



INTERNATIONAL COLLEGE

วิทยาลัยนานาชาติ

PIM Student Manual
for Graduate Level

ACADEMIC YEAR 2021

Contents

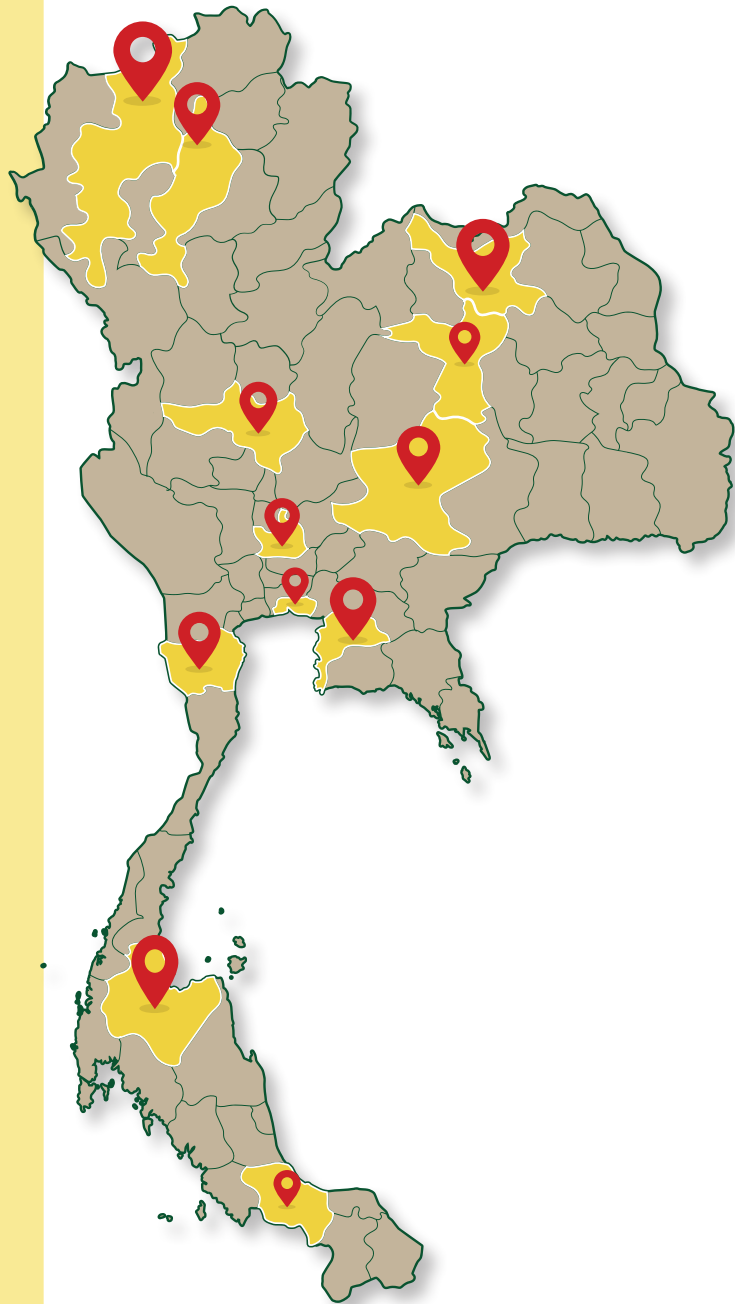
	page		page
Part 1: Getting to know PIM			
Logo	3	Resources for Information Searching	40
Official Colors	4	- PIM Library	40
Official Flower	4	- Online Databases	40
Philosophy	5	- Online Journals	41
Vision	5	- e-Thesis Service	42
Mission	5	- PIM Library : Knowledge Bank	43
Institutional Identity	5	- PIM library website : lib.pim.ac.th	43
Self-Identity of the Institute	6	- Service of Statistical Data Analysis Program	45
Faculties	6	- Other Library Resource Services from	46
The Institute's Music	9	Institute's Academic Cooperation	
Part 2: Knowing Our Faculty	10	Research Publication Resources	47
"International College"		The examination is coming... What to do next?	49
Philosophy of the Faculty	10	View Grade Results	51
Logo and Color of the Faculty	11	Online Petition Submission,	52
Information of Programs/Majors	11	Registration, Various Evaluations and Others	
- Master of Business Administration	12	Student Care and Assistance	54
Program in International Business		- Advisors	54
(International Program)		- Friends Care PIM	55
Part 3: Students Should Know	18	- Visa Assistance Services	55
PIM Location	18	What to do with the new coming semester?	56
Public Transports to PIM	18	- Course Enrollment Center	56
Around PIM: Chaeng Wattana	20	- Payment for Tuition and Other Fees	57
PIM MAP	21	Scholarships	58
PIM Academic Calendars	27	The Processes of Dissertation, Thesis and	59
Technologies and Systems for Supporting	28	Independent Study	
Students		Application for institutional review board (IRB)	60
- Single Sign-On	28	Student Welfare	61
- PIM Application	29	Place for Relaxing, Copying and Shopping	62
- Wi-Fi: PIM Hotspot	31	Various Work Agencies Concerning Students	66
- e-mail	32		
- Office 365	33		
Student Cards	34		
Study at PIM	35		
- View Study Timetables	35		
- Classroom Schedules	36		
- Student Card Tapping at Classrooms	37		
(Room Tracking)			
- PIM e-Learning	38		
- PIM MOOC	39		

Getting to know PIM

Panyapiwat Institute of Management or PIM (PIM) is an educational institution sponsored by CP All Public Company Limited under the Charoen Pokphand Group. PIM is accredited by the Ministry of Higher Education, Science, Research and Innovation to offer a degree at Bachelor's degree, Master's degree and Doctoral studies, which provides teaching and learning in Thai, Chinese and English language.

As Panyapiwat Institute of Management is a corporate university that offers work-based education, we have distinguished academic excellence by focusing on students to learn from hands-on business practice such as CP ALL Group, CP Group and business partners. Student gained work experience until they become proficient Therefore, PIM graduates are quality personnel who are academically knowledgeable and ready to work professionally.

1. Panyapiwat Institute of Management, Chaeng Watthana Road, Nonthaburi Province
2. Panyapiwat Institute of Management EEC Campus, Chon Buri Province
3. Distance learning units in 12 provinces nationwide



Logo



The olive branches, shield, and ribbon

symbolize triumph above all things.

The crown

represents education as the highest and greatest achievement.

The color green and golden yellow

used in the logo stand for academic and moral excellence – the two guiding principles to a life of prosperity.

Word mark within the shield are the institute's name and acronym in English and bearing the full name of the institute in Thai is the ribbon at the bottom.

Official Colors



A symbol of prosperity, growth and fullness

A symbol of academic and moral excellence

The official colors of PIM

represent academic and moral excellence – the two guiding principles to a life of prosperity.

Official Flower



Water Lily (Mangkala Ubol)

The water lily flower serves as a symbol of :

- 1) Perseverance
- 2) Fortitude
- 3) Magnificent achievement

Philosophy

Education is the Matrix of Intellect

Vision

Creating Professionals through Work-based Education

Mission

Corporate University with the following missions

1. To create qualified people who meet the needs of business sector, social sector and global community sector with the emphasis on learning from real experiences (Work-based Education);
2. To combine academic knowledge and business for teaching, research, academic services and preservation of arts and culture (Combination of Academic and Professional Expertise).
3. To create collaborative networks to develop body of knowledge and promote innovations (Collaborative Networking)
4. To develop an organization that is ready to cope with changes and has a good management system. (Transformative Organization & Good Governance)

Institutional Identity

Being a Corporate University which is based on Work-based Education style of teaching composes of as follows:

1. Work-based Teaching is the combination study of both theorem and case study form real practical worker of an organization in order to prepare the real practice.
2. Work-based Learning is the learning by doing with both the prearranged-mentors program and the tracking evaluation system based on the career curriculum to integrate both theorem and real practice.
3. Work-based Researching is a research study, conducted by a lecturer, based-on the real-problem research in an organization. The research result is contributed to directly practice and lead the new knowledge breakthrough back to the classroom teaching.
4. Networking University is the cooperation network creation among public and private educational institutes of both domestic and aboard in order to establish teaching participation, learning by practice and innovation-oriented research.

Self-Identity of the Institute

“READY to WORK.”

Being able to learn

1. Craving for knowledge, craving for learning, being able to acquire knowledge by oneself.
2. Have the know-how and integrate the concerned fields
3. Have ability to use the tool or technology for application which is suitable for the desired result (based on their field)
4. Have ability to access the news and information resources and properly select the information and knowledge for application

Being able to think

1. Have competence in analytical thinking, critical thinking, synthesis thinking and innovative thinking
2. Be determined to think and have ability to push their thought and inspiration to create field-based work or innovative work
3. Have administrative idea like an entrepreneur

Being able to work

1. Perform cross functional work and have ability to persuade others for goal achievement
2. Have communication skills in various languages, including listening, reading, writing, speaking, interpreting and selecting communication channel and tool
3. Make decision and assume responsibilities for the consequence
4. Have ability to create satisfaction on health, education, personal life and interpersonal relations

Being culture-oriented

1. Inherit Thai culture
2. Have competence in adapting to corporate environment

Loving righteousness

1. Adhere to professional code of conduct or code of business conduct
2. Insist on and protect the accuracy
3. Respect and appreciate others' goodness.

Faculty	Program	Abbreviations
<u>Doctoral Degree</u>		
 Chinese Graduate School <small>วิทยาลัยบัณฑิตศึกษาจีน</small>	Business Administration (Chinese Program)	C-PhD
	Educational Management (Chinese Program)	C-PhD-Ed
<u>Master Degree</u>		
 BA <small>วิทยาลัยบริหารธุรกิจ BUSINESS ADMINISTRATION</small>	Modern Trade Business Management Program	MBA-MTM
 ET <small>วิทยาลัยวิศวกรรมและเทคโนโลยี FACULTY OF ENGINEERING AND TECHNOLOGY</small>	Engineering and Technology Program (International Program)	MET
 MS <small>วิทยาลัยบริหารธุรกิจ MANAGEMENT SCIENCES</small>	People Management and Organization Strategy Program	POS
 CA <small>วิทยาลัยบริหารธุรกิจ COMMUNICATION ARTS</small>	Innovative Communication for Modern Organization	MCA
 INTERNATIONAL COLLEGE <small>วิทยาลัยนานาชาติ</small>	International Business (International Program)	iMBA
 CEM <small>วิทยาลัยบริหารธุรกิจ EDUCATIONAL MANAGEMENT</small>	Educational Management and Administration Leadership Program	EML
 Chinese Graduate School <small>วิทยาลัยบัณฑิตศึกษาจีน</small>	Business Administration (Chinese Program)	C-MBA
	Arts Management	C-MA
<u>Bachelor Degree</u>		
 BA <small>วิทยาลัยบริหารธุรกิจ BUSINESS ADMINISTRATION</small>	Modern Trade Business Management Program	MTM
	Modern Trade Business Management (Continuing Program)	CMTM
	Modern Trade Business Management (Continuing Program) (Internet-based Distance Education)	CIMM
	Modern Trade Business Management Program	DMTM
 ET <small>วิทยาลัยวิศวกรรมและเทคโนโลยี FACULTY OF ENGINEERING AND TECHNOLOGY</small>	Digital and Information Technology Program	DIT
	Computer Engineering and Artificial Intelligence Program	CAI
	Industrial Engineering and Intelligent Manufacturing Program	IEM
	Automotive Manufacturing Engineering Program	AME
	Robotics and Automation Engineering Program	RAE
 LA <small>วิทยาลัยศิลปศาสตร์ LIBERAL ARTS</small>	Business Chinese Program	BC
	Business Japanese Program	BJ
	Communicative English for Business Program	CEB

Faculty	Program	Abbreviations
	Real Estate and Property Management Program	RPM
	Human Resource and Organization Management Program	HROM
	Aviation Business Management Program	AVI
	Hospitality and Tourism Management Program	HTM
	Bachelor of Management	BM
	Major in Corporate and Brand Communication	CB
	Major in Convergent Journalism and Creative Digital Media	CJ
	Innovative Agricultural Management Program	IAM
	Teaching Chinese Language Program	TCL
	English Language Teaching Program	ELT
	Agro-Industry Technology Management Program	ATM
	Food Business Management Program	FBM
	Food Business Management (Continuing Program)	CFBM
	Restaurant Business Management Program	RBM
	Logistics and Transportation Management Program	LTM
	Modern Trade Business Management (International Program)	iMTM
	Hotel and Food Business Management (International Program)	iHFM

