Code	Course Name	Group	Final Exam.			
			Date	Time	ROOM	Seat no.
MI62102	Accounting & Finance for Modern Trade	A-1	15 May 1475	09:00-11:00	CP. All. Academy bldg. : 4-0602	7
MI62104	Digital Marketing	A-1	15 May 1475	13:00-15:00	CP. All. Academy bldg. : 4-0602	7

### • How to conduct oneself in taking the examination

1. Dressed in business casual attire while taking the examination.
2. Please check the seat number every time before entering the examination room.
3. Students are not allowed to wear watches of all kinds during the examination.
4. Students are not allowed to take the examination if they are more than 30 minutes late after the start of the examination. If they are more than 30 minutes late, they are considered to **“lose the right for taking examination”** in that particular course. Also, students are not allowed to leave the exam room for 45 minutes once the exam starts
5. Students must always show **“student ID card”** or **“people ID card”** or **“card issued by the government agency”** or **“substitution card for entrance to the examination room”** to the examination room controller before entering the examination room.
6. Students are not allowed to make loud noises in front of the examination room.
7. Students must keep their own belongings, bags, or any valuables under the examination table

## • Prohibitions in Examination for Students

Any Student who does not observe or following Prohibitions is considered to be a cheater in the examination and must be punished as prescribed.

1. Turing on or using all types of communication tools or electronic devices while taking the examination.
2. Having the intention to commit other dishonest behaviors.
3. Taking the tests or the answer sheets out of the examination room.
4. Leaving the examination room during the examination excepting only in the case of permission from the examination room controller.
5. Taking the examination in place of the others or allowing the others to take the examination on one's own behalf.
6. Answering the test items for the others or allowing others answer the items for them.
7. Marking, writing, note taking, or acting in any way that results in any way that results in having messages or symbols on any part of the body or on any other object and bring it into the examination room.
8. Sending or receiving marks, signs or letters in any way during the Exam.

### Penalties for Cheating in Examination

1. Grant F for the subject that is cheated
2. Put on probation
3. Deprive of the rights in scholarship

## • Requesting permission for retrospective

In the case of uncontrollable events preventing the students from taking the examination on the examination day and time, the students can request for a retrospective examination. They must file a request for retrospective examination with attached documents for consideration to the Academic Promotion Office within two days of the absent examination date.

The controllable events to be considered for retrospective examination request comprise the following:

1. Uncontrollable events that occur with the students, such as sickness or accidents that require hospital treatment. As such, the students must submit **evidence or accompanying documents from the "hospital" only.**

2. Uncontrollable events that are caused by external factors and have effects on the students including emergencies occurring with the parents, natural disasters, or epidemic diseases that prevent the students from taking the examination. As such, the students must submit evidence or accompanying documents for consideration.

“The students whose claim to remember the wrong examination date or time, wake up late, cannot find the examination room, raining, traffic jam, and vehicles having problems are not to be considered as a reason for requesting retrospective examination.”



For more information about the Institute's examinations.  
Tel 0 2855 1139 or 0-2855-1147 or  
0 2855 0971 or 0 2855 0386



# View Grade Results

Students can check their past academic performance and grades in the current semester after the grade announcement according to the academic calendar via the PIM Application or/and PIM CONNECT (PIM LINE Official) by choosing “REG” (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) using the following steps:

1. Login to the system.
2. Click the "Grade Result" button on the left menu so that the system displays all the student's grades by semester.



The screenshot shows the PIM Registrar System interface. At the top, there is a banner with the PIM logo and the text "ระบบบริการการศึกษา REGISTRAR SYSTEM". Below the banner, there is a user profile section with a "Back" button. The main content area displays the student's grade results for two semesters.

**Semester 1/2017**

Course Code	Course Name	Credits	Grade
OMA1103	Public Speaking and Presentation Skills	3	D+
EN58103	English for Everyday Communication	2	A
MI59101	Business Managerial Marketing	3	B
MI59102	Business Managerial Accounting	3	B+
SO58109	Cross Cultural Management	3	A
TH58103	Thai as a Foreign Language	3	A

**THIS SEMESTER**

C.Register	C.Earn	CA	GP	GPAX
17	17	17	56	3.29

**CUMULATIVE TO THIS SEMESTER**

C.Register	C.Earn	CA	GP	GPAX
17	17	17	56	3.29

**Semester 2/2017**

Course Code	Course Name	Credits	Grade
EN58208	English for Business Communication	2	XX
HM58102	GO and Thinking Skills Development	3	A
MI59103	Strategic Organizational and Human Resource Management	3	XX
MI59104	Modern Trade Business Management	3	XX
MI59105	Business Managerial Economics	3	XX
MI59115	Sales and Service Standards for Modern Trade Business	3	XX
SC58107	Business Information Technology Management	3	D+