The Institute's Music

The Institute's Music

เพลงประจำสถาบันการจัดการปัญญาภิวัฒน์

Koet Ma Pen Khon Tong Phrom Cha Ot-thon Thuk Rueang-rao

เกิดมาเป็นคน ต้องพร้อมจะอดทนทุกเรื่องราว

Mai-wa A-rai Cha Di Rai Sak Thao-rai

Tong Mong Wa Pen Bot-rian

ไม่ว่าอะไรจะดีร้ายสักเท่าไร ต้องมองว่าเป็นบทเรียน

*Sing Thi Rian Khue Khwam-cham

Sing Thi Tham Khue Khwam-ching

*สิ่งที่เรียนคือความจำสิ่งที่ทำคือความจริง

Sing Thi Tham Dai Yak-yen Nan Cha Ying-yai

สิ่งที่ทำได้ยากเย็นนั้นจะยิ่งใหญ่

Sing Thi Tham Doi Tua-eng Ying Tham Cha Ying Khao-chai

สิ่งที่ทำโดยตัวเอง ยิ่งทำจะยิ่งเข้าใจ

Mae Nan Phiang-dai Ko Mai Luem

แม่นานเพียงใดก็ไม่ลืม

**Tong Khit Pen Tham Pen Rian Pen

**ต้องคิดเป็น ทำเป็น เรียนเป็น

Nen Khwam Pen Tham Nai Chai

เน้นความเป็นธรรมในใจ

Sing Thi Thuk Rak-sa Wai Thi Phit Rao Tong Thing Pai

สิ่งที่ถูกรักษาไว้ ที่ผิดเราต้องทิ้งไป

Lao Rao Cha Kao Pai ... Duai Kan

แล้วเราจะก้าวไป...ด้วยกัน

***Sa-tha-ban Pan-ya Pi-Wat Sa-tha-ban Haeng Pan-ya

***สถาบันปัญญาภิวัฒน์ สถาบันแห่งปัญญา

Rao Cha Khoi Pen Phu-son Rao Cha Khoi Pen Bao Lom

เราจะคอยเป็นผู้สอน เราจะคอยเป็นเจ้าหลอม

Cha Lo Lae Ko Lom Hai Thuk Khon

จะหล่อและก็หลอมให้ทุกคน

Hai Phrom Klai-pen Khon Di (Hai Thuk Khon Pen Khon Di)

ให้พร้อมกลายเป็นคนดี (ให้ทุกคนเป็นคนดี)

Koet Ma Pen Khon Tong Mung-man Fuek-fon Pra-sop-kan

เกิดมาเป็นคน ต้องมุ่งมั่นฝึกฝนประสบการณ์

Kha Khwam Pen Khon Yu Thi Chai WatKanThi Phon-ngan

An Mi Kha Khuan Chot-c ham

ค่าความเป็นคนอยู่ที่ใจวัดกันที่ผลงาน อันมีค่าควรจดจำ

(Repeat *, **, ***) (ซ้ำ*, **, ***)

Rao Ko Muean It Khon La Kon Wang Son Kan Chueng Naen-na

เราก็เหมือนอิฐคนละก้อนวางซ้อนกันจึงแน่นหนา

Ko Duai Khwam Rak Nai Pan-ya

ก่อด้วยความรักในปัญญา

Chap Duai Sat-tha .. Nai Sa-tha-ban .. Khong Rao

อาบด้วยศรัทธา..ในสถาบัน..ของเรา

(Repeat *, **, ***) (ซ้ำ*, **, ***)

<https://www.youtube.com/watch?v=RMeubmRez74>

Mang-Kha-La Ubon Music

เพลงมังคละอุบล

*Mang-Kha-La Ubon Dang Phuak-rao Thuk Khon

*มังคละอุบล ดังพวกเราทุกคน

Nak Bao Phrom Pha-chon Ngot-ngam Pon Khem-khaeng

หนักเบาพร้อมผจญ งดงามปนเข้มแข็ง

Tai Ngao Hu Kra-chong Phae King Bai Man-khong

ใต้เงาหูกระจิง แม่กิ่งใบมันคง

Yat Yuen Thon Nong Sue-trong Lae Khaeng-kraeng

หยัดยื้นทรนง .. ซื่อตรงและแข็งแกร่ง

P (Practicality)

I (Innovation)

M (Morality)

P..I..M P..I..M P..I..M P..I..M Let Go!!

(Repeat *) (ซ้ำ*)

**Nai Lok Haeng Khwam-pen-ching

Tong Rian Ru Kan Ching Ching

**ในโลกแห่งความเป็นจริง ต้องเรียนรู้กันจริงๆ

Tong Ok Pai Ha Khwam-ching

Wing Chon Rueang-rao Thae-ching

ต้องออกไปหาความจริง วิ่งชนเรื่องราวแท้จริง

Tong Nueai Tong Tho Ching Ching

Tong Choe Phu-khon Ching Ching

ต้องเหนียวต้องท่องจริงๆ ต้องเจอผู้คนจริงๆ

Rian Chak Khon Ru Khwam-ching

Lao Rao Cha Pen Khon-ching

เรียนจากคนรู้ความจริง แล้วเราจะเป็นคนจริง

Khon Keng Nan Yang Mai Pho Keng Ching Tong Chat-kan Dai

คนเก่งนั้นยังไม่พอ เก่งจริงต้องจัดการได้

Khae Kla Ko Yang Mai Pho Kla Ching Tong Mi Wi-nai

แค่กล้าก็ยังไม่พอ กล้าจริงต้องมีวินัย

Khon Cha-lat Nan Yang Mai Pho

Khon Cha-lat Tong Mai Kong Khrai

คนฉลาดนั้นยังไม่พอ คนฉลาดต้องไม่โกงใคร

Khaen-graeng Ko Yang Mai Pho Phro-wa Tong Mi Nam-chai

แข็งแรงก็ยังไม่พอ เพราะที่ต้องมีน้ำใจ

***Thong Si Khiao Kha-chi Chap Si Lueang Rueang-rong

***ธงสี่เหลี่ยมขี้ ฉาบสี่เหลี่ยมเรื่องรอง

Bon Phaen-din Si-Thong Ni Khue Ban Khong Rao

บนแผ่นดินสี่ทอง นี้คือบ้านของเรา

(Repeat **, ***) (ซ้ำ**, ***)

<https://www.youtube.com/watch?v=UjQ-2M5K9Sc>

Knowing Our Faculty

“International College”

Philosophy of the Faculty

In International College of PIM, we believe in:

- Academic excellence as well as practical relevance
- Hard working as well as creativity and innovation
- Moral standard and trustworthiness
- Partnership and contribution to the community

Vision

We are aspired to build the International College as:

- a spring board to launch our youth to the world
- with character, intellect and professional skills
- where wisdoms of all cultures amalgamates

Mission

We provide higher education:

- With an international curriculum from Asian perspective
- Through international media of communication
- At international quality standard together with local relevance
- By an international faculty to an international student body
- In a network of international partners
- For nurturing leaders and professionals on the international stage

Logo and Colors of the College



Red

In Chinese culture, red is an auspicious color. With its distinct characteristic, red is like bright lights and warmth amid the cold and represents prosperity. Bold and vivid, red helps boost creativity, energy, and personal productivity which, in turn, will lead to more prosperity. In the emblem of ASEAN, red, which is one of the main colors used, depicts courage and dynamism.

The Offered Program/Majors

Bachelor's Degree

1. Bachelor of Business Administration Program in Modern Trade Business Management (International Program)

Master's Degree

1. Master of Business Administration Program in International Business (International Program)

Contact

Location: Central Administration Building, FL.10

Tel: 0 2855 1575, 0 2855 1126

Master of Business Administration Program in International Business

(International Program)

Degree Name

Master of Business Administration (International Business)
M.B.A. (International Business)

*Note : Office of the Ministry of Higher Education, Science, Research
and Innovation (MHESI) has acknowledged the curriculum on
October 9, 2019*

Learning Outcomes of Program

<p>Moral and Ethical Aspect</p>	<ol style="list-style-type: none"> 1. Be a good role model with high moral and ethics in business administration 2. Have ability to manage problem regarding business administration with moral and ethics 3. Act as a leader who encourages the compliance with the principle of moral and ethics for business operation
<p>Knowledge Aspect</p>	<ol style="list-style-type: none"> 1. Have in-depth knowledge and understanding in the principle and theory of international business administration 2. Have knowledge in other concerned fields for integration with the field regarding the international business administration 3. Have competence in researching or studying the knowledge regarding the international business administration or the concerned fields
<p>Cognitive Skills</p>	<ol style="list-style-type: none"> 1. Provide initiative in theoretical and practical section to manage new issues regarding the international business administration; 2. Have ability to bring the research result to develop the work related to the international business; 3. Have ability to analyze problem and suggest the solution guideline for the international business
<p>Interpersonal Skill and Responsibilities Aspect</p>	<ol style="list-style-type: none"> 1. Assume high responsibilities for operating, assessing and planning on the international business improvement for effective performance 2. Have a leadership and provide cooperation in managing the dispute and problem regarding the international business 3. Have high ability to build unity for the organization to move forward effectively
<p>Numerical and Analytical Skill, Communication and Information Technology Application Aspect</p>	<ol style="list-style-type: none"> 1. Have ability to communicate effectively, including English speaking and writing 2. Have ability to correctly apply the statistical knowledge in business data analysis and conclusion, as well as effectively presenting the result of analysis 3. Have ability to use information technology for effectively searching, collecting, analyzing and presenting data.

Career Approaches

1. Managers and/or organizational executives in organizations/work agencies of international business in both the state and private sectors
2. Experts on international investment, brand marketing management, finance, production and logistics planning
3. Executives, practitioners on general management, brand management, marketing management, financial management, production and logistics planning, foreign business analysts
4. Business owners and entrepreneurs

Details of Tuition Fees

1. The total tuition fee of 450,000 baht is set for the whole program, and payment of tuition fees for one semester at the rate specified by the Institute according to the normal 4-semester study plan.
2. Students who attend regular semester must pay tuition fees for the whole semester at the equal rate of 112,500 baht per semester for every semester, Subject to PIM Contract Agreement.
3. The tuition fees for the whole semester do not include the following expenses:
 - Books and learning documents in the course
 - Fees for thesis examination/independent study/comprehensive examination (in case of repeat examination) and other fees according to the announcement of the Institute
 - Other expenses subject to the announcement

Study Plan

1. Courses for Students, Track n Type n2

Pre-Course	Course Code	Course Title	Credit
	IB 62701	Accounting & Financial Statement Analysis	-
	IB 62702	Business Statistics	-
	IB 62703	Effective Business Communication	-

First Academic Year

Semester 1			Semester 2		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
IB 62704	Economics Analysis for Business	2	IB 62711	Oriental Wisdom in Management	2
IB 62705	Applied Business Research	2	IB 62712	Creativity & Innovation with Disruptive Technology	2
IB 62706	Leadership & Management	2	IB 62713	International Business Strategy	2
IB 62707	Financial Management and Valuation	2	IB 62714	Legal Aspects in International Business	2
IB 62708	Digital Marketing and Consumer Behaviour	2	IB 62715	International Entrepreneurship	2
IB 62709	Big Data Analytics for Business Decision	2	IB 62716	International Business Practicum	4
IB 62710	Operations Management and Global Logistics	2			
Total		14	Total		14

Summer		
Course Code	Course Title	Credit
IB xxxx	Elective Required Course of China Business and ASEANS	2
Total		2

Second Academic Year

Semester 1			Semester 2		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
IB 62780	Thesis 1	6	IB 62781	Thesis 2	6
Total		6	Total		6

Note : This may subject to change as appropriate

2. Courses for Students, Track U

First Academic Year

Semester 1			Semester 2		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
IB 62704	Economic Analysis for Business	2	IB 62711	Oriental Wisdom in Management	2
IB 62705	Applied Business Research	2	IB 62712	Creativity & Innovation with Disruptive Technology	2
IB 62706	Leadership & Management	2	IB 62713	International Business Strategy	2
IB 62707	Financial Management and Valuation	2	IB 62714	Legal Aspects in International Business	2
IB 62708	Digital Marketing and Consumer Behavior	2	IB 62715	International Entrepreneurship	2
IB 62709	Big Data Analytics for Business Decision	2	IB 62716	International Business Practicum	4
IB 62710	Operations Management and Global Logistics	2			
Total		14	Total		14

Summer

Course Code	Course Title	Credit
IB 62717	Current topics in China and ASEAN	2
IB 62718	Business Networking in China and ASEAN	2
IB 62719	China and ASEAN Business Practices	2
IB 42720	China and ASEAN Business Immersion	2
Total		8

Second Academic Year

Semester 1			Semester 2		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
IB 62782	Independent Study 1	3	IB 62783	Independent Study 2	3
Total		3	Total		3

Note : This may subject to change as appropriate

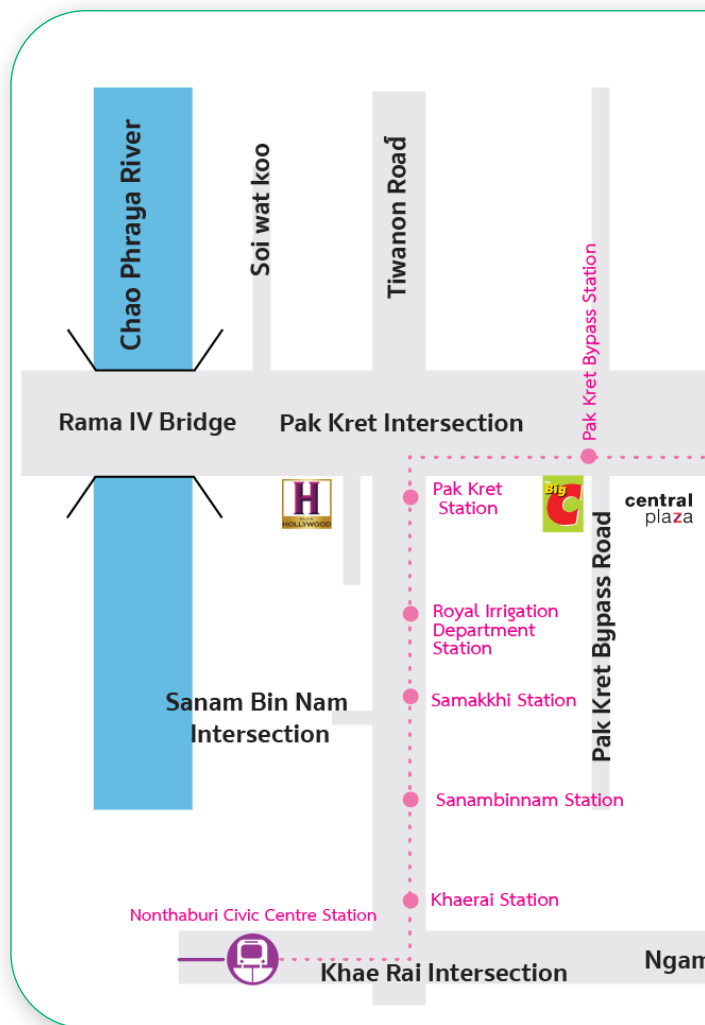
Information Master of Business Administration Program in International Business (International Program):
http://202.44.139.57/checo/UnivSummary2.aspx?id=25562501103249_2134_IP&b=0&u=25000&y=

Students Should Know

• PIM Location

Panyapiwat Institute of Management known as PIM is located on Chaengwattana road on the direction of heading toward Pakkred market. The institute address is 85/1 Moo 2, Chaengwattana Rd., Bang-Talad, Pakkred, Nonthaburi, 11120, Thailand.

Tel. : 02 855 0000
 Fax. : 02 855 0391
 E-mail : contactreg@pim.ac.th
 Facebook : www.facebook.com/pimfanpage
 Website : <https://www.pim.ac.th>



Public Transports to PIM



VAN

Meanburi - Pakkred
 Victory Monument - Pakkred
 Rungsit - Pakkred
 Chatuchak - Pakkred
 Bang Kapi - Pakkred
 Ramkhamhaeng University- Pakkred



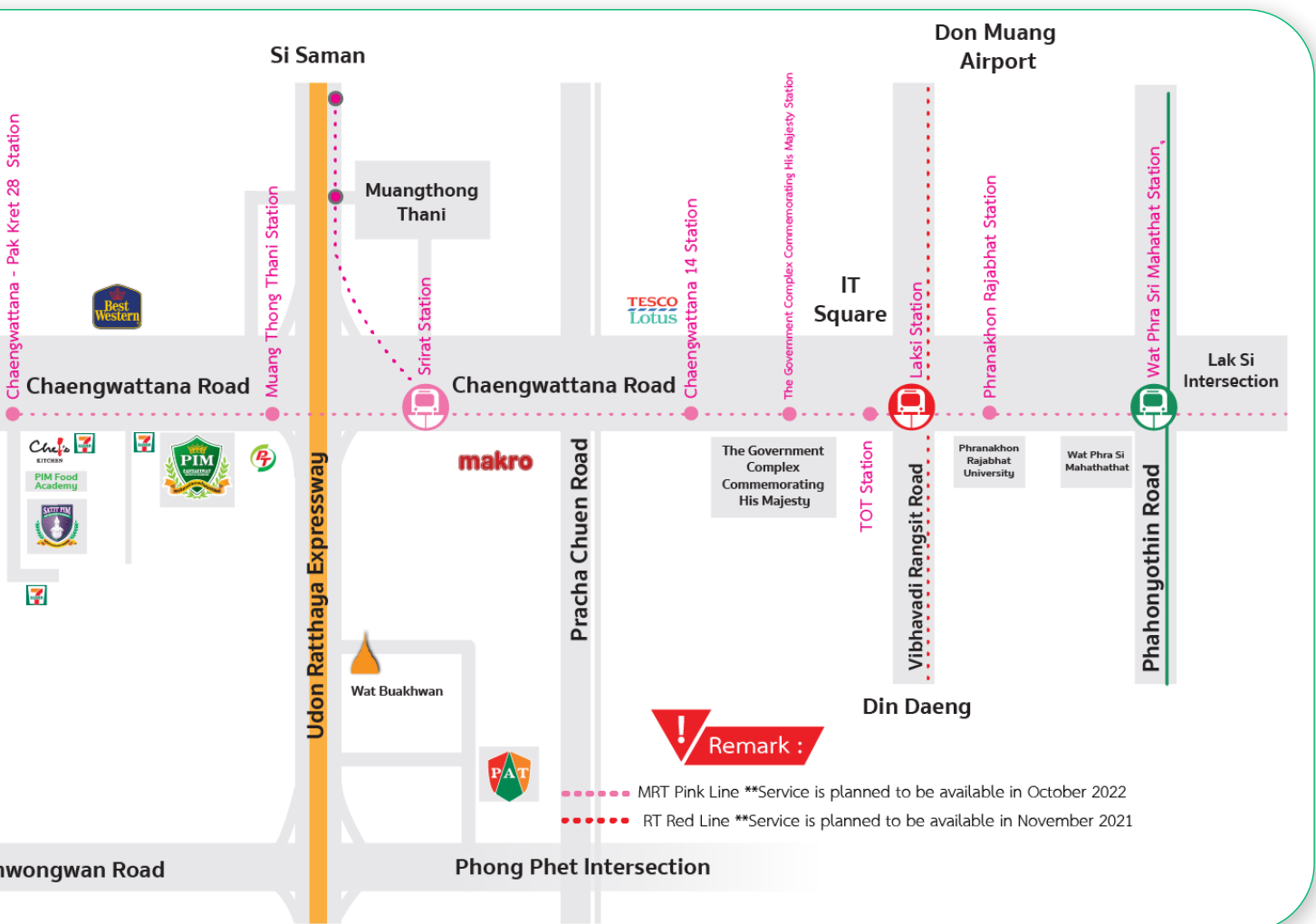
MINI BUS

Nonthaburi Pier,- Muangthong Thani – Sali Kho Temple



BUS

1. Bus no. 166
 - Victory Monument - Muangthong Thani
2. Bus no. 356
 - Pakkred – Saphan Mai
 - Pakkred – Don Muang – Saphan Mai
3. Bus no. 51
 - Pakkred – Kasetsart University
4. Bus no. 52
 - Pakkred – Chatuchak
5. Bus no. 150
 - Pakkred –Happy Land
6. Bus no. 391
 - Lad Lum Kaew – Muangthong Thani



MRT Pink Line

**** Service is planned to be available in 2022**

- Nonthaburi Civic Centre Station
- Khaerai Station
- Sanambinnam Station
- Samakkhi Station
- Royal Irrigation Department Station
- Pak Kret Bypass Station
- Chaengwattana Station - Pak Kret 28 (300-meter walk to PIM)**
- Muang Thong Thani Station (500 meter walk to PIM)**
- Srirat Station MRT Pink Line Extension with connectivity point to Muang Thong Thani ** Service is planned to be available in 2022**
- Chaengwattana 14 Station
- The Government Complex Commemorating His Majesty Station
- TOT Station
- Laksi Station (Bang Sue - Rangsit) ** Service is planned to be available in November 2021**
- Laksi Station (Bang Sue - Rangsit)
- Phranakhon Rajabhat Station
- Wat Phra Sri Mahathat Station (Mo Chit Station - Saphan Mai - Khu Khot)**
- Ram Inthra 3 Station
- Latphlakhao Station
- 31 Ram Inthra 31 Station
- Mai Lap Station
- Watcharaphon Station
- Ram Inthra 40 Station
- Kubon Station
- Ram Inthra 83 Station
- Eastern Ring Station
- Nopparat Ratchathani Station
- Bang Chan Station
- Satreesethabuthbumpen Station
- Minburi Market Station
- Minburi Station



Around PIM : Chaeng Wattana

When entering PIM, the students will see many buildings of which area is called “Tara Park”. There are companies and organizations located in Tara Park, such as CP All Public Company Limited, Panyatara Company Limited, All Training Company Limited, Satit PIM Panyapiwat Institute of Management Demonstration School, and Panyapiwat Institute of Management. Let’s get to know Tara Park area and buildings

1	The TARA Building:	Office building of CP All Public Company Limited
2	Tara 1 Building	Office building of Gosoft (Thailand) Company Limited and call center agencies
3	Panyatara Training Center	Office building and training centers of Panyatara Company Limited and All Training Company Limited. In addition, there are 7-ELEVEN, 24Shopping and Co-Working Space located in such area
4	The Park Building (Parking Building)	1,000-car Parking Building (including service fee), Inside the building, there are Food Center and Fitness Center for service
5	Satit PIM Panyapiwat Institute Of Management Demonstration School (SPIM)	Lower and Upper Secondary School
6	Food Technology Building	Office building of CP All Public Company Limited and Comprehensive Food Academy
7	Chef Kitchen and 7-ELEVEN	Restaurant and 7-ELEVEN
8	Panyapiwat Institute of Management (PIM)	Building for learning, training, activity and contact with the faculties and agencies in PIM
9	Tara Square	Multipurpose area which can be served as a parking lot for cars and motorcycles (including service fee)

PIM Map

Building, Classrooms and Laboratory

How to read the room number appearing in the student's class timetable



Meaning

Building 4 (CP ALL Academy Building),
5th Floor and Room number 10



Building 1 (Administration Building)

- FL. 1 : Friends Care PIM
- FL./1-3 : Laboratory Rooms
- FL. 3 : Prayer Room and Laboratory Rooms

Building 2 (Convention Hall)

- FL. 1 : Activity Patio, Food and General Merchants, PIM Smart Shop and PIM Souvenir Shop
- FL. 2 : Classrooms
- FL. 3 : Prayer Room and Meeting Rooms

Building 3 (Multi-Purpose Building)

- FL. 1 : Laboratory Rooms
- FL. 2 : Nursing Room and Offices
- FL. 3 : Laboratory Rooms and Classrooms

Building 4 (CP ALL Academy Building)

- FL. G : Photocopy Shop
- FL. L : Admissions Center, 7-ELEVEN Shop and Bellinee's Bake & Brew
- FL. M : Aviation Business Training Center
- FL. 3 : Food World @ PIM
- FL. 4 : Classrooms and Ground Laboratory Rooms
- FL. 5-8 : Classrooms
- FL. 7 : Classrooms, The Office of Student Affairs and The Office of Student Development

Building 4 (CP ALL Academy Building)

- FL. 8 : Classrooms and Store Model
- FL. 9 : Lecturer Offices
 - Faculty of Agro Industry
 - Faculty of Communication Arts
 - Faculty of Creative Education Management
 - Faculty of Innovative Agricultural Management
 - Faculty of Food Business Management
- FL. 10 : Lecturer Offices
 - Faculty of Business Administration
 - Faculty of Management Sciences
 - Faculty of Logistics and Transportation Management
 - International College
 - Chinese Graduate School
- FL. 11 : Lecturer Offices
 - Faculty of Liberal Arts
 - Faculty of Engineering and Technology
 - The Office of General Education
- FL. 12 : Laboratory Rooms and Lecturer Office
 - Faculty of Management Sciences (Hospitality and Tourism Management Program)
 - IT Department
- FL. 12A : Library
- FL. 14 : The Office of Accountancy and Finance, The Office of Academic Affairs and Reading Zone
- FL. 16 : Auditorium

• Classrooms and Laboratory Rooms

Smart Classroom

Rooms : 4-0806



GO Classroom

Rooms : 4-0808



Computer & Sound Lab

Rooms : 1-0301, 1-0303, 3-0309, 3-0310,
4-1204, 4-1205, 4-1209
and 4-1210

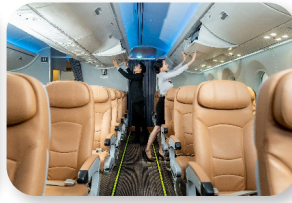


7- ELEVEN (PIM Store Model)

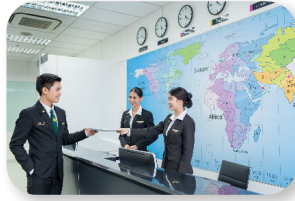
Rooms : 4-0807



Aviation Business Training Center (PIM Air)