**THIS SEMESTER**

C.Register	C.Earn	CA	GP	GPAX
20	20	20	63	3.15

**CUMULATIVE TO THIS SEMESTER**

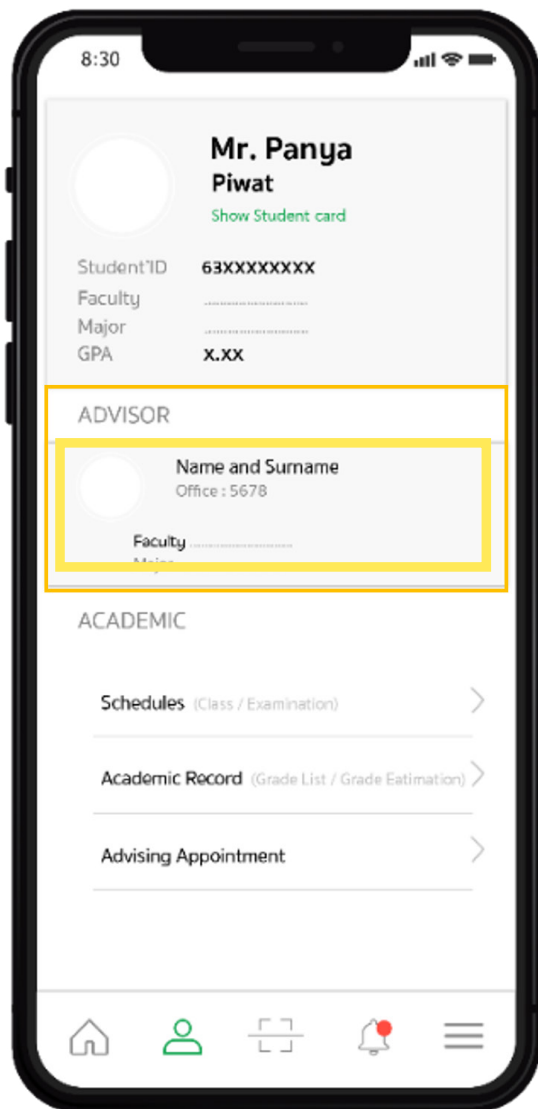
C.Register	C.Earn	CA	GP	GPAX
37	37	37	119	3.22

**\*\*If the student does not assess the instructor or all instructors of a particular course, students will not be able to view the grade result of that course.\*\***

However, if students are in doubt about their academic results announced in any courses, students can request to check their results via the online general request form within 15 days after the date the institution announcement of academic results or contact to the Office of Academic.



For more information about the Institute's examinations.  
Tel 0 2855 1139 or 0-2855-1147 or  
0 2855 0971 or 0 2855 0386