Sky Terminal Rooms : 4-M001
AIRCRAFT Rooms : 4-M002
Ground Lab Rooms : 4-0408



Media and Multimedia Laboratory Convergent Media Studio



Room : 4-1206

Mac Lab



Room: 4-1207

Logistics Strategic Management Laboratory Room



Room : 1-0201

Sciences Laboratory Rooms



Physical and Innovative Agricultural Lab

Room : 3-0101



Room : 3-0111

Chemical Lab

Engineering Laboratory Rooms



Microprocessor and Embedded System Lab

Room : 1-0302

Advanced Research Lab

Room : 1-0308



Mechanical Engineering Lab

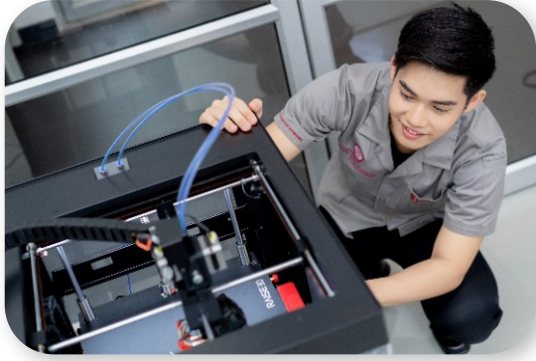
Room : 3-0105 and 3-0106

Industrial Engineering Lab

Room : 3-0107

Industrial Automation System Lab

Room : 3-0108



Automotive Information Lab

Room : 3-0102



Automotive Electronics Lab

Room : 3-0103



Electronics and Digital Lab

Room : 1-0304

Network Lab

Room : 1-0307

Physics Lab

Room : 1-0305



Innovation Center for Robotics and Automation Systems (iCRAS)

Room : 1-0101

Food, Bakery and Beverage Laboratory Rooms



Cooking Lab

Room : 3-0112

Coffee and Beverage Lab

Room : 3-0113

Bakery Lab

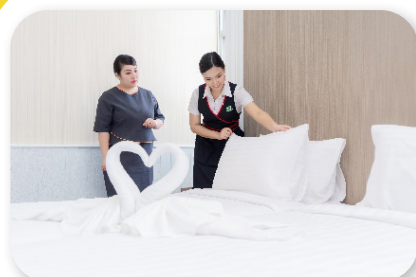
Room : 3-0114

**Sensory Evaluation and Consumer
Research Center**

Room : 2-0238



Hospitality Lab



Deluxe Room Mock-up

Room : 1-0204

Culinary and Restaurant Mock-up

Room : 1-0204



Mixology Mock-up

Room : 1-0206

PIM Academic Calendars and Study Plans

The teaching and learning activities at the graduate level emphasize student research, problem analysis and solution, and hands-on practice. Presentations and discussions sharing knowledge and experience are key elements of classroom practice, supported by team work and efficient time management.

For more details of the study plan and practices of the program, please contact the staff of the faculty.

Academic Calendar 2021 for Graduate level

Program	Academic Year 2021		
	Semester 1	Semester 2	Summer Semester
MSIT MET	Semester starts on 4 Sep. 2021	Semester starts on 5 Mar. 2022	-
	Study and exam period 4 Sep. 2021 - 20 Feb. 2022	Study and exam period 5 Mar. 2022 - 21 Aug. 2022	
iMBA	Semester starts on 21 Aug. 2021	Semester starts on 5 Feb. 2022	Semester starts on 11 Jun. 2022
	Study and exam period 21 Aug. 2021 - 23 Jan. 2022	Study and exam period 5 Feb. 2022 - 5 Jun. 2022	Study and exam period 11 Jun. 2022 - 31 Jul. 2022

Note :

- The academic calendar and exam period may vary based on the schedule of each program.
- For the - academic calendar details, please download at
For more information : <https://aa.pim.ac.th/wp/calendar-graduate-th>

Technologies and Systems for Supporting Students

The institute has developed both systems and technologies to facilitate the students in varieties aspects including online study and activity participation. For efficient usages of those, the specifications of Smartphone and mobile device are recommended as follows;

Single Sign-On

The institute provides various information services for students for examples, Email, e-Learning and the Registrar System (REG). In order to gain access to the services, students need to log in with the Username and Password (Single Sign-On).



Single Sign-On

All Systems of the Institute



Log in

Username is your student ID and the password is initialized as your citizen ID or passport number.

If a student wants to **change a password**, please login any computer at the Computer Service Center of the institute only.

Press **Ctrl + Alt + Delete** and then, select **Change Password**

Or via **PIM Application** at the menu "Quick Link" 

Or via **the Password Self-Services System** 

- Registrar System (Web REG)
- PIM e-Learning
- PIM Application
- Internal Services
- Room Tracking
- Office 365 (e-mail)
- WiFi with PIM Hotspot
- Computer Service Center of the institute

Therefore, every student should change the password at the first time of accessing the institute's computer to protect one's own rights of using the available services provided by the Institute.

Information Technology : <http://it.pim.ac.th> 

• PIM Application

PIM Application is an application that is necessary for students to facilitate the convenience of students in various matters.



Examples of functions of PIM Application to facilitate the convenience of students:

1. To show the student identity
>> through menu electronic student ID card

2. Confirming the identity and time of entering class for each course
>> via the Check Room Tracking menu

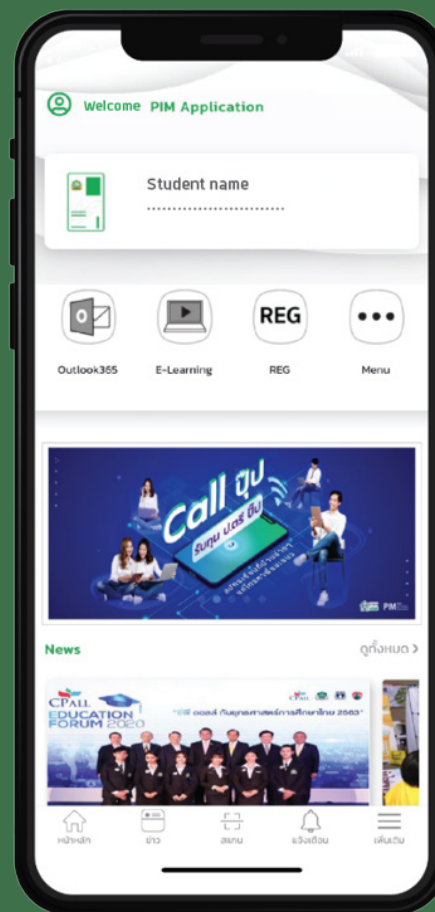
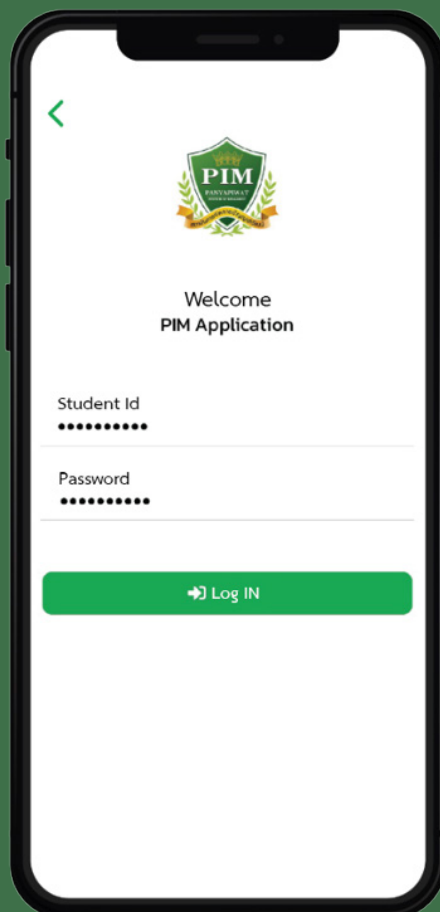
3. Viewing the class schedule, class room, examination room, and learning outcome
>> via the Academic menu

4. Checking the educational calendar and various activities
>> via the activities calendar

5. Checking the name of the advisor
>> via the Advisor menu

6. Receiving notifications from the Institute
>> via the Notifications menu

7. Accessing important URL links such as e-Learning, REG (Educational Services System), online request forms, library circulation service, etc.



How to Access

PIM Application

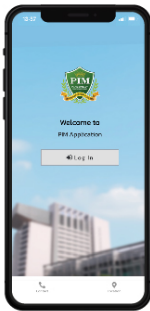
For Students



search PIM Application

in App Store or Google Play or App Gallery

1



Go to PIM Application

2



Login with your student's ID and Password

3



Set a PIN CODE

4



Login

5



Access the PIM Application



Please login with your **Single Sign-On**

Username is your student ID and the **Password** is initialized as your citizen ID or passport number.

Operate System **IOS 10.3** More

Operate System **Android 5.1** More

Operate System **HarmonyOS**

To download and Install PIM Application, **At least 50 – 80 MB** of free space is required

To access the PIM Application for the next Login use your PIN CODE

Information Technology <http://it.pim.ac.th>



Note : In case. IT department contact , email or phone no. ? that a student change a smart device and want to install the PIM Application on the new device, please contact the Office of Information Technology, 12th floor, CP ALL Academy building; or via facebook : IT department contact Tel 02 855 0400



How to Access

Wi-Fi PIMHotspot

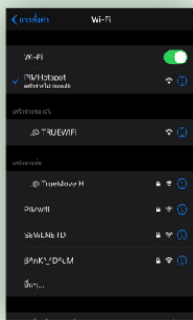
For Smart Devices

1

2

3

Choose PIMHotspot



Enter your Username and Password to login



Once log-on is complete. You can use the internet.



Please login with your **Single Sign-On**

Username : Student ID

Password : is initialized as your citizen ID or passport number.

For further inquiry, please contact the office of information Technology. **Tel 02-855-0400**

PIMHotspot Time limit is 5 hours per usage otherwise a re-login is required



Information Technology <http://it.pim.ac.th>



e-mail

For Students

▶ Example

If the student's name is Mr. Panya Piwat and the students ID is 6xxxxxxx, then the e-mail of Mr. Panya Piwat is 6xxxxxxx@stu.pim.ac.th.

To access an e-mail account

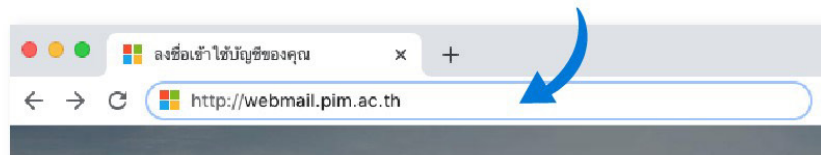
1

via PIM Application >> Enter PIN Code >> "PIM Webmail"



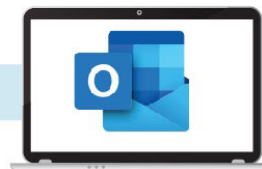
2

Open a web browser and navigate to <http://webmail.pim.ac.th>



3

via Outlook program



Information Technology : <http://it.pim.ac.th>





Don't worry • Full memory

Students can store the data on the **OneDrive** which has **1 TB.** of storage space.



© Copyright © Information Technology and Environment Institute of Management

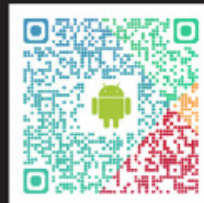
Search  **Microsoft OneDrive** in App Store or Google Play



IOS installation guide



Android installation guide



- ✓ Install
- ✓ Enter your's E-mail address
- ✓ Enter your's password

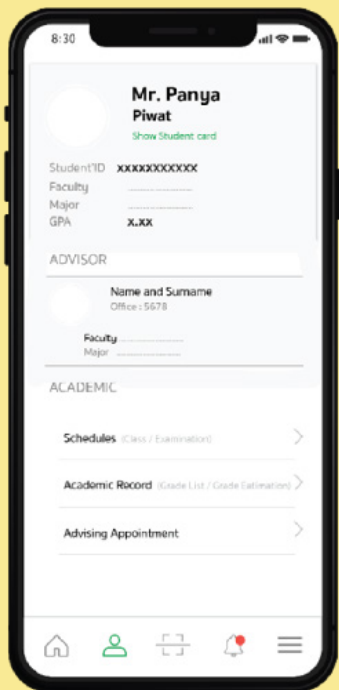
Ready to use

Information Technology : <http://it.pim.ac.th>



Student Cards

At least one week before the semester starts, all students will receive a student card. It can be used in various activities both inside and outside the institute as follows.



1. To show one's identity when communicating with the Institute, or any other work unit
2. To record class attendance in each course
3. To be used to show one's identity for taking the examination
4. To be used to borrow and return books at PIM library
5. As an ID card (Original or copy of student ID card) for receiving other services, or reimbursing the Institute's expenses

However, if students have any problems in accessing electronic card via the PIM Application, please contact the Office of Information Technology, 12th floor, CP ALL Academy building; or via facebook: สำนักเทคโนโลยีสารสนเทศ สถาบันการจัดการปัญญาภิวัฒน์

On the other hand, if any student wants a physical student ID card, please contact the Office of Academic Affairs. The student ID card fee is waived for the first issue.

Electronic student ID card
0 2855 0386

Physical student ID card
0 2855 0386

Study at PIM


• View Study Timetables

Students can view the study timetable through the PIM Application (by choosing “REG” (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) by the following steps:

1. Login to the system.
2. Click the “Study Timetable” button on the left menu.
3. Click on relevant links such as an academic year and a semester to view the study timetable.

Learn how to view the class schedule >> <https://www.facebook.com/REGPIM/videos/2744248455897475/>

The system will automatically send an alert e-mail via PIM Application to remind students of the time, course title and the classroom number before the 30-minutes start time.



XXXXXXXXXXXXXXXXXX

Back **Schedule Review**

Search Student Time

Name **XXXXXXXXXXXXXXXXXX**

Student Status Normal

Faculty **XXXXXXXXXXXXXXXXXX**

Program Name **XXXXXXXXXXXXXXXXXX**

Advisor AJARN

Academic Year 2020 / PRE 1 2

Select Block ALL

รายงานตารางเรียนรายสัปดาห์

Day/Time	08:00 - 09:30	09:31 - 11:00	11:01 - 12:30	12:31 - 14:00	14:01 - 15:30	15:31 - 17:00
Mon		MI59334, ITM 4-0601 (C) 09:30 - 12:30				
Tue						
Wed						
Thu					MI59312, ITM 4-0601 (C) 14:00 - 17:00	
Fri						

EXAMPLE

Course title, Section Room no. and Time

* The following data as shown above is combined with course code, class section and classroom respectively.

Classroom Guide

CP, All. Academy Bldg.	4 - XXYY	XX = Floor , YY = Room number
Multipurpose Bldg.	3 - XXYY	XX = Floor , YY = Room number
2nd Floor Convention Hall	2 - XXYY	XX = Floor , YY = Room number
3rd Floor Convention Hall	Hall 1 - Hall 6	

Remark C = Lec L = Lab R = Con S = Self T = Tut

Block Remark

A = Block 1.1 & 2.1 (Blue)


B = Block 1.2 & 2.2 (Orange)



For more information about the study timetable, please visit <https://www.facebook.com/REGPIM/videos/2744248455897475/> or Tel 0 2855 1139


• Classroom Schedules

Classroom schedules are posted in front of the room, showing the classes held in the room on a weekly basis. Students should check this schedule to ensure they are in the right room, as it reflects changes in scheduled classes.




ตารางการใช้งานห้อง (ประจำสัปดาห์) 4-0402

Day	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00
Monday											
Tuesday											
Wednesday											
Thursday											
Friday											
Saturday											
Sunday											
Monday											




Room schedule

EXAMPLE



Room X-XXX

* Update date



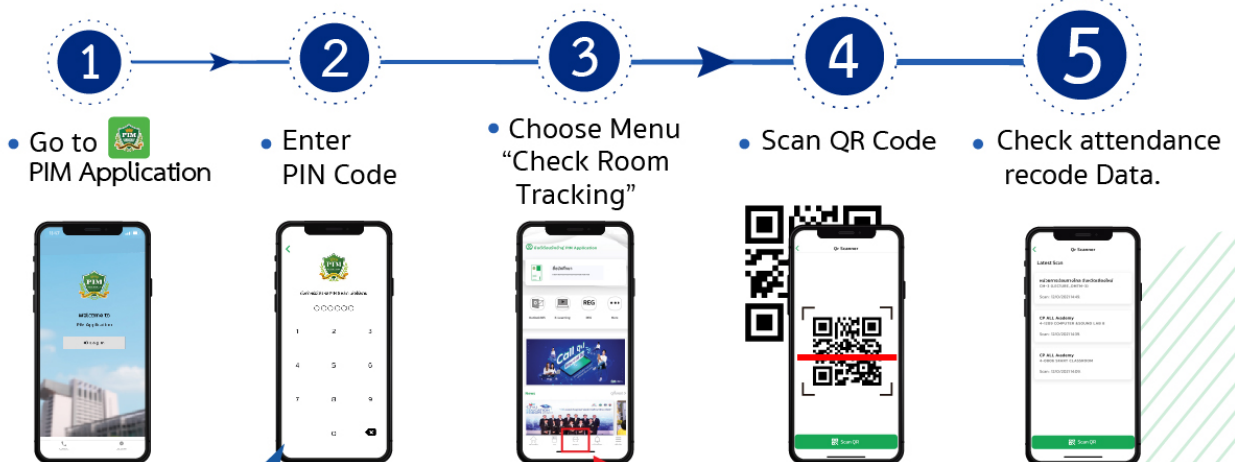
Date	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00
XX XX XXXX			BC60230 : Chinese Business Culture and Etiquette (B-1) (Ajarn.Tansiny 0301)					BC60227 : Modern China (B-1) (Ajarn.Khanittha 0491)			
XX XX XXXX			BE58127 : English for Customer Care and Engagement (B-1) (Ajarn.Pitchaya 0351)					BA60203 : Business Managerial Accounting (B-11) (Ajarn.Kanitta 1065)			
XX XX XXXX		Homeroom (K.Hathairat 0213)						EN57305 : English for Job Application and Interview (B-2) (Ajarn.Benchasi 1315)			
XX XX XXXX		RB58203 : International Restaurant Management System (B-1) (Ajarn.Patcharapon 1492)				TC57315 : Chinese - Thai Translation (B-1) (Ajarn.Chotivan 0819)			BC60230 : Chinese Business Culture and Etiquette (B-1) (Ajarn.Tansiny 0301)		
XX XX XXXX		BE58328 : English for Events and Exhibitions (B-1) (Ajarn.Marisa)		AME3201 : Dynamics and Vibrations (B-1) (Ajarn.Puvadon)				AME3201 : Dynamics and Vibrations (B-1) (Ajarn.Puvadon)			
XX XX XXXX		CN60105 : Chinese for Work 1 (B-25) (Ajarn.Wasana)						EN60205 : English for Service (B-30) (Ajarn.Chayaporn 5939)			
XX XX XXXX			BC60230 : Chinese Business Culture and Etiquette (B-1) (Ajarn.Tansiny 0301)					BC60227 : Modern China (B-1) (Ajarn.Khanittha 0491)			

Course title (Section) and the instructor's name

Confirmation for study

ROOM Tracking

Scan QR Code
VIA PIM Application



If you have not previously Logged in please login and set a PIN code.

Example of Card Tapping time for Scan QR Code

Class Period	
8.00 AM	- 9.30 AM
Tapping-in Time	Tapping-out Time
7.45 u. - 8.15 AM	9.15 u. - 9.45 AM

For further inquiry



please contact the office of information Technology

General Education Room
Central Administration
Building FI.3
Tel. 0 2855 1999



Information Technology <http://it.pim.ac.th>



PIM e-Learning



▶ To encourage students to access as well as to learn course materials from anywhere, the institute provides PIM e-Learning which is on-line learning systems allowing students to be able to access and study the involved course materials before, during and after school. The PIM e-Learning system can be accessed via as follows:

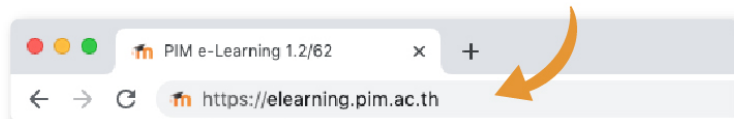
1

PIM Application >> Enter PIN Code >> "PIM e-Learning"



2

Open a web browser and navigate to <http://pimelearning.pim.ac.th>



Students can study the user manual of PIM e-Learning at the PIM e-Learning website



Information Technology : <http://it.pim.ac.th>



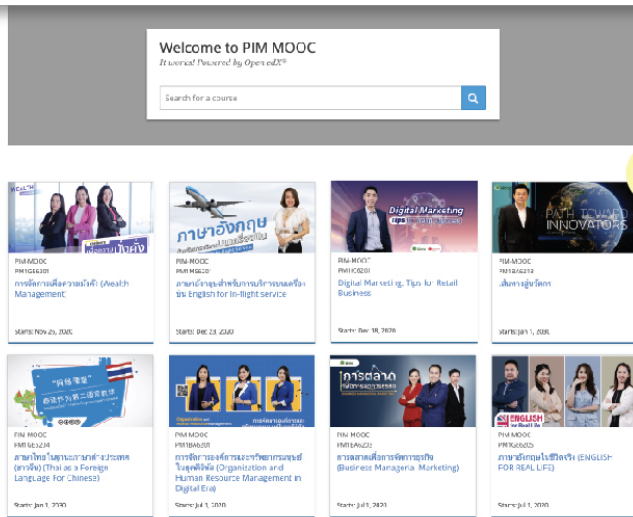
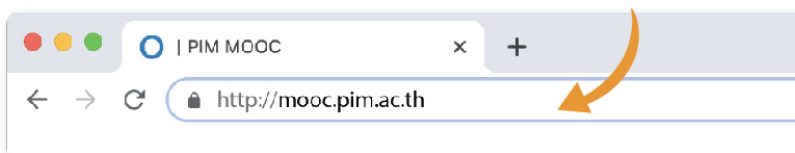
How to Access PIM MOOC



▶ **PIM MOOC is online courses of PIM knowledge and expertise. Meet the today learning resolution which can be accessed from anywhere and anytime.**

There are study courses for PIM students to learn and research in the courses and openly provided for guests interested in increasing knowledge to access.

Open a web browser and navigate to URL <http://mooc.pim.ac.th>



Or scan the QR-Code below



Information Technology <http://it.pim.ac.th>



Resources for Information Searching

PIM Library provides learning services in terms of information resources such as books, journals, theses, e-books, e-journals, e-theses, e-research, e-projects, online database, and skill enhancing board games in order to facilitate the search for additional knowledge, both from within PIM Library and from databases of other libraries outside the Institute.

PIM Library

PIM Library is located at Building 4
(CP ALL Academy), Floor 12A.
Open daily (except holidays)
Monday – Friday: 08:00 – 18:30
Saturday – Sunday: 09.00 – 18.00

Online Database

PIM Library provides 3 database services to support education, study and research of the students, provided that the students can access such database inside and outside the Institute.



Emerald database is an e-Journal database covering articles in Management, Business Administration, Information Science and other areas of study with full-text papers. Students can access the database at

<https://www.emeraldinsight.com>



A Euromoney
Institutional
Investor Company

CEIC database is a statistical and numerical macroeconomic database covering business data for more than 130 countries. This database includes data on countries worldwide, their economy and currency, industry, the global economy and noteworthy nations like China and India, with greater detail. Students can access the database at

<https://cas.ceicdata.com/login>



CNKI database is a knowledge base and resources database of China providing data from 1999 until the present. The database provides document services under the cooperation of more than 5,500 universities and other institutes from more than 20 countries both domestically and overseas. The data are available in proceeding publications, e-Journals and theses. Students can access the database at

<https://lib.pim.ac.th/pages/cnki-databases>



For more information and can request Username and Password for access at the library.

PIM LIBRARY

0 2855 0381-82

email: library@pim.ac.th

Facebook: @PIM LIBRARY

Online Journals

To support data searching for education and research of the students at any places and times, PIM Library provides electronic academic journals or magazines in foreign languages, provided that the students can access online journals inside and outside the Institute.



Harvard Business Review

HBR (Harvard Business Review) : A monthly English electronic magazine consisting of real case studies and business management methods, strategy management, including business trend updates; and technology and news analysis of important issues around the world
<https://hbr.org/>

NIKKEI ASIAN REVIEW

Nikkei Asian Review : Electronic Journal of Communication Arts, Social Sciences, Humanities, Communication and Cultural Studies and Information Science. Available back search to year 2013.
<https://asia.nikkei.com>

THE WALL STREET JOURNAL.

The Wall Street Journal : An electronic magazine that compiles reliable articles, analysis, news in the world of business, finance, and marketing.
<https://www.wsj.com/>

The Economist

The Economist : A weekly newspaper published in Magazine format and digitally distributed, focusing on current business, international politics, politics and technology. <https://economist.com>

e-Books



ProQuest
Ebook Central™

English e-Books which consist of content regarding business administration, management, technology, society, culture and language, and are available for registering and using at
<https://ebookcentral.proquest.com/lib/pimth>

SE-ED
E-library

Thai e-Books which consist of content regarding management, technology, psychology, self-development, tourism and food, and are available for registering and accessing via Application



e-Books and article regarding finance and investment which are available for using at
<https://elibrary.maruey.com/login>

For more information, or request for Username and password for access, please contact the library staffs.