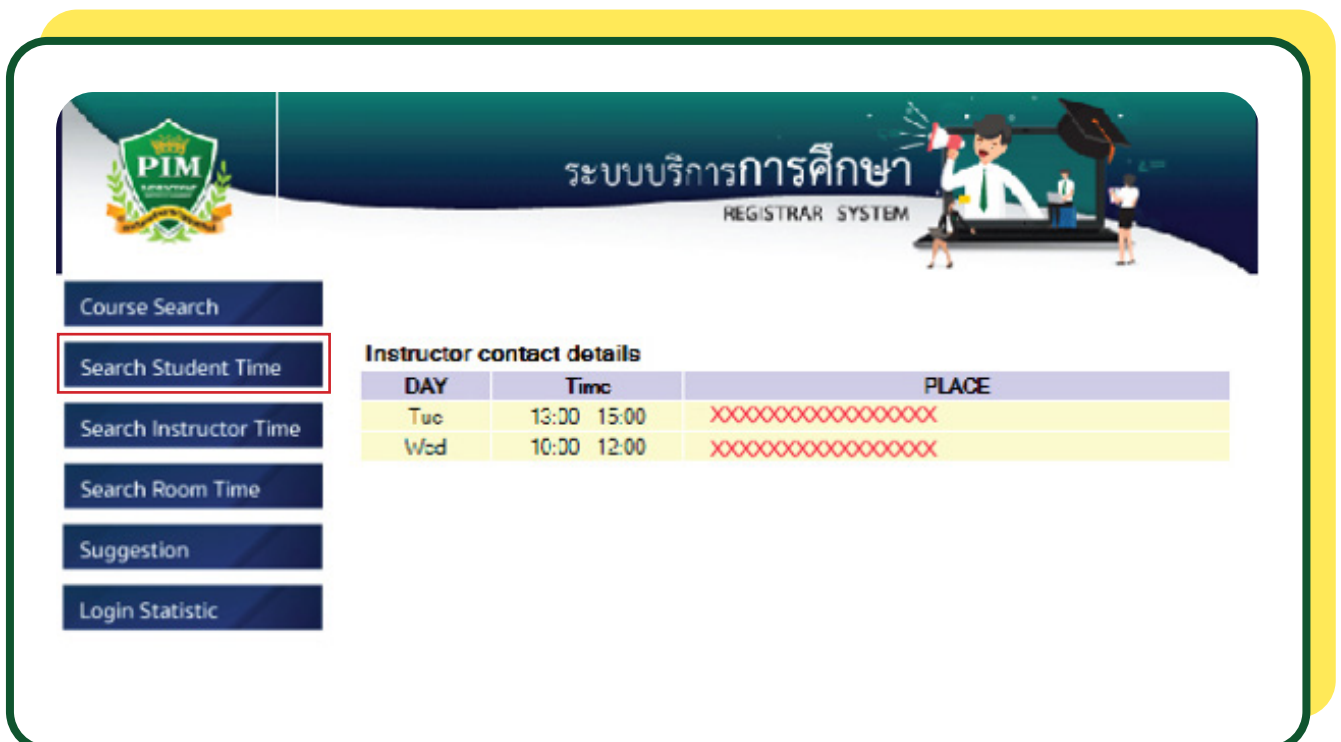


# Student Care and Assistance

In order to help students while studying, the institute has allocated individuals or agencies to take care of and help them through the following channels

## • Advisors

Provide counseling and guidance for students. Students can check the list of advisors via the PIM Application or/and PIM CONNECT (PIM LINE Official)







## • Friends Care PIM

Friends Care PIM is a work unit under the Student Affairs Office that provides counseling service and psychological care for students, with psychologists to listen to all matters of concern. They can help students understand themselves and be more aware of their situation so that they can relieve anxiety and enable them to solve problems more effectively

In case that the students need to talk or consult with a counseling psychologist, please contact 'Friends Care PIM', Student Affairs Office.



Friends Care PIM  
0 2855 1623-4

# What to do with the new coming semester?

- Course Enrollment Center

**Do not forget!!**

Review the academic calendar and consult your advisor before enrolling courses every time.

The institute will automatically enroll students in courses in the first semester. After that, students must enroll themselves online. Students may enroll in courses via the PIM Application or/and PIM CONNECT (PIM LINE Official) โดย (by choosing “REG” (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) based on the schedule in the academic calendar using the following steps

1. Navigate to the registrar system website

and log in to the Registrar System >>

<http://reg.pim.ac.th>



2. Click the “Enroll” button.



3. Click the “INSERT” button to

load planned courses.



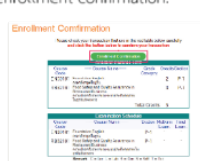
4. Click the “Enrollment Confirm”

button on the left-hand side for the 1<sup>st</sup> enrollment confirmation.

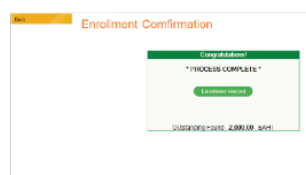


5. Again, click the “Enrollment Confirm”

button on the web page center for the 2<sup>nd</sup> enrollment confirmation.



6. Click the “Enrollment Record” button.



## Notes:

- Before confirming the enrollment, students must check the enrollment results whether the course and the group are correct or not.
- Students should add or withdraw courses within the appropriate period according to the academic calendar
- Students must enroll in courses every semester. In case of missing out course enrollment, students must maintain the student status based on the schedule of the academic calendar.
- Learn how to enroll in courses online at <https://www.facebook.com/REGPIM/videos/777481589656260/>