Tel : 0 2855 0381-82

Email : library@pim.ac.th

Facebook : @PIM LIBRARY

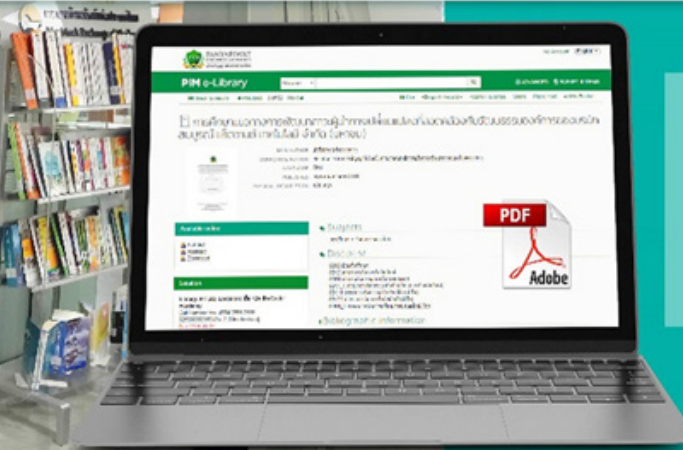



e-Thesis Service

Students can search for the thesis in order to look for thesis data they are interested in which is divided in the category related to the student's curriculum for an easiness of thesis searching


e-Collections

Introduction to reading and downloading theses, innovation projects and research projects.





Download Application
for iOS & Android
pim eLibrary




elibrary.pim.ac.th

Click "Download" to save as a PDF file or click "Read Online".

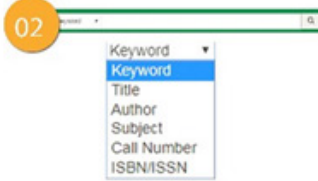
e-Theses / e-Projects / e-Research

01




<http://elibrary.pim.ac.th>

02




Search with "Keyword" or "Title" option by typing "Innovation project", "Research project"; or desired keyword.

05




Click "Download" to save as a PDF file or click "Read Online".

03




Choose the desired thesis items.

04



Read the thesis online by clicking "Full text" or "Abstract" item.



Note: To read the full text online and download, you must log on to the system.

For further inquiries, call 0 2855 0381 – 82 Or Email to library@pim.ac.th
PIM Library



For more information

PIM LIBRARY 0 2855 0381-82

email: library@pim.ac.th

Facebook: @PIM LIBRARY

PIM Library : Knowledge Bank

Knowledge Bank, an online learning resource of the library for students who are interested in the body of knowledge which are available for studying at <https://lib.pim.ac.th/wp/knowledge-bank>



News, learning media and other online services via various channels of the PIM library

- **PIM library website : lib.pim.ac.th**

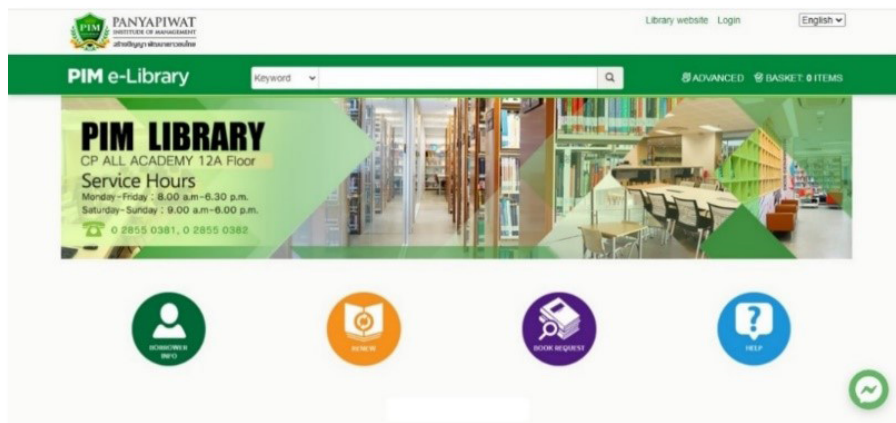
PIM Library provides various services via library website (<https://lib.pim.ac.th>), such as reservation of group study room, recommendation on information resources, book delivery service, knowledge storage service, journals and online learning resources at the online library

QUICK LINK

- ▶ งานนิเทศ Work-based Education and Retail Management
- ▶ งานนิเทศ Food Service
- ▶ Interlibrary Loan Service | บริการยืมระหว่างห้องสมุด
- ▶ e-Form | แบบฟอร์ม คำร้องขอออนไลน์

OTHER SERVICES

- ▶ Study Rooms Reservation
บริการจองห้องศึกษาร่วม
- ▶ Library Request Form
บริการแบบนำทรัพยากรเข้าห้องสมุด
- ▶ Book Delivery Service
บริการรับ-ส่งหนังสือ
- ▶ COVID-19 Knowledge Sharing
คลังความรู้ COVID-19
- ▶ Panyapiwat Journal
วารสารปัญญาพิบูลวงษ์
- ▶ Online Databases Training
ห้องเรียนออนไลน์การใช้งานข้อมูล



• **elibrary.pim.ac.th**

Students can use an online service of the library via <http://elibrary.pim.ac.th> to search for books they are interested in with the services at PIM Library, including reservation of book. Student can pickup the book on the date and time informed via students' email and delivery service to EEC Campus and remote learning center. In this regard, the student can access the website from anywhere via PIM application (select PIM e-Library) or at <http://elibrary.pim.ac.th>



For more information

*PIM LIBRARY 0 2855 0381-82
email: library@pim.ac.th
Facebook: @PIM LIBRARY*

Recommend reading and downloading thesis Innovation project and research project

**How to find books?
Can you find the library**

1. Navigate a web browser to <http://elibrary.pim.ac.th>



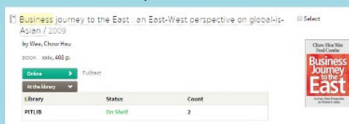
2. Enter search keywords.



3. Search options

All Field	All Field	Search from all titles
Title	Title	Search from book titles
Journal Title	Journal Title	Search from the journal name
Author	Author	Search by name of author
Subject	Subject	Search from subject
Call Number	Call Number	Search by call number
ISBN/ISSN	ISBN / ISSN	Search from ISBN / ISSN

4. Book list example



5. View the book list status via "At the library" filter.

Library	Status	Count
PITLIB	On Shelf	2

1 Check book loan information. (BORROWER INFORMATION)

To check book loan info, click "Login" menu; and then, enter your Username and Password

Library Member Login

Please login with your account

Username:

Password:

Note: use the same Username and Password as logging in the institutes' computer system.

User Account

- Checked Out Items
- Checked Out Digital Files
- My Favorites
- My Holds
- My Fines
- Checked Out History
- My Profile
- My Suggestions
- Your Saved Searches
- Log Out

Check the following items:

1. Loan status
2. Reservation status
3. Loan fine
4. Loan history
5. Saved search
6. User information

2 Self-renewing items (RENEW)

1. Click "Checked Out Items" menu.
2. Click "Renew Item" button of the renewing item.



Note:

- Self-renewing is allowed twice.
- Fined items cannot be self-renewed.

Service of Statistical Data Analysis Program

Students can use the programs, including SPSS, LISREL, AMOS, SMART PLS and NVivo, to analyze the statistical data for student research, these programs are available at Cyber Zone in PIM Library



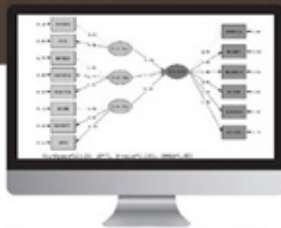
CO-WORKING SPACE

and statistical data analysis programs service

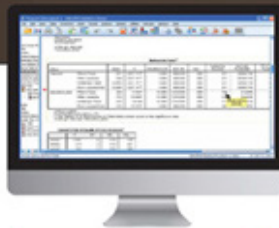
SPSS | LISREL | AMOS | SMARTPLS | NVIVO

@Computer Lab 4-1208 ชั้น 12

Mon. – Fri. 08.00-18.30 Sat. – Sun. 09.00-18.00



LISREL Version 9.30



SPSS Version 24



AMOS Version 24

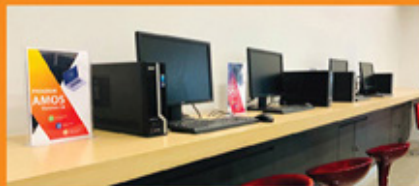


Smart PLS 3 Professional



NNvivo 12 Pro

Provide computer services for searching information



QR Code

Please contact the counter service at the library to request the services.



PIM LIBRARY 0 2855 0381-82
email: library@pim.ac.th
Facebook: @PIM LIBRARY

• Other Library Resource Services from Institute's Academic Cooperation

Students can access the library resource services of other universities or organizations because the Institute has mutually entered into the academic cooperation between the libraries, including



Office of Academic Resources, Chulalongkorn University (Central Library)

Students can use the book borrowing and returning service and other information resources of the Office of Academic Resources, Chulalongkorn University or Central Library by presenting PIM's student identification card before using service and strictly complying with the rules of Central Library



Bidyalakarana Library, Kasetsart University

Students can search for books or services they are interested in at Bidyalakarana Library, Kasetsart University by presenting PIM's student identification card before using service and strictly complying with the rules of Bidyalakarana Library, However, in case of interested in any book, please request for a photocopy.

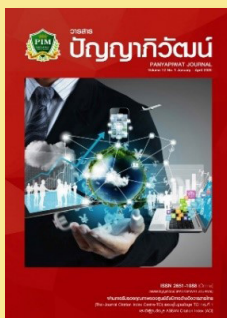


Maruay Library, the Stock Exchange of Thailand

Students can search for books or services they are interested in at Maruay Library, the Stock Exchange of Thailand, located at the Stock Exchange of Thailand Building (near the Embassy of China) by presenting PIM's student identification card before using service and strictly complying with the rules of Maruay Library. In addition, the students can use an e-book service via Maruay e-Library by requesting for username and password to search for any data at the Institute's Library

Research Publication Resources

Students can search for the academic articles or research results from the Institute's academic journals to extend their research or thesis. In addition, the students can request for publishing an academic work in the Institute's academic journals, or search for other publication resources or national and international academic conference via a website of the Research and Development Office, Panyapiwat Institute of Management, as a part of the request for graduation at graduate level



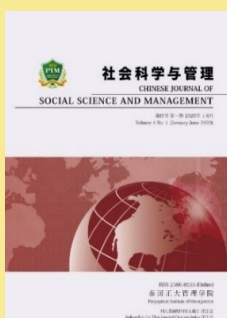
Panyapiwat Journal

- It is an academic journal of the institute of humanities and social science of which quality is verified based on TCI (Thai-Journal Citation Index) Group 1 and ACI (ASEAN Citation Index).
- Scope of Publication: In the fields of business administration, management, liberal arts, education science, mass communications and other concerned fields
- Available Published Language: Thai and English – An article can be searched at <https://so05.tci-thaijo.org/index.php/pimjournal/index>



International Scientific Journal of Engineering and Technology

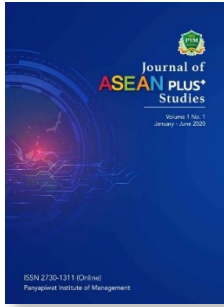
- Academic Journal of PIM in Science and Technology qualified by TCI (Thai-Journal Citation Index) group 2
- Publication scope: Engineering, Technology, Innovation, Information Technology, Management Information System, Logistics and Transportation Agricultural Science and Technology, Food Sciences, and other areas in Sciences and Technology
- Publication language: English
- Search articles at <https://ph02.tci-thaijo.org/index.php/isjet/index>



Chinese Journal of Social Science and Management

- Academic journal of PIM in humanities and social sciences. Qualified under TCI (Thai-Journal Citation Index) group 2
- Publication scope: Business Administration, Management Science, Liberal Arts, Education, and other related fields
- Publication language: Chinese
- Search articles at <https://so01.tci-thaijo.org/index.php/CJSSM/index>





Journal of ASEAN PLUS+ Studies

- Academic journal of humanities and social sciences
- Publication scope: Government Policy, Business Practice, Cultural Development in the Region) and other related fields
- Publication language: English
- Search articles at <https://so06.tci-thaijo.org/index.php/aseanplus>



Academic conferences of PIM

- Academic conferences of PIM is held annually, two times a year at the international level and one time a year at the national level. The first International Conference is scheduled to be held in March. The second National and International Conference is scheduled to be held in July
- Follow the news of the institute's academic conference at <https://conference.pim.ac.th/>



Other Academic Conferences

Provides information on other national and international academic conferences as an option for students to disseminate their academic work searched at <https://rd.pim.ac.th/wp/>

For more information about the academic journal of PIM and academic conferences please contact the office of research and development

The Office of Research and Development

0 2855 1107, 0 2855 0940

<https://rd.pim.ac.th/wp/>

The examination is coming...

What to do next?

• View Exam Timetables

Students can view their final-exam schedules through the PIM Application (by choosing “REG” (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) by the following steps:

1. Login to the system.
2. Click the "Timetable" button on the left menu.
3. Click on relevant links, such as an academic year and a semester, to check the dates, time, room and seat numbers for each course that students enrolled in that semester.

Examination Schedule Block A						
Course Code	Course Name	Group	Midterm Exam.			
			Date	Time	ROOM	Seat no.
SC60105	Creative Thinking for Sciences and Business Innovation	A-3	11 May 1475	09.30-12.30	CP. All. Academy bdlg. : 4-0602	7

Examination Schedule Block A						
Course Code	Course Name	Group	Final Exam.			
			Date	Time	ROOM	Seat no.
VB2102	Accounting & Finance for Modern Trade	A-1	15 May 1475	09.00-11.00	CP. All. Academy bdlg. : 4-0602	7
MB2104	Digital Marketing	A-1	15 May 1475	13.00-15.00	CP. All. Academy bdlg. : 4-0602	7

• How to conduct oneself in taking the examination

1. Dressed in business casual attire while taking the examination.
2. Please check the seat number every time before entering the examination room.
3. Students are not allowed to wear watches of all kinds during the examination.
4. Students are not allowed to take the examination if they are more than 30 minutes late after the start of the examination. If they are more than 30 minutes late, they are considered to **“lose the right for taking examination”** in that particular course. Also, students are not allowed to leave the exam room for 45 minutes once the exam starts.
5. Students must always show **“student ID card”** or **“people ID card”** or **“card issued by the government agency”** or **“substitution card for entrance to the examination room”** to the examination room controller before entering the examination room.
6. Students are not allowed to make loud noises in front of the examination room.
7. Students must keep their own belongings, bags, or any valuables under the examination table



Clip Introducing the Regulations on Entering Examination for PIM Students
<https://www.youtube.com/watch?v=7PfNgC7hlls&feature=youtu.be>

• Prohibitions in Examination for Students

Any Student who does not observe or following Prohibitions is considered to be a cheater in the examination and must be punished as prescribed.

1. Turning on or using all types of communication tools or electronic devices while taking the examination.
2. Having the intention to commit other dishonest behaviors.
3. Taking the tests or the answer sheets out of the examination room.
4. Leaving the examination room during the examination excepting only in the case of permission from the examination room controller.
5. Taking the examination in place of the others or allowing the others to take the examination on one's own behalf.
6. Answering the test items for the others or allowing other to answer the items for them.
7. Marking, writing, note taking, or acting in any way that results in having messages or symbols on any part of the body or on any other object and bring it into the examination room.
8. Sending or receiving marks, signs or letters in any way during the Exam.

Penalties for Cheating in Examination

1. Grant F for the subject that is cheated
2. Put on probation
3. Deprive of the rights in scholarship

The students whose claim to **remember the wrong examination date or time, wake up late, cannot find the examination room, raining, traffic jam, and vehicles having problems** are not to be considered as a reason for requesting retrospective examination.

• Requesting permission for retrospective

In the case of uncontrollable events preventing the students from taking the examination on the examination day and time, the students can request for a retrospective examination. They must file a request for retrospective examination with attached documents for consideration to the Academic Promotion Office within two days of the absent examination date.

The controllable events to be considered for retrospective examination request comprise the following:

1. Uncontrollable events that occur with the students, such as sickness or accidents that require hospital treatment. As such, the students must submit **evidence or accompanying documents from the "hospital"** only.
2. Uncontrollable events that are caused by external factors and have effects on the students including emergencies occurring with the parents, natural disasters, or epidemic diseases that prevent the students from taking the examination. As such, the students must submit evidence or accompanying documents for consideration.



*For more information about the Institute's examinations.
Tel 855 1139, 0 2855 0374 0 2855 0971,
0 2855 0386*

View Grade Results

Students can check their past academic performance and grades in the current semester after the grade announcement according to the academic calendar via the PIM Application (by choosing "REG" (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) using the following steps:

1. Login to the system.
2. Click the "Grade Result" button on the left menu so that the system displays all the student's grades by semester.

The screenshot shows the Registrar System interface. At the top, there is a banner with the PIM logo and the text "ระบบบริการการศึกษา REGISTRAR SYSTEM". Below the banner, there is a user profile picture and a "Back" button. The main content area displays a table of course grades for Semester 1/2017 and Semester 2/2017. The table for Semester 1/2017 includes columns for Course Code, Course Name, Credits, and Grade. The table for Semester 2/2017 includes columns for Course Code, Course Name, Credits, and Grade. Below each table, there is a summary section for "THIS SEMESTER" and "STUDIED RESULT :ปกติ CUMULATIVE TO THIS SEMESTER" with columns for C.Register, C.Earn, CA, GP, and GPAX.

Semester 1/2017									
Course Code	Course Name		Credits	Grade					
CMA1103	Public Speaking and Presentation Skills		3	D+					
EN58103	English for Everyday Communication		2	A					
MI59101	Business Managerial Marketing		3	B					
MI59102	Business Managerial Accounting		3	B+					
SO58109	Cross Cultural Management		3	A					
TH58103	Thai as a Foreign Language		3	A					
THIS SEMESTER					STUDIED RESULT :ปกติ CUMULATIVE TO THIS SEMESTER				
C.Register	C.Earn	CA	GP	GPAX	C.Register	C.Earn	CA	GP	GPAX
17	17	17	56	3.29	17	17	17	56	3.29

Semester 2/2017									
Course Code	Course Name		Credits	Grade					
EN58208	English for Business Communication		2	XX					
HM58102	GO and Thinking Skills Development		3	A					
MI59103	Strategic Organizational and Human Resource Management		3	XX					
MI59104	Modern Trade Business Management		3	XX					
MI59105	Business Managerial Economics		3	XX					
MI59115	Sales and Service Standards for Modern Trade Business		3	XX					
SC58107	Business Information Technology Management		3	D+					
THIS SEMESTER					STUDIED RESULT :ปกติ CUMULATIVE TO THIS SEMESTER				
C.Register	C.Earn	CA	GP	GPAX	C.Register	C.Earn	CA	GP	GPAX
20	20	20	63	3.15	37	37	37	119	3.22

However, if students are in doubt about their academic results announced in any courses, students can request to check their results via the online general request form within 15 days after the date the institution announcement of academic results or contact to the Office of Academic.



For Information more

0 2855 1139 OR 0 2855 0971
OR 0 2855 0386

Online Petition Submission, Registration, Various Evaluations and Others

• Registration System (www.reg.pim.ac.th)

In the case that students want to check various information such as registration for enrollment, the class or examination schedule, study results, evaluation of the instructors, evaluation of advising instructors, graduation, and the student's own information, they can use the PIM Application (by choosing "REG" (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) by logging in to the system with the username and password each of which is a single sign-on for each student.

The screenshot shows the Registrar System interface. At the top left is the PIM logo. The main header contains the Thai text 'ระบบบริการการศึกษา' (Educational Service System) and 'REGISTRAR SYSTEM' in English, with an illustration of a lecturer. Below the header is a navigation menu with buttons for 'Logout', 'Academic Profile', 'Student Profile', 'Print Academic Profile', 'Demerit Record', 'Enrollment Record', 'Payment Channels', 'Print Voucher Online', 'Student Refund', 'Lecturer Evaluation', 'Evaluate Advisor', 'Assessment', 'Life Skill', 'Study Timetable', 'Debt / Scholarship', 'Grade Result', 'Graduate Check', 'Course Search', 'Search Student Time', 'Search Instructor Time', 'Search Room Time', 'Suggestion', and 'Login Statistic'. The main content area displays a 'Welcome To Educational Service System' message and a 'News Updated' section.

• Internal Services

Students can submit an Online Request Form in the Internal Services system to request educational documents, adding-withdrawing courses, adding a course (in case of repeated registration), changing the study group, suspension of study/maintaining student status ; or even in case of doubt and wishing to check academic results,

The screenshot displays the 'Internal services' portal for PIM. The main navigation bar includes the PIM logo and the text 'Internal services'. A secondary navigation bar is titled 'Online Request Form System – For students'. A left-hand sidebar lists various request forms, with 'Course Adding Request Form' highlighted. The main content area is titled 'Course Adding Request Form' and contains a large, empty light blue rectangular box, likely a placeholder for a form or image. At the bottom of the page, a copyright notice reads 'Copyright © 2014 by Panyapiwat Institute of Management.'

Internal services

Online Request Form System – For students

Course Adding Request Form

- Request Forms (Graduate Level) ▾
 - » Course Enrollment Request Form
 - » **Course Adding Request Form**
 - » Course Adding Request Form (Only for Repeating Courses)
 - » Course Withdrawal Request Form
 - » Section Change Request Form
 - » Academic Records Request Form (Graduate Level)
 - » Leave of Absence Request Form
 - » Re-enrollment Request Form
 - » Change Student Profile Request Form
 - » General Request Form
 - » Take Late Examination Request Form

Copyright © 2014 by Panyapiwat Institute of Management.

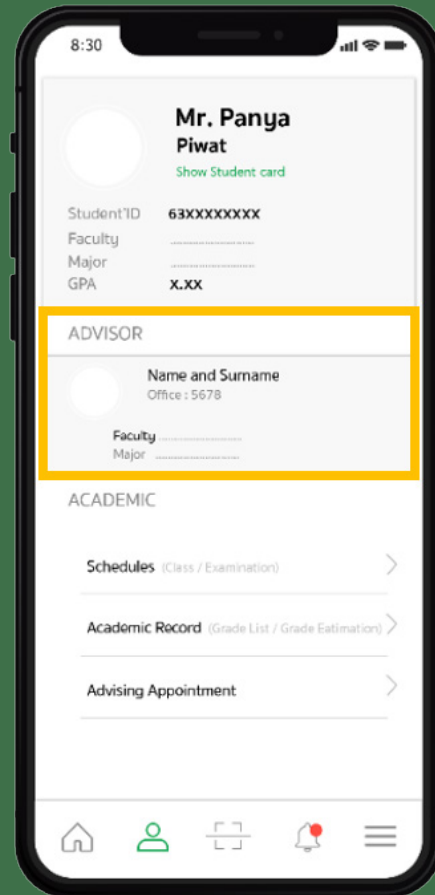
Student Care and Assistance


• Advisors

Provide counseling and guidance for students. Students can check the list of advisors via the PIM Application

Students can find instructors' availability for consultation by clicking on the "Search Instructor Time" button on the left menu bar. Students should then contact the reception desk in front of the lecturer offices (FL. 9 - 12) in order to meet the advisor according to the pre-booked time in the Registrar System website.


In order to help students while studying, the institute has allocated individuals or agencies to take care of and help them through the following channels





ระบบบริการการศึกษา

REGISTRAR SYSTEM



- Course Search
- Search Student Time
- Search Instructor Time
- Search Room Time
- Suggestion
- Login Statistic

Instructor contact details

DAY	Time	PLACE
Tue	13:00 15:00	XXXXXXXXXXXXXXXXXX
Wed	10:00 12:00	XXXXXXXXXXXXXXXXXX

EXAMPLE



“ Friends Care PIM ”
#friendscarepim

• Friends Care PIM

Friends Care PIM is a work unit under the Student Affairs Office that provides counseling service and psychological care for students, with psychologists to listen to all matters of concern. They can help students understand themselves and be more aware of their situation so that they can relieve anxiety and enable them to solve problems more effectively.



Friends Care PIM
0 2855 1624

Visa Assistance Services

For more information about Visa Assistance Services, please contact the staffs of the International College or visit <https://interprogram.pim.ac.th/pages/international-students-service-center-issc> Tel.: 0-2855-0741 (Only for the students of International College)

Visa for the Kingdom of Thailand. Upon arrival in Thailand, ISSC (International Student Service Center) will assist international students for extension and renewal of visa for the period of their study at PIM. ISSC also provide assistance services for the application for re-entry permission; and 90-day notice. Our friendly staffs can help to make your experience during study to be a convenient and enjoyable one with no hassle in dealing with visa issues



- ED-Visa
- Stay Permit Extension
- Re-Entry Permit
- 90 Days Notice

What to do with the new coming semester?

• Course Enrollment Center

Do not forget!!

Review the academic calendar and consult your advisor before enrolling courses every time.

The institute will automatically enroll students in courses in the first semester. After that, students must enroll themselves online. Students may enroll in courses via the PIM Application (by choosing "REG" (Registrar System) to access the Registrar System (<http://reg.pim.ac.th>) based on the schedule in the academic calendar using the following steps:

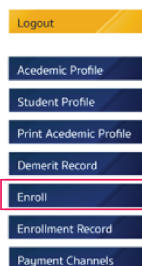
1. Navigate to the registrar system website

and log in to the Registrar System >>

<http://reg.pim.ac.th>

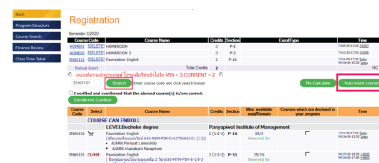


2. Click the "Enroll" button.



3. Click the "INSERT" button to

load planned courses.



4. Click the "Enrollment Confirm"

button on the left-hand side for the 1st enrollment confirmation.



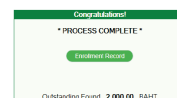
5. Again, click the "Enrollment Confirm"

button on the web page center for the 2nd enrollment confirmation.



6. Click the "Enrollment Record" button.

Enrollment Confirmation



For more information,
please contact the Office
of Academic Affairs at
0 2855 1139

















Notes :

- Before confirming the enrollment, students must check the enrollment results whether the course and the group are correct or not.
- Students should add or withdraw courses within the appropriate period according to the academic calendar.
- Students must enroll in courses every semester. In case of missing out course enrollment, students must maintain the student status based on the schedule of the academic calendar.