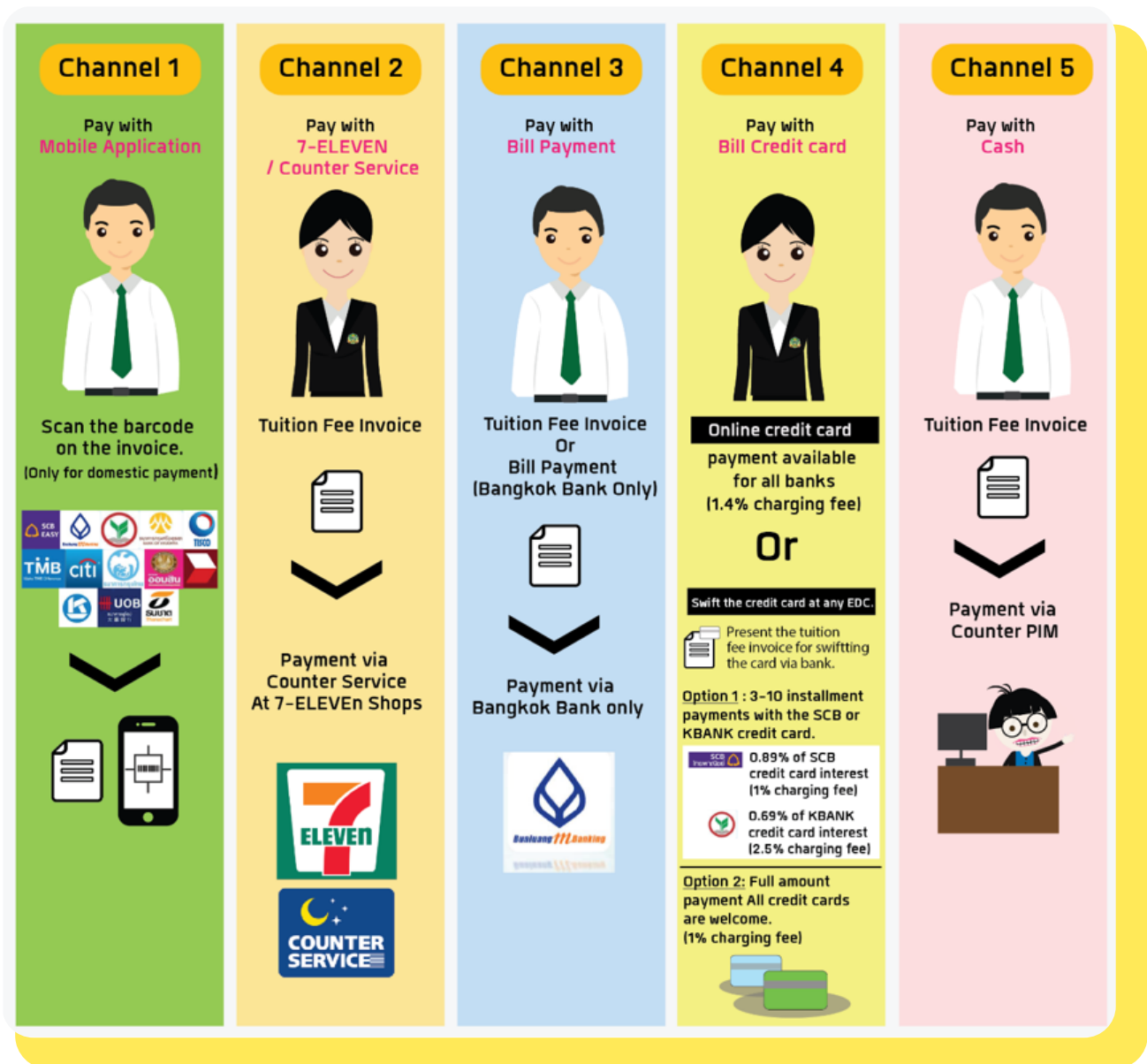


For more information, please contact the Office of Academic Affairs

Tel. 0 2855 0386 หรือ 0 2855 0973

## • Payment for Tuition and Other Fees

Students can pay tuition and fees through several channels as follows



For more information about payment of tuition and other fees,  
 please visit <https://af.pim.ac.th/wp/> or  
 contact at 0 2855 0932-33, 0 2855 0248-49

# Scholarships

Panyapiwat Institute of Management has a policy to promote and support educational opportunities for students in accordance with the conditions and requirements of the scholarship regulations.

For more information about the scholarship, please contact the Scholarship Depa



The Office of Student's Scholarship  
0 2855 0216, 0 2855 1032, 0 2855 1310  
<https://sa.pim.ac.th/wp>

# The Processes of Dissertation, Thesis and Independent Study

Students can find the process of completing dissertation, thesis and independent study and other by downloading at <https://aa.pim.ac.th/>



Click Here



The Process of Completing Dissertation, Thesis and Independent Study  
<http://reg.pim.ac.th/registrar/download/manual/flow/007.pdf>

The Requirements of Dissertation, Thesis and Independent Publications  
<http://reg.pim.ac.th/registrar/download/manual/flow/008.pdf>

The Requirements of Dissertation, Thesis and Independent Publications  
<http://reg.pim.ac.th/registrar/download/manual/flow/009.pdf>

The Graduation Request Process  
[http://reg.pim.ac.th/registrar/download/manual/flow/EML\\_Best\\_Practice.pdf](http://reg.pim.ac.th/registrar/download/manual/flow/EML_Best_Practice.pdf)

For more information about dissertation, thesis and independent study, please contact Graduate Division, The Office of Academic Affairs  
Tel 0 2855 1139



# Application for institutional review board (IRB)

## Important

Human Research Ethics Committee. In doing dissertation, Thesis, and independent study the course recommends students to submit a thesis proposal for consideration for certification of human research ethics before collecting research data.



Approximately 30 days in advance In the case of the research proposal is a full board review. The Consideration may take about 30 days. Students should allow time for submission

## Research scope relating to human / using human data

- study, teaching and learning process, evaluation
- observe, record the behavior of the population in the community, society
- language, folklore, culture, arts
- In-depth interview / Group discussion
- Taste test / Food quality Consumer satisfaction
- Application development / language instruction, audio and sound
- Creative research / design, collect information about tastes Satisfaction Attitude
- Community, Society, Fact Survey Opinion population
- Other related to humans

## The IRB review is divided into 3 types:

### Type1, Exemption Review

The risk-free study took 7 working days for consideration process after receiving the researcher completed documents

### Type2, Expedite Review

The Low-risk research took 15 working days for consideration process (after receiving the researcher complete)

### Type3, Full board Review

High-risk research takes 15 working days for consideration process (after the full board meeting)

#### Note :

1. Students can download the form for consideration. (Available in Thai, English and Chinese) through [rec.pim.ac.th](http://rec.pim.ac.th) and go to the Download Form.
2. Students can submit research ethics documents in humans at course staff or Human Research Ethics Committee or email [rec@pim.ac.th](mailto:rec@pim.ac.th)

Inquiring information, requesting a review of the science project proposal draft at the academic affair office Human research ethics review Graduate room Rest room for graduate students

Human research ethics review Tel 0 2855 1357 E-mail: [rec@pim.ac.th](mailto:rec@pim.ac.th)

## The Intermission Leave

### The Intermission Leave

- In case that the student, due to necessity, is unable to enroll in that semester, the student must apply for an intermission leave.
- A student can leave of study once for one semester only, and not more than 2 consecutive semesters.
- Students are able to online submit the request of the leave form by logging in with Username and Password of the Single Sign-On of students at the Link:  
[https://intranet.pim.ac.th/internalservices/student\\_request.php/en/request\\_form\\_master/request\\_type/index/907](https://intranet.pim.ac.th/internalservices/student_request.php/en/request_form_master/request_type/index/907)

### The Maintaining Students Status

- In case that students have already registered for the programs in overall, but have not yet graduated (and not enrolled in any courses), they must submit a request of maintaining their status in every semester until they have completed their programs.
- Students can maintain student status through an online request form by logging in with the Username and Password of the Single Sign-On of students at the Link:  
[https://intranet.pim.ac.th/internalservices/student\\_request.php/en/request\\_form\\_master/request\\_type/index/907](https://intranet.pim.ac.th/internalservices/student_request.php/en/request_form_master/request_type/index/907)



## Student Welfare



### • Friends Care PIM

Counseling and psychological care services for students by psychologists. Students can make an appointment in advance for an individual consult at 'Friends Care PIM' (room 1-0107) at 1st floor of Building 1 (Administration Building), or contact by phone.

Open Mon. – Fri. Time: 08.00 – 17.00



### • Nursing Room

Provides first aid service by nurses. Open daily 08.30-17.30 at Building 3, FL. 3



### • Good Doctor Application

The expert and specialist doctor will take care of the student's health through the 'Good Doctor Application'.

Students can download the "Good Doctor" Application to describe the initial symptoms, then the doctor will diagnose the symptoms and prescribe online to the 'eXta Pharmacy' (in 7-11 shops). When the students pay for the medicine via True Money Wallet to the pharmacy. The students will be delivered the medicine prescribed by the doctor, to the student's place by the address specified, within 1 hours (under the condition that the delivery address is not farther than 5-10 kms. from the eXta Pharmacy nearby).



### Personal Accident Insurance

The Insurance covers death, loss of organs and permanent disability from accidents with insurance benefits in the amount of 200,000 THBs. (Medical expenses = 15,000 THBs. per claim)

Please note, students have to pay their medical expense first, and then take the receipt, the medical certificate, a copy of ID card and a student ID card to the office of Student Affairs for medical expenses reimbursement.



For more information and inquire about student welfare  
Tel 0 2855 0223,  
0 2855 0906, 0 2855 1037