- Learn how to enroll in courses online at <https://www.facebook.com/REGPIM/videos/777481589656260/>

• Payment for Tuition and Other Fees

Students can pay tuition and fees through several channels as follows

Channel 1	Channel 2	Channel 3	Channel 4	Channel 5
<p>Pay with Mobile Application</p>  <p>Scan the barcode on the invoice. (Only for domestic payment)</p>  	<p>Pay with 7-ELEVEN / Counter Service</p>  <p>Tuition Fee Invoice</p>  <p>Payment via Counter Service At 7-ELEVEN Shops</p>  	<p>Pay with Bill Payment</p>  <p>Tuition Fee Invoice Or Bill Payment (Bangkok Bank Only)</p>  <p>Payment via Bangkok Bank only</p> 	<p>Pay with Bill Credit card</p>  <p>Online credit card payment available for all banks (1.4% charging fee)</p> <p>Or</p> <p>Swift the credit card at any EDC.</p>  <p>Present the tuition fee invoice for swiftting the card via bank.</p> <p>Option 1 : 3-10 installment payments with the SCB or KBANK credit card.</p> <ul style="list-style-type: none"> 0.89% of SCB credit card interest (1% charging fee) 0.69% of KBANK credit card interest (2.5% charging fee) <p>Option 2: Full amount payment All credit cards are welcome. (1% charging fee)</p> 	<p>Pay with Cash</p>  <p>Tuition Fee Invoice</p>  <p>Payment via Counter PIM</p> 



For more information about payment of tuition and other fees, please visit <http://af.pim.ac.th/pages/payment-way> or contact at 0 2855 0932-33, 0 2855 0248-49

Scholarships

Panyapiwat Institute of Management has a policy to promote and support educational opportunities for students in accordance with the conditions and requirements of the scholarship regulations.

For more information about the scholarship, please contact the Scholarship Depa



*The Office of Student Affairs.
Tel. 0 2855 0216-17, 0 2855 0907
or visit <https://sa.pim.ac.th/wp>*

The Processes of Dissertation, Thesis and Independent Study

Students can find the process of completing dissertation, thesis and independent study and other by downloading at <https://aa.pim.ac.th/>



Click Here

The Process of Completing Dissertation, Thesis and Independent Study
<http://reg.pim.ac.th/registrar/download/manual/flow/007.pdf>

The Requirements of Dissertation, Thesis and Independent Publications
<http://reg.pim.ac.th/registrar/download/manual/flow/008.pdf>

The Requirements of Dissertation, Thesis and Independent Publications
<http://reg.pim.ac.th/registrar/download/manual/flow/009.pdf>

The Graduation Request Process
http://reg.pim.ac.th/registrar/download/manual/flow/EML_Best_Practice.pdf

For more information about dissertation, thesis and independent study, please contact

Graduate Division, The Office of Academic Affairs
Tel. 0 2855 1139 / 02855 0971 / 02855 0386

Application for institutional review board (IRB)

Human Research Ethics Committee. In doing dissertation, Thesis, and independent study the course recommends students to submit a thesis proposal for consideration for certification of human research ethics before collecting research data. Approximately 30 days in advance

In the case of the research proposal is a full board review. The Consideration may take about 30 days. Students should allow time for submission.



Research scope relating to human / using human data

- study, teaching and learning process, evaluation
- observe, record the behavior of the population in the community, society
- language, folklore, culture, arts,
- In-depth interview / Group discussion
- Taste test / Food quality Consumer satisfaction
- Application development / language instruction, audio and sound
- creative research / design, collect information about tastes Satisfaction Attitude
- Community, Society, Fact Survey Opinion population
- Other related to humans

The IRB review is divided into 3 types:

Type1, Exemption Review	The risk-free study took 7 working days for consideration process after receiving the researcher completed documents
Type2, Expedite Review	The Low-risk research took 15 working days for consideration process (after receiving the researcher complete).
Type3, Full board Review	High-risk research takes 15 working days for consideration process (after the full board meeting)

Note :

1. Students can download the form for consideration. (Available in Thai, English and Chinese) through rec.pim.ac.th and go to the Download Form.
2. Students can submit research ethics documents in humans at course staff or Human Research Ethics Committee or email rec@pim.ac.th

Inquiring information, requesting a review of the science project proposal draft at the academic affair office Human research ethics review Graduate room Rest room for graduate students

Human research ethics review

0 2855 1563, 0 2855 1357

E-mail: rec@pim.ac.th

Student Welfare

Friends Care PIM

Counseling and psychological care services for students by psychologists :
Open Monday-Friday Time 08.00-17.00 at the office of Student Affairs (Building 4, FL. 7)

Nursing Room

Provides first aid service by nurses. Open daily 08.30-17.30 at Building 3, FL. 3

Personal Accident Insurance

The Insurance covers death, loss of organs and permanent disability from accidents with insurance benefits in the amount of 200,000 THBs. (Medical expenses = 15,000 THBs. per claim)
- Please note, students have to pay their medical expense first, and then take the receipt, the medical certificate, a copy of ID card and a student ID card to the office of Student Affairs for medical expenses reimbursement.



*For more information and inquire about student welfare,
Tel. 0 2855 0223, 0 2855 0906
and 0 2855 1037*



*For more information and inquire about Friends Care PIM
Tel. 0 2855 1624*

Place for Relaxing, Copying and Shopping

Graduate room Rest room for graduate students



Location:

Building 3 (Multi-Purpose Building),
FL. 1, 3-0311

Library



Location :

Building 4 (CP ALL Academy), FL. 12A
Open Mon. – Fri. Time: 08.30 – 18.30 น.
Open Sat. – Son. Time: 09.00 – 18.00 น.

Sports Field and Activity Patio



Location :

Beside building 1 (Administration Building)
Building 2 (Convention Hall), FL. 1

Prayer Room



Location :

Building 1 (Administration Building), FL. 3
Building 2 (Convention Hall), FL. 3

Nursing room



Location :

Building 3 (Multi-Purpose Building), FL. 2
Open Mon. – Fri. Time: 08.30 – 17.30

Friends Care PIM ROOM



Location :

Building 1, FL.1, 1-0107
Open Mon. – Fri. Time: 08.00 – 17.00

Photocopy Shop



Location :

Building 4 (CP ALL Academy), FL. G
Open: Mon. – Fri. Time: 07.00 – 17.00
Open: Sat. – Sun. Time: 07.00 – 16.00

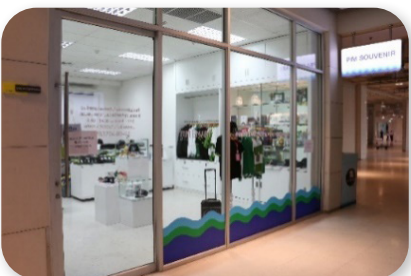
PIM SMART SHOP



Location :

Building 2 (Convention Hall), FL. 1
Open Mon. – Fri. Time: 08.00 – 17.00

PIM SOUVENIR



Location :

Building 2 (Convention Hall), FL. 1
Open Mon. – Fri. Time: 08.00 – 16.30

Chef's KITCHEN



Location :

84 Moo 2 Chaengwattana Road, Bangtalad, Pakkred, Nonthaburi 11120

Tel. 0 2855 1711

Service time :

- Monday - Friday from 8.00 am – 9.00 pm for the serving of breakfast menu and a la carte menu.

The service in the buffet food section is provided only between 11.00 am – 2.00 pm

- Saturday - Sunday and public holidays from 11.00 am – 9.00 pm for the serving of breakfast menu and a la carte menu only.

For customers wishing to organize a party, run food booth, order food in boxes, snacks, and snack boxes, please contact the Sale department, tel 097-846-5450 and follow chef's kitchen via

Facebook Page : @chefskitchenthai



7-ELEVEN



Location :

Front and surrounding PIM

- In front of the entrance to PIM on Chaengwattana Road. Open 24 hours.
- In the area of Chef Kitchen on Chaengwattana Road, Soi Chaengwattana - Pak Kret 28, open 24 hours.
- Behind PIM in Soi Chaengwattana - Pak Kret 28 near The Park Building (Institute car park) open 24 hours



Location :

Within PIM

- Building 4 (CP ALL Academy) FL. L
Open for service Monday - Saturday from 7:00 a.m. - 6:00 p.m.
Closed on Sundays and public holidays
- Building 4 (CP ALL Academy) FL. 8
Open for service Monday - Saturday from 6:30 AM - 6:00 PM. Closed on Sundays and public holidays



Bellinee's Bake&Brew



Location :

Building 4 (CP ALL Academy) FL.L
Open for service Monday - Saturday
from 7:00 a.m. - 6:00 p.m.
Closed on Sundays and public holidays

Muanchon Cafe



Location :

In front of Building 1 (Administration Building)
Open for service Monday - Saturday
from 7:00 a.m. - 6:00 p.m.
Closed on Sundays and public holidays

Food World



Location :

Building 4 (CP ALL Academy), FL. 3
Open daily Time: 7.00 – 17.00
(Close on Sunday and public holidays)



true money



Students pay for food and beverages in Food World via True Money Application which can be downloaded at







Google Play or



Various Work Agencies Concerning Students

Agencies	Services Concerning Students	Contact
<p>The Office of Student Affairs</p>	<ol style="list-style-type: none"> 1. Organizing sports, recreational, and public service activities Including voluntary-minded activities for students 2. Providing circulation services on sports equipment and materials for student activities 3. Dealing with student's request for scholarships and checking the qualifications of students receiving scholarships 4. Claiming for insurance claims when students have accident 5. Supervising and monitoring the discipline of students 6. Requesting for military waiver and coordinating on military matter for students 	<p>Building 4 (CP ALL Academy), FL.7, 4-0707</p> <p>Facebookpage : สำนักกิจการนักศึกษา (สถาบันการจัดการปัญญาภิวัฒน์)</p> <p>Contact : </p>
<p>The Office of Academic Affairs</p>	<ol style="list-style-type: none"> 1. Student Cards 2. Checking of educational qualification 3. Adjustment and monitoring of student's status 4. Comparison and transferring of educational qualifications and learning outcomes 5. Enrollment registration and adding-revoking courses 6. Announcement of study results 7. In case of doubt and intending to check the academic results 8. Determination of examination dates and study calendar 9. Checking of petition for graduation 10. Checking of documents on educational evidence 	<p>Building 4 (CP ALL Academy), FL.14, 4-1405</p> <p>Facebookpage : สำนักส่งเสริมวิชาการ สถาบันการจัดการปัญญาภิวัฒน์</p> <p>Contact : </p>
<p>The Office of Accountancy and Finance</p>	<ol style="list-style-type: none"> 1. Accepting payment of fines and fees 	<p>Building 4 (CP ALL Academy), FL.14, 4-1403</p> <p>Contact : </p>
<p>The Office of Information Technology</p>	<ol style="list-style-type: none"> 1. Provision of advices on information technology 2. Dealing with abnormal users and abnormal logins 3. Provision of online (e-learning) instructional system 	<p>Building 4 (CP ALL Academy), FL.12</p> <p>Contact : </p>

Agencies	Services Concerning Students	Contact
<p>The Office of Research and Development</p>	<ol style="list-style-type: none"> 1. Various evaluations related to instructional management, student help-care, and operation of the Institute 2. Publication of research articles or academic articles in the academic journals of the Institute 	<p>Building 3 (Multi-Purpose Building), FL. 2 Contact : </p>
<p>PIM Library</p>	<ol style="list-style-type: none"> 1. Information Resource Services 2. Electronic Information Resource Services 3. Provision of Directions on Using the Library and Online Database Training 4. Information Services for Referencing and Research 5. Provision of Services on Space and Activities for Learning 6. supporting equipment service for learning. 	<p>Building 4 (CP ALL Academy), FL.12A Facebookpage : pimlibrary Contact : </p>
<p>The Office of Arts and Cultural Affairs</p>	<ol style="list-style-type: none"> 1. Potential development and promotion of students with artistic and cultural abilities 2. Supervising and taking students to contest in musical, dancing and singing performances both inside and outside the Institute 3. Organizing activities to promote students with artistic and cultural abilities 4. Testing and supervising students who are granted scholarships on arts and cultural talents 5. Transferring Thai arts and culture to international students 	<p>Building 2 (Convention Hall), FL. 2 Facebookpage : สำนักส่งเสริมศิลปะและวัฒนธรรม สถาบันการจัดการปัญญาภิวัฒน์ Contact : </p>
<p>Office of the Public Administration</p>	<p>for students granted with CP All scholarship:</p> <ol style="list-style-type: none"> 1. Ask about the scholarship of the project on quality individual development for sustainability (employee scholarship); 2. Conditions on post-graduation 3. Submit the evidence showing the passing of 8-Kyu Go and the copy of signature page in IS/THESIS which is approved via e-mail: Edugroup@cpall.co.th 	<p>THE TARA Building, FL. 2 Contact : Graduate Network Administration Department. Tel. 091 004 8108 </p>



**INTERNATIONAL
COLLEGE**

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สำนักส่งเสริมวิชาการ