For more information and inquire about Friends Care PIM  
Tel 0 2855 1623 - 4

## Online Petition Submission, Registration, Various Evaluations and Others

- **Registration System ([www.reg.pim.ac.th](http://www.reg.pim.ac.th))**

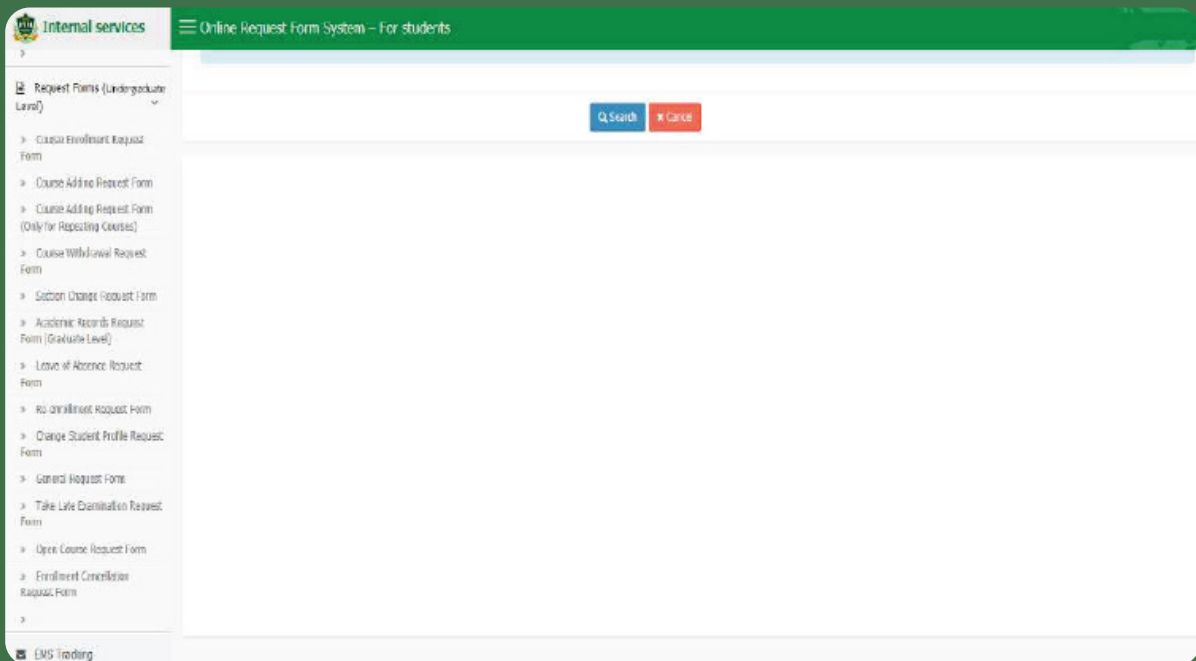
In the case that students want to check various information such as registration for enrollment, the class or examination schedule, study results, evaluation of the instructors, evaluation of advising instructors, graduation, and the student's own information, they can use the PIM Application or/and PIM CONNECT (PIM LINE Official) (by choosing "REG" (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) by logging in to the system with the username and password each of which is a single sign-on for each



## • Internal Services

([https://intranet.pim.ac.th/internalservices/student\\_request.php/th/request\\_form](https://intranet.pim.ac.th/internalservices/student_request.php/th/request_form))

Students can submit an Online Request Form in the Internal Services system to request educational documents, adding-withdrawing courses, adding a course (in case of repeated registration), changing the study group, suspension of study/maintaining student status, etc. via PIM Application or/and PIM CONNECT (PIM LINE Official) (by choosing “Online Request Forms”)





# Visa Assistance Services

Visa for the Kingdom of Thailand. Upon arrival in Thailand, ISSC (International Student Service Center) will assist international students for extension and renewal of visa for the period of their study at PIM. ISSC also provide assistance services for the application for re-entry permission; and 90-day notice. Our friendly staffs can help to make your experience during study to be a convenient and enjoyable one with no hassle in dealing with visa issues



- ☒ ED-Visa
- ☒ Stay Permit Extension
- ☒ Re-Entry Permit
- ☒ 90 Days Notice

For more information about Visa Assistance Services,  
please contact Tel. 0-2855-0741 (Only for the students  
of International College)

please contact International Relations Department, Tel. 0-2855-1041

# Place for Relaxing, Copying and Shopping



## Graduate room Rest room for graduate students

### Location:

Building 3 (Multi-Purpose Building),  
FL. 1, 3-0311



## Library

### Location:

Building 4 (CP ALL Academy), FL. 12A  
Open Mon. – Fri. Time: 08.30 – 18.30  
Open Sat. – Son. Time: 09.00 – 18.00



## Prayer Room

### Location:

Building 1 (Administration Building), FL. 3  
Building 2 (Convention Hall), FL. 3



## Sports Field and Activity Patio

### Location:

Beside building 1 (Administration Building)



## An activities'

courtyard (Hoo-krajong Courtyard, West Court field), and Activity Patio

- An activities' courtyard (Hoo-krajong Courtyard) is in front of Convention Hall Building.
- West Court field is beside the CP All Academy Building
- The Activity Patio is at the 1st floor of the Convention Hall Building



## Photocopy Shop

There are photocopying and printing-binding services, and selling stationery supplies at the Photocopy Shop

Building 4 (CP ALL Academy), FL. G

Open: Mon. – Fri. Time: 07.00 – 17.00

Open: Sat. – Sun. Time: 07.00 – 16.00



## PIM SMART SHOP

Location:

Building 2 (Convention Hall), FL. 1

Open Mon. – Fri. Time: 08.00 – 17.00



## PIM SOURVENIR

A shop for general products for daily life, student badges and PIM souvenirs

Location:

Building 2 (Convention Hall), FL. 1

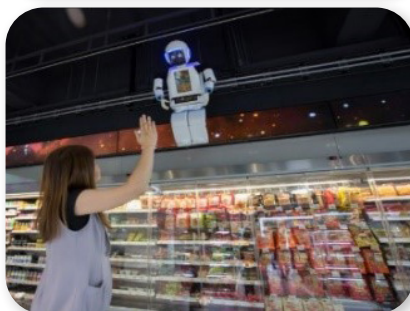
Open Mon. – Fri. Time: 08.00 – 16.30



## 7-ELEVEN

### Location: Front and surrounding PIM

- In front of the entrance to PIM on Chaengwattana Road. Open 24 hours.
- The TARA Building G.  
Open for service Monday - Friday from 6:00 AM – 20:00 PM Closed on public holidays
- In the area of Chef Kitchen on Chaengwattana Road, Soi Chaengwattana - Pak Kret 28, open 24 hours.
- Behind PIM in Soi Chaengwattana - Pak Kret 28 near The Park Building (Institute car park) open 24 hours



### Location: Within PIM Within PIM

- Building 4 (CP ALL Academy) FL. L  
Open for service Monday - Saturday from 7:00 a.m. - 6:00 p.m. Closed on Sundays and public holidays
- Building 4 (CP ALL Academy) FL. 8  
Open for service Monday - Saturday from 6:30 AM - 6:00 PM. Closed on Sundays and public holidays



## SHOP AT 24

SHOP AT 24 is a shop for general products; selling top-brand products, electronic appliances, IT gadgets, cosmetics, and beauty products.

### Location

- Behind PIM (on Chaengwattana-Pakkret 28), next to The Park Building (a parking building). The shop is open 8.00 am- 5.00pm. everyday.



## Bellinee's Bake&Brew

### Location:

- Panyatara Training Center FL. 1  
Open for service Monday – Friday from 7:00 a.m. - 7:00 p.m. Closed on Saturday - Sunday and public holiday





## Muanchon Cafe

### Location:

- In front of Building 1 (Administration Building)  
Open for service Monday - Saturday from  
7:00 a.m. - 6:00 p.m. . Closed on public holiday



## Chef's KITCHEN

A luxurious restaurant on Chaengwatthana Road offers meals, catered meals, and boxed meals services.

### Location :

84 Moo 2 Chaengwatthana Road, Bangtalad,  
Pakkred, Nonthaburi 11120  
Tel. 0 2855 1711

### Service time:

- Monday - Friday from 8.00 am - 9.00 pm for the serving of breakfast menu and a la carte menu. The service in the buffet food section is provided only between 11.00 am - 2.00 pm
- Saturday - Sunday and public holidays from 11.00 am - 9.00 pm for the serving of breakfast menu and a la carte menu only

For customers wishing to organize a party, run food booth, order food in boxes, snacks, and snack boxes, please contact the Sale department, tel 097-246-5450 and follow chef's kitchen via Facebook Page : @chefskitchenthai



## Food World



A food court with varieties of food at an afforded price.

### Location:

- Building 4 (CP ALL Academy), FL. 3  
Open daily Time: 7.00 – 17.00 (Close on Sunday)
- 2<sup>nd</sup> Floor, The Park Building (Parking Building).  
Open on Monday – Friday,  
from 7:00 a.m. - 2:00 p.m.





Students pay for food and beverages in Food World via True Money Application which can be downloaded at  Google Play or  Available on the App Store



## PIM FOOD ACADEMY

PIM FOOD ACADEMY, a Culinary Academy managed by Panyapiwat Institute of Management (PIM), at 2<sup>nd</sup>-4<sup>th</sup> fls. of Food Technology Building. It is located at 286 Moo 2, Chaengwattana Road, Bang Talat Subdistrict, Pak Kret District, Nonthaburi. 11120 (preceding Central Chaengwattana Shopping Center).



### Contact





Facebook : PIMFoodAcademy


Line : @PIMFoodAcademy

website : [www.pimfoodacademy.com](http://www.pimfoodacademy.com)

## Various Work Agencies Concerning Students

Agencies	Services Concerning Students	Contact
<b>The Office of Student Affairs</b>	<ol style="list-style-type: none"> <li>1. Organizing sports, recreational, and public service activities including voluntary-minded activities for students</li> <li>2. Providing circulation services on sports equipment and materials for student activities</li> <li>3. Dealing with student's request for scholarships and checking the qualifications of students receiving scholarships</li> <li>4. Claiming for insurance claims when students have accident</li> <li>5. Supervising and monitoring the discipline of students</li> </ol>	<p>Building 4 (CP ALL Academy), FL.7, 4-0707</p> <p><b>Facebookpage :</b> สำนักกิจการนักศึกษา (สถาบันการจัดการปัญญาภิวัฒน์)</p> <p><b>Contact :</b> </p>
<b>The Office of Academic Affairs</b>	<ol style="list-style-type: none"> <li>1. Student Cards</li> <li>2. Checking of educational qualification</li> <li>3. Adjustment and monitoring of student's status</li> <li>4. Comparison and transferring of educational qualifications and learning outcomes</li> <li>5. Enrollment registration and adding-revoking courses</li> <li>6. Announcement of study results</li> <li>7. Determination of examination dates and study calendar</li> <li>8. Checking of petition for graduation</li> <li>9. Checking of documents on educational evidence</li> <li>10. Available services of reviewing dissertation and thesis print format, and independent researching.</li> </ol>	<p>Building 4 (CP ALL Academy), FL.14, 4-1405</p> <p><b>Facebookpage :</b> สำนักส่งเสริมวิชาการ สถาบันการจัดการปัญญาภิวัฒน์</p> <p><b>Contact :</b> </p>
<b>The Office of Accountancy and Finance</b>	<ol style="list-style-type: none"> <li>1. Accepting payment of fines and fees</li> <li>2. Check student's financial information and situation.</li> </ol>	<p>Building 4 (CP ALL Academy), FL.14, 4-1403</p> <p><b>Contact :</b> </p>

Agencies	Services Concerning Students	Contact
<b>The Office of Information Technology</b>	<ol style="list-style-type: none"> <li>1.Provision of advices on information technology</li> <li>2.Dealing with abnormal users and abnormal logins</li> <li>3.Provision of online (e-learning) instructional system</li> </ol>	<p>Building 4 (CP ALL Academy), FL.12</p> <p>Contact : </p>
<b>The Office of Research and Development</b>	<ol style="list-style-type: none"> <li>1.Various evaluations related to instructional management, student help-care, and operation of the Institute</li> <li>2.Publication of research articles or academic articles in the academic journals of the Institute</li> </ol>	<p>Building 3 (Multi-Purpose Building), FL. 2</p> <p>Contact : </p>
<b>PIM Library</b>	<ol style="list-style-type: none"> <li>1.Information Resource Services</li> <li>2.Electronic Information Resource Services</li> <li>3.Provision of Directions on Using the Library and Online Database Training</li> <li>4.Information Services for Referencing and Research</li> <li>5.Provision of Services on Space and Activities for Learning</li> <li>6.supporting equipment service for learning.</li> </ol>	<p>Building 4(CP ALL Academy), FL.12A</p> <p>Facebookpage : pimlibrary</p> <p>Contact : </p>
<b>The Office of Arts and Cultural Affairs</b>	<ol style="list-style-type: none"> <li>1.Potential development and promotion of students with artistic and cultural abilities</li> <li>2.Supervising and taking students to contest in musical, dancing and singing performances both inside and outside the Institute</li> <li>3.Organizing activities to promote students with artistic and cultural abilities</li> <li>4.Testing and supervising students who are granted scholarships on arts and cultural talents</li> <li>5.Transferring Thai arts and culture to international students</li> </ol>	<p>Building 2 (Convention Hall), FL. 2</p> <p>Facebookpage : สำนักส่งเสริมศิลปะและวัฒนธรรม สถาบันการจัดการปัญญาภิวัฒน์</p> <p>Contact : </p>

Agencies	Services Concerning Students	Contact
<b>Office of the Public Administration</b>	<p>for students granted with CP All scholarship:</p> <ol style="list-style-type: none"> <li>1. Ask about the scholarship of the project on quality individual development for sustainability (employee scholarship);</li> <li>2. Conditions on post-graduation</li> <li>3. Submit the evidence showing the passing of 8-Kyu Go and the copy of signature page in IS/THESIS which is approved via e-mail: <a href="mailto:Edugroup@cpall.co.th">Edugroup@cpall.co.th</a></li> </ol>	<p>THE TARA Building, FL. 2</p> <p>Contact : Graduate Network Administration Department.</p> <p>Tel. 091 004 8108</p> 



**INTERNATIONAL  
COLLEGE**

วิทยาลัยนานาชาติ



**ผลิตโดย**  
สำนักส่งเสริมวิชาการ